

NOTICE OF CONTRACT RENEWAL

**UMW 13-13
Affirmative Action Plan and Reporting Services**

June 1, 2022

From: Melva Kishpaugh, VCO, CUPO
Director, Procurement Services

Contractor Name: OutSolve, LLC
3330 W Esplanade Avenue, Suite 301
Metairie, LA 70002

Current Contract Period: 6/24/2021 – 6/23/2022 with one (1), one-year renewal option remaining.

Renewal Period: 6/24/2022 – 6/23/2023 with no renewal options remaining.

In accordance with the terms and conditions of the original contract, UMW 13-13, the contract is hereby renewed for the aforementioned renewal period. This signed acknowledgment of renewal will become part of the contract documents which include the original solicitation, all addenda, the original bid/proposal, the standard contract/purchase order and any subsequent contract modifications. All other terms and conditions remain unchanged.

Public Posting of Contracts: The University of Mary Washington maintains a web-based contracts database with a public portal. All contracts are posted to the publicly accessible website. Contents identified as proprietary information are not made public.

**Note the new email for sending electronic invoices to Accounts Payable is invoices@mail.umw.edu.*

Please sign and return this form with a current certificate of insurance within 10 business days' receipt of this notice. Electronic signature on this form is acceptable.

Signature: _____

Printed Name: Catherine Boudreaux

Title: Customer Care Manager

Email: cboudreaux@outsolve.com

Date: 6/17/22
