



CONTRACT MODIFICATION NO. 05
BETWEEN THE UNIVERSITY of MARY WASHINGTON and SPS NORTH AMERICA, INC.
(F/K/A SWISS POST SOLUTIONS, INC.)
February 19, 2025

In accordance with the terms and conditions of the original Contract, UCPUMW 16-524, “Changes to the Contract,” the following modifications have been mutually agreed upon, and became effective July 3, 2024.

Relative to the general scope of the above referenced contract, the University of Mary Washington hereby modifies the contract as follows:

Referencing Attachment titled, Pricing Schedule, Required, 1. Fixed monthly fee, Year 1 in the original contract: Previous pricing from Contract Modification No. 04 of \$44,999.72 is hereby deleted and replaced with the following Fixed Monthly Fee.

1. Fixed Monthly Fee, Year 8: \$46,114.81
This fee must include staffing for mail and copy, management, contingent labor, proposed equipment, service (parts, labor, supplies), software fees, equipment, including leases. Cost analysis includes multi-year schedule in section 5, below.

Referencing Attachment titled, Pricing Schedule, Required, 5. Cost Analysis Detail and Renewal Costs: The current Cost Analysis Detail and Renewal Costs matrix is hereby replaced with the Year 8 matrix below.

	Year 8	
Pricing Schedule	7/3/24 - 7/2/25	
Section 1. Copy Center		
Labor for CC & MFD	\$	74,932
Equipment	\$	124,176
Maintenance	\$	4,663
Operating	\$	1,776
Operating/Admin/Profit	\$	75,993
Fixed Annual Fee to UMW	\$	281,539
Section 2. Post Office		
Labor	\$	157,469
Equipment	\$	26,578
Maintenance	\$	2,227
Operating	\$	9,029
Operating/Admin/Profit	\$	69,947
Fixed Fee to UMW	\$	265,250
Subtotal Annual Fee	\$	546,790
Section 3. Equipment Invoice Line Items		
Sendsuite	\$	6,588
Total Annual Fee to UMW	\$	553,377.68

Referencing Section IV. Special Terms and Conditions, Renewal of Contract: The original clause is hereby deleted and replaced with the following Renewal of Contract clause.

Renewal of Contract: This contract may be renewed by the Commonwealth for one (1) successive five-year period, under the terms and conditions of the original contract. Written notice of the Commonwealth's intention regarding renewal shall be given approximately 90 days (or more) prior to the expiration date of each contract period.

All prices contained in this Agreement will be reviewed annually and based on the general economy, the Commonwealth of Virginia economy, and other economic factors, may be increased by up to two-point five percent (2.5%) with written approval in advance by the University. The purpose of this modification shall be to ensure that the Contractor maintains the standards of service expected by the University by compensating the Contractor for price increases for supplies, benefits, wages, and overhead.

If the Contractor is required to increase wage and/or payroll burden costs at any time during the term of this Agreement as the direct result of any determination, order, or action by any applicable federal, state, or local governmental authority including prevailing wage and benefit requirements, the University and Contractor shall mutually determine an equitable adjustment as necessary to compensate for any increase. The Contractor will notify the University in writing in advance of any mandated change affecting the contract in any way. Any changes to the contract shall be in the form of a written contract modification.

Add ATTACHMENT J: UPGRADED POST OFFICE EQUIPMENT (as of October 2024)

Mail Services:

- Pitney Bowes Mail Center 3000 w/scanners

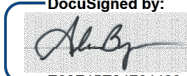
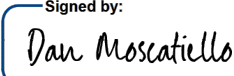
All other terms and conditions of the original contract referenced above shall remain in force.

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By signing this modification, representatives of each party are certifying authorization to sign and agree to be bound by the terms and conditions of the contract.

CONTRACTOR
SPS North America, Inc. f/k/a Swiss Post Solutions

AGENCY
University of Mary Washington

Signature:	<div><div>DocuSigned by:</div><div>E03F45E84764429...</div></div>	<div><div>Signed by:</div><div>4FEF50959DF64F7...</div></div>	Signature: _____
Name (Printed):	Alexander Burgess	Dan Moscatiello	Name (Printed): Melva A. H. Kishpaugh
Title:	Chief operating officer	CEO	Title: Director, Procurement Services
Email:	alexander.burgess@spsglobal.com dan.moscatiello@spsglobal.com		Date: February 25, 2025
Phone:	212 204 0900		
Date:	2/25/2025	2/25/2025	