



IFB ADDENDUM

April 26, 2016

ADDENDUM NO. 1 TO ALL BIDDERS:

Reference – Invitation for Bids: IFB 16-525 Miscellaneous Building Alterations & Remodeling

Dated: April 5, 2016

For Delivery to: University of Mary Washington

Bid Due Date: **MAY 5, 2016; 3:00PM**

This addendum consists of three (3) pages.

BID DUE DATE CHANGE:

The bid due date/time has been changed from May 2, 2016 3pm to **MAY 5, 2016, 3PM**

ADDITION TO §IV.N:

Invoices must be submitted within thirty (30) calendar days of the work being completed. Any invoice submitted after this time, without prior notification to the Contract Administrator, will not be processed for payment.

QUESTIONS FROM PREBID CONFERENCE:

1. How many general contractors will the contract be award to?
No set number at this time.
2. Will the awarded contractors be bidding against each other for projects?
Yes. The awarded contractors will be provided the scope and all parameters for the project and submit a plan and not-to-exceed estimate.
3. In the background it says that you spend \$600,000 annually, but in the Scope of Work it says \$2,000,000. What is the difference?
\$600,000 is the average annual historical spend. \$2,000,000 is estimated total annual amount for projects.
4. Since you have historical data, there is an existing contract?
Yes, this is a re-solicitation. The current contract ends 6/30/2016.
5. Is the Class A license required?
Yes. A commercial Class A license is required.
6. Does each project go through eVA or will an estimate blanket purchase order (PO) be entered each year?
Each project will be entered into eVA.
7. Is this a small business set aside?
No.

8. When is the overtime rate paid?
The overtime rate is paid for work performed after normal business hours (5pm-8am) and on weekends.
9. What hours are billed?
Only time physically on the site.
10. What should be included in the labor rates: Is overhead permitted?
Yes, overhead is permitted to be reflected in your labor rates.
11. Will the bids for each project be opened publicly?
No. When each project comes up we will submit a statement of work to the awarded vendors to submit pricing and a proposal for it, we will not have a formal bid opening for every project.
12. The materials must be billed at cost but what about special equipment?
Rental prices are reimbursed at the cost that the vendor pays, same as parts. A receipt must be submitted with the invoice.
13. If you are the prime contractor and you are a registered small business, does that count towards your SWaM goals?
Yes. We get credit for any prime contractor who is a registered small business, and for any small business subcontractors used if the prime is not certified small.
14. Are there any requirements for bonds for this solicitation?
No. Bid bond is not required to be submitted for the solicitation, however some of the individual projects may require bonds.
15. If we ask for a CPI increase, that would only be for years 3 and after correct?
Yes, the initial term of the contract is 2 years which will be a fixed price. After the initial term the CPI increase can be requested at each renewal period.
16. What is the definition of historical building?
Buildings listed on the National Registry.
17. What if we run into lead and asbestos?
Cease work and contact the Contract Administrator.
18. Is the work schedule given to us by the University?
Project schedules are provided with the scope of work.
19. Do you require the contractor to get the permits for the individual jobs?
Depends on the project; the information will be provided at the beginning of each project as to whether permits are needed.

END OF ADDENDUM NO. 1

Monique SanPietro, VCO, CUPO
Buyer Specialist, Procurement Services
Phone: (540) 654-1057

Acknowledged receipt of IFB 16-525 Addendum 1 should be included in packet 1 of the 2-Step IFB submittal package:

Signature: _____

Name: _____

Offering Firm: _____

Date: _____

IFB 16-525 - Misc Building Alterations & Remodeling
Mandatory Pre-Bid Conference - Tuesday, April 19, 2016 @ 10am

Name: Kevin Meade
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Name: FRANK ZAWITOSKI
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