

NOTICE OF CONTRACT RENEWAL

UCPUMW 22-1390
Local Lodging Services

December 6, 2024

From: Melva Kishpaugh, VCO, CUPO
Director, Procurement Services

Contractor Name: Jaycee Hotel, LLC dba Country Inn & Suites
10358 Patriot Highway
Fredericksburg, VA 22408

Current Contract Period: 1/1/2024 – 12/31/2024 with eight (8), one-year renewal options remaining

Renewal Period: 1/1/2025 – 12/31/2025 with seven (7), one-year renewal options remaining

In accordance with the terms and conditions of the original contract, UCPUMW 22-1390, the contract is hereby renewed for the aforementioned renewal period. This signed acknowledgment of renewal will become part of the contract documents which include the original solicitation, all addenda, the original bid/proposal, the standard contract/purchase order and any subsequent contract modifications. All other terms and conditions remain unchanged.

Public Posting of Contracts: The University of Mary Washington maintains a web-based contracts database with a public portal. All contracts are posted to the publicly accessible website. Contents identified as proprietary information are not made public.

**Note the new email for sending electronic invoices to Accounts Payable is invoices@mail.umw.edu.*

Please sign and return this form with a current certificate of insurance within 10 business days' receipt of this notice. Electronic signature on this form is acceptable.

Signature: 

Printed Name: Lenka.Nichols@outlook.com

Title: Director of Sales

Email: Lenka.Nichols@outlook.com

Date: 01/05/2025