



**NOTICE OF CONTRACT RENEWAL #5 & MODIFICATION #4**

**UCPUMW 16-520 - Insurance Services for International and Study Abroad Program Participants**

**March 2, 2021**

**From:** Melva Kishpaugh, VCO, CUPO  
Director, Procurement Services

**Contractor Name:** CIEE, Inc. / iNext  
300 Fore St.  
Portland ME 04101

**Current Contract Period:** May 24, 2020 – May 23, 2021 with five (5), one-year renewal options remaining

**Renewal Period:** May 24, 2021 – May 23, 2022 with four (4), one-year renewal options remaining

Modification: In accordance with the terms and conditions of the original contract, UCPUMW 16-520, "Changes to the Contract", the following modifications have been mutually agreed upon, and will take effect upon full execution of this document by both parties. Relative to the general scope of the above referenced contract, the University of Mary Washington hereby modified the contract as follows:

- Incorporation of the Billing Agreement plan changes which took effect September 1, 2020 (attached).

Renewal: This contract is also hereby renewed for the aforementioned renewal period. This signed acknowledgment of renewal will become part of the contract documents which include the original solicitation, all addenda, the original proposal, the standard contract, purchase orders, and any subsequent contract modifications. All other terms and conditions remain unchanged.

Public Posting of Contracts: The University of Mary Washington maintains a web-based contracts database with a public portal. All contracts are posted to the publicly accessible website. Contents identified as proprietary information are not made public.

*\*Note the new email for sending electronic invoices to Accounts Payable is [invoices@mail.umw.edu](mailto:invoices@mail.umw.edu).*

**Please sign and return this form with a current certificate of insurance within 10 business days' receipt of this notice. Electronic signature on this form is acceptable.**

Signature: 

Printed Name: JEFF THAXTON

Title: DIRECTOR, iNEXT / CIEE

Email: JTHAXTON@CIEE.ORG

Date: 3/3/21

## Billing Agreement

### University of Mary Washington and iNext International Insurance

Effective September 1, 2020, University of Mary Washington and iNext International Insurance (iNext) agree to the following billing terms:

Program fee charges and/or credits for all University of Mary Washington participants covered by an iNext International Insurance policy shall be as follows:

#### iNext Supplemental Plans:

*Please note that all Supplemental plans are 364-day maximum, Single Trip plans.*

- **\$53.46 for Premium** (available only to University of Mary Washington)
- **\$92.60 for Platinum** (available only to University of Mary Washington)

#### iNext Supplemental Plan Add-Ons:

*Please note that these add-ons are only available for the Premium and Platinum Plans.*

- **\$35.00 for Standard Natural Disaster and Political Evacuation Add-on Per Person Per Trip** (discounted from \$40.00 retail, as an add-on to the Supplemental Plans)
- **\$49.00 for Enhanced Natural Disaster and Political Evacuation Add-On Per Person Per Trip** (available only to University of Mary Washington, as an add-on to the Supplemental Plans)

#### iNext Comprehensive Basic Plan, \$250,000 Medical / \$500,000 Accident:

*Please note that all Comprehensive Plans are Single Trip plans with a ten (10) day minimum.*

- **\$1.50 per day for Comprehensive Daily for 13-59-year old** (available only to University of Mary Washington)
- **\$4.74 per day for Comprehensive Daily for those 60 years of age and over** (available only to University of Mary Washington)
- **\$37.50 per month for Comprehensive Monthly for 13-59-year old** (available only to University of Mary Washington)
- **\$118.50 per month for Comprehensive Monthly for those 60 years of age and over** (available only to University of Mary Washington)
- **\$340.50 per year for Comprehensive Annually for 13-59-year old** (available only to University of Mary Washington)
- **\$1075.98 per year for Comprehensive Annually for those 60 years of age and over** (available only to University of Mary Washington)

#### iNext Comprehensive Ultimate Plan, \$500,000 Medical / \$500,000 Accident:

*Please note that all Comprehensive Plans are Single Trip plans with a ten (10) day minimum*

- **\$1.65 per day for Comprehensive Daily for 13-59-year old** (available only to University of Mary Washington)
- **\$5.21 per day for Comprehensive Daily for those 60 years of age and over** (available only to University of Mary Washington)
- **\$46.00 per month for Comprehensive Monthly for 13-59-year old** (available only to University of Mary Washington)

