

UNIVERSITY OF
MARY WASHINGTON

where great minds get to work

Procurement Services

CONTRACT MODIFICATION No. 1
BETWEEN THE COMMONWEALTH OF VIRGINIA,
UNIVERSITY of MARY WASHINGTON and The Supply Room Companies
October, 30th 2014

In accordance with the terms and conditions of RFP KR082613, and resulting Contract, # UVA1507501, between The Supply Room Companies (TSRC) and The University of Virginia, the University of Mary Washington (UMW) will be an "Accessing Entity" to the negotiated Agreement. The following changes have been mutually agreed upon, and will take effect after full execution of this document by both parties:

Changes to the Contract:

The following Sections are specific to the University of Mary Washington

Term: UMW will commence using the aforementioned contract on November 1, 2014, all other contract dates remain the same.

1. TSRC will assist with creation and implementation of an eVA punch out catalog.
2. TSRC will develop a "Best Value Office Supply Itemized List" specific to UMW.
3. The punch out catalog shall be maintained through the UMW eCommerce provider, eVA. All contractual references to Sciquest, shall be replaced with eVA.

TSRC will appoint one or more representatives dedicated to the UMW account:

Sales Management

Steve Wright

Vice President of Sales TSRC Inc.

Office: (804) 412-2705

Cell: (804) 240-2000

Swright@tsrcinc.net

Sales Representative

Eric Reynolds

Account Executive

502 Interstate Business Park

Fredericksburg, VA 22405

Cell: 804-382-6033

Office: 540-371-7155

Fax: 540-371-7181

ereynolds@tsrcinc.net

1301 College Avenue
Fredericksburg, VA 22401-5300
<http://adminfinance.umw.edu/purchasing/>

Tel: 540/654-1127
Fax: 540/654-1168

Customer Service Representatives

Becky Via

CUSTOMER SERVICE SPECIALIST MGR.

BVIA@TSRCINC.NET

Office: 804-412-2707

Office #2: 800-849-7239 EXT 2707

Shelby Haigh

Customer Service Specialist

750 Harris St., Ste.103,

Charlottesville, VA 22903

SHAigh@tsrcinc.net

Office: 434-979-3392 1-800-835-5862

Fax: 434-979-3955 1-800-835-6319

3. Additional Financial Considerations

In addition to the minimum discount structure detailed within the original contract, TSRC provides all Accessing Entities with a further incentive based upon total cumulative spend for all Entities. The discount will be paid to UMW as follows:

TSRC will add the total annual purchases of the Accessing Entities and according to the discount structure scale outlined in the contract; TSRC will remit such amount as a rebate to UMW. During the time that UMW is utilizing the small purchase credit card program for payment of invoices, UMW will not be eligible for the first 2.5% rebate offering, but will be eligible for additional rebates if spend among all Accessing entities reaches rebate amounts beyond 2.5%.

Implementation Fee:

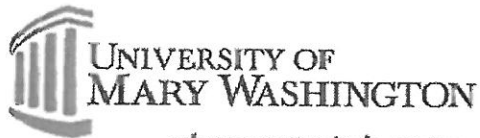
Based on 200k spend level annually for a contract length of 5 years with a 5 year renewal

TSRC will pay UMW \$35,000 within 30 days of executed contract for years 1-5

TSRC will pay UMW \$15,000 within 30 days of executed renewal for years 6-10

Renewal option:

TSRC will pay an additional renewal initiation fee that is equivalent to 2.5% of the average yearly spend for the first 5 years on this contract, giving Mary Washington the ability to earn more than \$15,000 at time of renewal if average annual spend exceeds \$200K per year.



UNIVERSITY OF
MARY WASHINGTON

where great minds get to work

Procurement Services

Example:

Average yearly spend of \$250,000 for the first 5 years

Total initiation due for 10 year contract \$62,500

Years 1-5 UMW received \$35,000

Upon signing a contract renewal \$27,500 will be paid within 30 days of contract renewal

Annual Payments

TSRC will provide \$500 annual Catalog fee for the duration of this Agreement, due on December 1, of each contract year.

TSRC will pledge as a \$500 Sponsor to the UMW Foundation annually for the duration of this Agreement, due on December 1, of each contract year.

Section "T". Electronic Invoicing does not apply to UMW at this time. If UMW migrates to electronic invoicing at a future date, the financial structure shall reflect that outlined within the current contract.

UMW Contract Administrator

Dale Elethorp
Procurement Services /Central Stores
1301 College Avenue
Fredericksburg VA 22401
Ph # 540-654-5972

TSRC, Inc. Contract Administrator

Dutch Jones
Business Development Manager
14140 North Washington Hwy.
Ashland, VA 23005
Office: (804) 412-2748
DJones@tsrcinc.net

1301 College Avenue
Fredericksburg, VA 22401-5300
<http://adminfinance.umw.edu/purchasing/>

Tel: 540/654-1127
Fax: 540/654-1168



UMW's procedure for deciding contractual claims will be directed to the University Chief Procurement Officer.

Attachment A - UMW Best Value Items List

Attachment B - Category discounts off list for commonly purchased 1,500 items

All other terms and conditions of the original contract referenced above shall remain in force.

Persons signing this modification are authorized representatives of each party to this contract and acknowledge that each party agrees to be bound by the terms and conditions of the contract.

CONTRACTOR

AGENCY

Signature:

Dutch Jones

Name:

Dutch Jones

Title:

Business Development Mng.

Date:

11/3/2014

Commonwealth of Virginia

University of Mary Washington

Signature:

Erma A. Baker

Name:

Erma A. Baker

Title:

AVP for Business Services & CPO

Date:

11/3/2014