

NOTICE OF CONTRACT RENEWAL
UMW Contract #UCPUMW 23-1412
On-Demand Plumbing Services

From: Melva Kishpaugh, VCO, CUPO
Director, Procurement Services

Contractor Name: Alexander and Sons LLC
12501 Sickles Lane
Spotsylvania, VA 22551

Current Contract Period: 5 August 2025 – 4 August 2026, with one (1), one-year renewal remaining

Renewal Period: 5 August 2026 – 4 August 2027, with no renewals remaining

In accordance with the terms and conditions of the original contract, CONTRACT NO. UCPUMW 23-1412, the contract is hereby renewed for the aforementioned renewal period. This signed acknowledgment of renewal will become part of the contract documents which include the original solicitation, all addenda, the original proposal, the standard contract and any subsequent contract modifications. All other terms and conditions remain unchanged.

Public Posting of Contracts: The University of Mary Washington maintains a web-based contracts database with a public portal. All contracts are posted to the publicly accessible website. Contents identified as proprietary information are not made public.

**Note the new email for sending electronic invoices to Accounts Payable is invoices@mail.umw.edu.*

Please sign and return this form with a current certificate of insurance within 10 business days' receipt of this notice. Electronic signature on this form is acceptable.

Signature: _____ Refer to note at the bottom of this page.

Printed Name: _____

Title: _____

Email: _____

Date: _____

Due to technical issues, vendor was unable to provide a signed document. Refer to attached email for acceptance of contract renewal. Ken Manahan, August 28, 2026.

From: [Alexander and Sons plumbing](#)
To: [Kenneth Manahan \(kmanaha2\)](#)
Subject: Re: FW: University of Mary Washington/Alexander & Sons LLC Contract Renewal - UCPUMW 23-1412
Date: Friday, August 28, 2026 11:19:37 AM
Importance: High

Hello,

Yes we accept the one year renewal on the contract.

Thank you

Jennifer Alexander

Alexander and Sons LLC
Plumbing, Heating and AC
540-492-4700
myalexanderandsons.com

On 2026-08-18 14:43, Kenneth Manahan (kmanaha2) wrote:

Good morning,

I am forwarding the University of Mary Washington contract renewal for your signature again. Currently Alexander & Sons is not under contract until I receive the signed copy of the attached document.

Regards,
Ken

Ken Manahan
University of Mary Washington
Sr. Contract Officer (Part Time)
kmanaha2@umw.edu
540-654-1006

From: Kenneth Manahan (kmanaha2)
Sent: Thursday, August 13, 2026 10:12 AM
To: 'plumbing@alexanderandsons.net' <plumbing@alexanderandsons.net>
Subject: FW: University of Mary Washington/Alexander & Sons LLC Contract Renewal - UCPUMW 23-1412
Importance: High

Good morning,

I am following up on the signed contract renewal. Please return as soon as possible.

Ken

Ken Manahan
University of Mary Washington
Sr. Contract Officer (Part Time)
kmanaha2@umw.edu
540-654-1006

From: Kenneth Manahan (kmanaha2)
Sent: Tuesday, August 11, 2026 3:26 PM
To: 'plumbing@alexanderandsons.net' <plumbing@alexanderandsons.net>
Subject: FW: University of Mary Washington/Alexander & Sons LLC Contract Renewal - UCPUMW 23-1412
Importance: High

Good afternoon,

Just following up on the signed renewal document.

Regards,
Ken

Ken Manahan
University of Mary Washington
Sr. Contract Officer (Part Time)
kmanaha2@umw.edu
540-654-1006

From: Kenneth Manahan (kmanaha2)
Sent: Thursday, August 6, 2026 2:23 PM
To: 'plumbing@alexanderandsons.net' <plumbing@alexanderandsons.net>
Subject: FW: University of Mary Washington/Alexander & Sons LLC Contract Renewal - UCPUMW 23-1412

Good afternoon,

I am following up on the renewal of the University of Mary Washington contract. Please return a signed copy of the attached contract renewal document attached.

Regards,
Ken

Ken Manahan

University of Mary Washington
Sr. Contract Officer (Part Time)
kmanaha2@umw.edu
540-654-1006

From: Kenneth Manahan (kmanaha2)
Sent: Friday, June 5, 2026 2:01 PM
To: 'plumbing@alexanderandsons.net' <plumbing@alexanderandsons.net>
Cc: 'Mollie Moore (mmoore)' <mmoore@umw.edu>; Patricia Canciglia (pcancigl) <pcancigl@umw.edu>
Subject: University of Mary Washington/Alexander & Sons LLC Contract Renewal - UCPUMW 23-1412

Good afternoon,

The University of Mary Washington wishes to renew contract #UCPUMW 23-1412 for another year. To complete the renewal process, I ask that you return a signed copy of the attached contract renewal document.

Regards,

Ken

Ken Manahan
University of Mary Washington
Sr. Contract Officer (Part Time)
kmanaha2@umw.edu
540-654-1006