

**NOTICE OF CONTRACT RENEWAL**

**UCPUMW 20-1124**  
**Vending Services**

**October 30, 2024**

**From:** Melva Kishpaugh, VCO, CUPO  
Director, Procurement Services

**Contractor Name:** CRH Catering Company  
10444 Lakeridge Parkway  
Ashland, VA 23005

**Current Contract Period:** 12/16/2023 – 12/15/2024 with six (6), one-year renewal options remaining

**Renewal Period:** 12/16/2024 – 12/15/2025 with five (5), one-year renewal options remaining

In accordance with the terms and conditions of the original contract, UCPUMW 20-1124, the contract is hereby renewed for the aforementioned renewal period. This signed acknowledgment of renewal will become part of the contract documents which include the original solicitation, all addenda, the original bid/proposal, the standard contract/purchase order and any subsequent contract modifications. All other terms and conditions remain unchanged.

Public Posting of Contracts: The University of Mary Washington maintains a web-based contracts database with a public portal. All contracts are posted to the publicly accessible website. Contents identified as proprietary information are not made public.

*\*Note the new email for sending electronic invoices to Accounts Payable is [invoices@mail.umw.edu](mailto:invoices@mail.umw.edu).*

**Please sign and return this form with a current certificate of insurance within 10 business days' receipt of this notice. Electronic signature on this form is acceptable.**

**Signature:** M. Catherine Pierce

**Printed Name:** M. Catherine Pierce

**Title:** Sales Manager

**Email:** catpierce@crh-catering.com

**Date:** 11/7/2024