

NOTICE OF CONTRACT RENEWAL

UCPUMW 18-661

Special Event Equipment Rental

Thursday, May 28, 2020

From: Melva Kishpaugh, VCO, CUPO
Director, Procurement Services

Contractor Name: Commonwealth Tent Company t/a Commonwealth Event
Karen@commonwealthevent.com
5611 Greendale Road
Richmond, VA 23228

Current Contract Period: 8/1/2019 - 7/31/2020 with 3 one year renewal options remaining.

Renewal Period: 8/1/2020 - 7/31/2021 with 2 one year renewal options remaining.

In accordance with the terms and conditions of the original contract, UCPUMW 18-661 the contract is hereby renewed for the aforementioned renewal period. This signed acknowledgment of renewal will become part of the contract documents which include the original solicitation, all addenda, the original bid/proposal, the standard contract/purchase order and any subsequent contract modifications. All other terms and conditions remain unchanged.

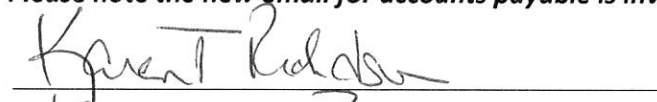
Public Posting of Cooperative Contracts: University of Mary Washington maintains a web-based contracts database with a public portal. All cooperative contracts are posted to the publicly accessible website. Contents identified as proprietary information are not made public.

Please sign and return this form with a current certificate of insurance within 10 business days.

Electronic signature by response to this email is acceptable.

Please note the new email for accounts payable is invoices@umw.edu.

Signature:



Printed Name:

Karen T. Richardson

Title:

Sales

Date:

6/16/2020



Commonwealth
Event Company

June 16, 2020
University of Mary Washington
Procurement Services
1301 College Ave
Fredericksburg, VA 22401

Re: Contract Renewal

We would like to renew our contract with the University.
We would also want it to be noted that we have had a price
increase on items due to labor and supply cost increase.
Please find out Notice of Contract Renewal attached.

Please let me know if you need anything for us.
We look forward to continued service with the University.

Karen Richardson
Sales
June 16, 2020