- **\$145.36** per month for **Comprehensive Monthly for those 60 years of age and over** (available only to University of Mary Washington)
- **\$374.55** per year for **Comprehensive Annually for 13-59-year old** (available only to University of Mary Washington)
- **\$1183.58** per year for **Comprehensive Annually for those 60 years of age and over** (available only to University of Mary Washington)

#### **iNext Comprehensive Plan Add-Ons:**

- **\$10.50 per person per month for Standard Natural Disaster and Political Evacuation Add-on** (available only to University of Mary Washington as an add-on to the Comprehensive Base Plan)
- **\$16.50 per person per month for Enhanced Natural Disaster and Political Evacuation Add-on** (available only to University of Mary Washington as an add-on to the Comprehensive Base Plan)
- **\$2.50 for iNext Plastic ID Card** (Only charged for daily and monthly trips. Sent out after participant completes their profile)

#### **Trip Cancellation/Interruption**

- **Available for participant purchase**

#### **For Imports (Full Enrollment)**

1. iNext will provide invoices to University of Mary Washington on a monthly basis, following account activity. University of Mary Washington agrees to pay for the iNext product based on the number of participants uploaded through the University of Mary Washington enrollment account. University of Mary Washington understands that one invoice will come for each month of activity.
2. When invoicing, iNext will provide University of Mary Washington with a comprehensive list of participants covered by the iNext International Insurance Policy.
3. Should University of Mary Washington participants contact iNext with questions about the billing process, iNext will direct participants to University of Mary Washington for assistance.
4. Invoicing will occur no later than the 15<sup>th</sup> of the month following any month with activity.
  - a. Invoices will be sent via email to University of Mary Washington.
5. Payments will be due 30 days after the invoice date and should be accompanied by a copy of the invoice or a list of participants for which the payment is being sent.

#### **iNext Terms and Conditions:**

**iNext Portal Access:** iNext will provide University of Mary Washington with real-time access to the iNext portal where they can track their enrollments for imports.

**Travel to Cuba:** ALL University of Mary Washingtons sending programs & allowing travel to Cuba must have the students sign the Cuba Certification in advance of enrollment into iNext policies! Please contact iNext for more information well in advance of planned departure!

**Zone A Travel:** University of Mary Washington will be asked to provide trip itineraries for trips in our Zone A group (higher risk zones). These include, but are not limited to Afghanistan, Africa (except South Africa), Chechnya, Iran, Iraq, North Korea, Syria, Gaza Strip & West Bank or Yemen

**Refunds:** iNext will refund the full value of the policy for insureds upon written notice **before** the effective date of the policy. If University of Mary Washington is making the payment for the plan, then the refund would be issued to the University of Mary Washington at the University of Mary Washington's request. If

the insured has made the payment for the plan, then the refund would be issued to the insured at the insured's request. Cases where add-ons were purchased would be addressed with both University of Mary Washington and the insured.

**Shipment of cards:** iNext will ship cards to individual insureds within United States with no additional charge. Cards will be shipped to the address labeled "shipping address" in the profile completed by the insured on the iNext website. Cards will be printed and shipped once a week. For all Comprehensive policies shorter than one year in duration, there will be a \$2.50 charge per produced card. If University of Mary Washington is paying and elects the card, the charge will go to University of Mary Washington. If the insured is paying for the plan or adds on the card option, the insured will pay. The card is not required as proof of insurance. Insured's receive a printable card in their Welcome Letter Attachment.

**Upgrade of product:** Individual insureds have the option to upgrade the base product coverage selected by University of Mary Washington at the retail cost of the upgrades.

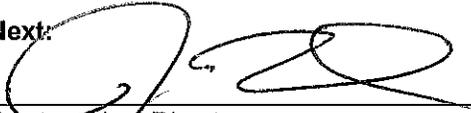
**Eligibility for coverage:** Individual policyholders are eligible for coverage as set out in the policy located at <http://www.inext.com>. Responsibility for determining if an individual insured qualifies for coverage lies with the individual traveler, not with CIEE, iNext or University of Mary Washington.

**Updates and Changes:** This agreement may be updated or changed at any time by mutual agreement.

**For University of Mary Washington:**

Melva A.H. Kishpaugh Date: March 3, 2021

**For iNext:**

 Date: 3/3/21  
Jeff Thaxter, iNext Director