

**CONTRACT MODIFICATION NO. 03****BETWEEN THE UNIVERSITY of MARY WASHINGTON and SWISS POST SOLUTIONS, INC.****November 1, 2021**

In accordance with the terms and conditions of the original Contract, UCPUMW16-524, "Changes to the Contract," the following modifications have been mutually agreed upon, and will be effective November 1, 2021 upon full execution of this document by both parties.

Relative to the general scope of the above referenced contract, the University of Mary Washington ("UMW" hereby modifies the contract as follows:

The combined total labor is hereby increased by 2.5% to provide salary increases for Swiss Post Solutions ("SPS") staff working at UMW. Attachment "Pricing Schedule", Section 5, Cost Analysis and Renewal Costs Matrix is replaced with the Attachment "Pricing Schedule", Section 5, Cost Analysis and Renewal Costs Matrix provided below:

- Subsection 1. Labor for CC & MFD: effective November 1, 2021, annual increase of \$1,772.07.
- Subsection 2. Post Office: effective November 1, 2021, annual increase of \$3,600.36 for the.
- Total Annual labor cost effective November 1, 2021 is \$220,269.78, to be invoiced monthly at \$18,355.81.

Attachment Pricing Schedule Section 5, Effective 11/01/2021**5. Cost Analysis Detail and Renewal Cost**

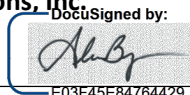
Pricing Schedule					
	Year 1	Year 2	Year 3	Year 4	Year 5
Section 1. Copy Center					
Labor for CC & MFD	69,154.00	70,882.83	70,882.83	70,882.83	72,654.90
Equipment	117,159.00	117,159.00	117,333.96	117,333.96	117,333.96
Maintenance	4,663.00	4,662.99	4,662.99	4,662.99	4,662.99
Operating	1,776.00	1,776.00	1,776.00	1,776.00	1,776.00
Operating/Admin/Profit	75,993.00	75,993.00	75,993.00	75,993.00	75,993.00
Fixed Annual Fee to UMW	268,745.00	270,473.82	270,648.78	270,648.78	272,420.85
Section 2. Post Office					
Labor	140,502.00	144,014.51	144,014.51	144,014.51	147,614.87
Equipment	25,328.00	25,327.94	25,327.94	25,327.94	25,327.94
Maintenance	2,227.00	2,226.99	2,226.99	2,226.99	2,226.99
Operating	9,029.00	9,028.98	9,028.98	9,028.98	9,028.98
Operating/Admin/Profit	69,947.00	69,947.00	69,947.00	69,947.00	69,947.00
Fixed Fee to UMW	247,033.00	250,545.42	250,545.42	250,545.42	254,145.79
Subtotal Annual Fee	515,778.00	521,019.24	521,194.20	521,194.20	526,566.64
Section 3. Equipment invoice line items					
Papercut Servers		22,200.00	22,200.00	22,200.00	22,200.00
SendSuite		6,588.36	6,588.36	6,588.36	6,588.36
EcoPrint Release stations		6,348.00	6,348.00	6,348.00	6,348.00
Total Annual Fixed Fee	515,778.00	556,155.60	556,330.56	556,330.56	561,703.00

All other terms and conditions of the original contract referenced above shall remain in force.

By signing this modification, representatives of each party are certifying authorization to sign and agree to be bound by the terms and conditions of the contract.

CONTRACTOR**Swiss Post Solutions, Inc.**

Signature: _____

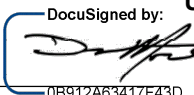
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Name (Printed): Alexander BurgessTitle: Chief Operating Officer, SPS NAEmail: alexander.burgess@swisspost.com

Phone: _____

Date: 11/16/2021**AGENCY****University of Mary Washington**

Signature: _____

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Name (Printed): Melva KishpaughTitle: Director, Procurement ServicesDate: November 30, 2021