

**ADDENDUM
March 16, 2020**

ADDENDUM NO. 1 TO ALL OFFERORS:

Reference – Request for Proposals: RFP# UCPUMW 20-1124
Date Issued: March 3, 2020
For Delivery to: University of Mary Washington, Commonwealth of Virginia
Proposal Due Date: April 1, 2020

This addendum consists of two (2) pages.

I. Response to Questions:

- 1. Question:** Are the vending machines allowed to offer any Coca Cola products?

UMW Response: Based on an exclusive contract with Pepsi, Coca Cola products cannot be offered on any University of Mary Washington campus.

- 2. Question:** Is the DSBSD certification a mandatory requirement for this bid?

UMW Response: The Virginia DSBSD certification is not a requirement for the submission of a proposal in response to the RFP, nor is it a requirement for the award of the Contract. To receive evaluation criteria points for the Small Business Subcontracting Plan, which is a maximum five (5) points, the Offeror and/or a participating subcontractor is required to be Virginia DSBSD certified by the due date for proposal submissions. Offerors are referred to the Subcontracting Plan provided as Attachment C to the RFP.

II. Pre-proposal Conference:

The Pre-proposal Conference will now be held via a teleconference at 2:00 p.m., Friday, March 20, 2020. Potential Offerors who wish to participate must notify, Ken Manahan, Contract Officer, via email no later than 2:00 p.m., Wednesday, March 18, 2020. The following information must be provided within the email notification: 1) participant's name; 2) email address; and 3) phone number. The dial-in number for the Conference will be emailed to those individuals listed in the email. The teleconference will commence promptly at 2:00. p.m.

END OF ADDENDUM NO. 1

Ken Manahan
Contract Officer
Procurement Services
University of Mary Washington
Phone: (540)654-1382

RFP 20-1124 Addendum No. 1 (and all addenda) should be acknowledged and included in the RFP submittal package.

NAME OF OFFERING FIRM: _____

NAME OF OFFEROR REPRESENTATIVE: _____

OFFEROR SIGNATURE: _____

DATE: _____