



CONTRACT MODIFICATION NO. 1

BETWEEN THE COMMONWEALTH OF VIRGINIA,

UNIVERSITY of MARY WASHINGTON AND SWISS POST SOLUTIONS, NORTH AMERICA

1/4/2019

In accordance with the terms and conditions of the original Contract, UCPUMW 16-524, "Changes to the Contract", under the General Terms and Conditions, the following modifications have been mutually agreed upon, and will take effect after full execution of this document by both parties.

Relative to the general scope of the above referenced contract, the University of Mary Washington hereby modifies the contract as follows.

1. To provide salary increases for SPS staff at UMW, UMW agrees to a 2.5% increase for combined total labor referenced in Attachment "Pricing Schedule", Section 5, Cost Analysis and Renewal Costs Matrix:
Subsection 1: Copy Center: Labor for CC & MFD; annual increase of \$1,728.83.
Subsection 2: Post Office: Labor; annual increase of \$3,512.51.
Total annual labor cost effective August 1, 2018 is \$214,897.34, to be invoiced monthly (\$17,908.11).
2. Attachment "Pricing Schedule" is modified as follows:
Section 4, item 6; Papercut servers are removed from section 4 (less \$22,200.00 annually).
Section 5, incorporates:
a. Two and one-half percent (2.5%) increase in annual fee for labor; \$5,241.34
b. \$22,200.00 annual fee for papercut servers; to be invoiced monthly (\$1,850.00.)
3. Attachment "Pricing Schedule", Section 5: Cost Analysis Detail and Renewal Cost *is replaced with* Attachment "Pricing Schedule", Section 5, 1/4/2019: Cost Analysis Detail and Renewal Costs, as (attached, page 3-4 of PDF).

All other terms and conditions of the original contract referenced above shall remain in force.

By signing this modification, representatives of each party are certifying authorization to sign and agree to be bound by the terms and conditions of the contract.

CONTRACTOR: SWISS POST SOLUTIONS, N.A.

Signature: _____

Name (Printed): _____

Title: _____

Email: _____

Phone: _____

Date: _____

CONTRACTOR: SWISS POST SOLUTIONS, N.A.

Signature: _____

Name (Printed): _____

Title: _____

Email: _____

Phone: _____

Date: _____

AGENCY

University of Mary Washington

Signature: _____

Melva A. H. Kishpaugh

Name (Printed): Melva A. H. Kishpaugh

Title: Director, Procurement Services

Date: _____

1/17/2019

Attachment Pricing Schedule, Section 5, 1/4/2019

5. Cost Analysis Detail and Renewal Cost

Pricing Schedule

	Year 1	Year 2	Year 3	Year 4
Section 1. Copy Center				
Labor for CC & MFD	69,154.00	70,882.83	70,882.83	70,882.83
Equipment	117,159.00	117,159.00	117,159.00	117,159.00
Maintenance	4,663.00	4,662.99	4,662.99	4,662.99
Operating	1,776.00	1,776.00	1,776.00	1,776.00
Operating/Admin/Profit	75,993.00	75,993.00	75,993.00	75,993.00
Fixed Annual Fee to UMW	268,745.00	270,473.82	270,473.82	270,473.82
Section 2. Post Office				
Labor	140,502.00	144,014.51	144,014.51	144,014.51
Equipment	25,328.00	25,327.94	25,327.94	25,327.94
Maintenance	2,227.00	2,226.99	2,226.99	2,226.99
Operating	9,029.00	9,028.98	9,028.98	9,028.98
Operating/Admin/Profit	69,947.00	69,947.00	69,947.00	69,947.00
Fixed Fee to UMW	247,033.00	250,545.42	250,545.42	250,545.42
Subtotal Annual Fee	515,778.00	521,019.24	521,019.24	521,019.24
Section 3. Equipment invoice line items				
Papercut Servers		22,200.00	22,200.00	22,200.00
SendSuite		6,588.36	6,588.36	6,588.36
EcoPrint Release stations		6,348.00	6,348.00	6,348.00
Total Annual Fixed Fee	515,778.00	556,155.60	556,155.60	556,155.60

Year 5
70,882.83
117,159.00
4,662.99
1,776.00
75,993.00
270,473.82
144,014.51
25,327.94
2,226.99
9,028.98
69,947.00
250,545.42
521,019.24
22,200.00
6,588.36
6,348.00
556,155.60

Implementation dates:

Jul-17
Jun-18
Mar-18