

**ADDENDUM**  
March 21, 2017

**ADDENDUM NO. 2 TO ALL OFFERORS:**

Reference – Request for Proposals: RFP 17-636 ESL Bridge Program  
Date Issued: February 14, 2017  
For Delivery to: University of Mary Washington, Commonwealth of Virginia  
Proposal Due Date: Tuesday March 31, 2017 @ 2:00pm

This addendum consists of one (2) pages.

**Questions from Offerors:**

- 1. If we end up being awarded the contract, how many classes would we be expected to offer? For example, how many students have been in the English Language Program at the University?**

English classes offered should be at the discretion of the vendor based on the level of English of the international applicant. If they only choose to offer 4 classes at the intermediate or advanced level leading to the student gaining English proficiency for us to admit them, it would really be the choice of the vendor. Our previous vendor had all levels of courses available. At some point in the early years of the previous program, they had about 70-80 students and ended with around 30-40 max.

- 2. If we get awarded this contract, when might we hear back? And when would classes start?**

If chosen for an award of this contract, we expect the vendor to hopefully hear back from the University with a decision around June or July. That being said, there are always factors that could delay this process. Classes could perhaps start in the fall, or even possibly during the summer, but it depends mostly on the vendor's recruitment.

- 3. We are a small, privately owned language school in Virginia. If this proposal goes through, would we be able to have 2 campuses – one at UMW and one at our current location, both having the same curriculum therefore the same advantages for the students? This would mean that the students who would take classes at the off-site campus could get a conditional acceptance to UMW as well.**

We do not see why this could not be possible. The students at this vendor's current campus location, which would be UMW's off-site location, could also be considered to be admitted if they meet all of the requirements. The off-site campus being in northern Virginia may pose difficult for that population of students to live on the UMW Fredericksburg campus and further be integrated here, but that is not a deal-breaker, especially if the students are prepared for UMW.

- 4. Also, we have never implemented a Bridge Program, but we have many students who have completed our program and went on to attend college at the undergraduate or graduate level and have been successful. Can we use them as examples of successful bridge program stories? With that said, is it a deal breaker that we have never implemented a Bridge Program?**

We would not consider the success stories of the previous students at your program to be successful BRIDGE program stories, however you may certainly include them as successes of your program for the proposal. Also, we would not consider it a deal breaker that you have never implemented a bridge program, however the main question to that point would be if the vendor issues I-20s to their recruited students or not. We are looking for

a vendor to issue the I-20s until those students become full UMW students after successful completion of the program and acceptance to UMW.

**END OF ADDENDUM NO. 2**

Michelle Pickham  
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RFP 17-636 Addendum No. 2 (and all addenda) should be acknowledged and included in the RFP submittal package.

NAME OF OFFERING FIRM: \_\_\_\_\_

NAME OF OFFEROR REPRESENTATIVE: \_\_\_\_\_

OFFEROR SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_