



COMMONWEALTH OF VIRGINIA
UNIVERSITY OF MARY WASHINGTON

NOTICE OF CONTRACT RENEWAL

4 February 2019

UCPUMW 18-661

Special Event Equipment Rental

From: Melva Kishpaugh, VCO, CUPO
Director of Procurement Services

Contractor Name: Commonwealth Tent Company dba Commonwealth Events
5611 Greendale Road
Richmond, VA 23228

Current Contract Period: 8/1/2018-7/31/2019 with four (4) one-year renewal options remaining

Renewal Period: 8/1/2019 – 7/31/2020

In accordance with the "Renewal of Contract" provision within the special terms and conditions of the original contract, UMW UCPUMW 18-661 the contract is hereby renewed for the aforementioned renewal period. This signed acknowledgment of renewal will become part of the contract documents which include the original solicitation, all addenda, the original proposal, the contract/purchase order and any subsequent contract modifications. All other terms and conditions remain unchanged.

Public Posting of Cooperative Contracts: University of Mary Washington maintains a web-based contracts database with a public portal. All cooperative contracts are posted to the publicly accessible website. Contents identified as proprietary information are not made public.

Please forward a current certificate of insurance for our files.

Signature:

Steve Wingfield

Printed Name:

STEVE WINGFIELD

Title:

CO-OWNER

Date:

2/22/19