



CONTRACT MODIFICATION NO. 1

BETWEEN THE COMMONWEALTH OF VIRGINIA,

**UNIVERSITY of MARY WASHINGTON and COMMONWEALTH TENT COMPANY DBA COMMONWEALTH EVENT
COMPANY**

25 June 2020

In accordance with the terms and conditions of the original Contract, UCPUMW 18-661, "Changes to the Contract", under the General Terms and Conditions, the following modifications have been mutually agreed upon, and will take effect on 1 August 2020. Relative to the general scope of the above referenced contract, the University of Mary Washington hereby modifies the contract as follows:

A CPI Increase is hereby authorized effective 1 August 2020 as follows:

Category	Current Daily Rental Rate	Rate Effective 1 August 2020
Tents		
Tents, 10' x 10', Standard Tent	\$165.00	\$168.00
Tents, 10' x 10', High Peaked	\$205.00	\$209.00
Tents, 15' x 15' Frame	\$194.00	\$198.00
Tents, 15' x 25' Frame	\$325.00	\$331.00
Tents, 20' x 20' Frame	\$292.00	\$298.00
Tents, 30' x 30' Frame	\$525.00	\$535.00
Tents, 30' x 40' Frame	\$630.00	\$661.00
Tents, 30' x 45' Pole	\$743.00	\$758.00
Tents, 30' x 50' Frame	\$783.00	\$799.00
Tents, 30' x 60' Frame	\$945.00	\$964.00
Tents, 30' x 75' Pole	\$1,237.50	\$1,262.00
Tents, 40' x 80' Frame	\$1,976.00	\$2,015.00
Tents, 60' x 90' Pole	\$3,510.00	\$3,580.00
Tents, 80' x 90' Pole	\$4,680.00	\$4,774.00
Tents, 60' x 120' Pole	\$4,680.00	\$4,774.00
Tents, 80' x 120' Pole	\$6,240.00	\$6,365.00
Water Barrels*	\$15.00	\$15.00
Barrel Covers	\$ 3.95	\$4.00
Tent Pole Covers Side Poles	\$15.00 per leg	\$15.00 per leg
Tent Liner for Each Tent	N/A	N/A
Tent Lights, Twinkle	\$1.00 per foot	\$1.00 per foot
Tent Lights, Bistro	\$1.75 per foot	\$1.75 per foot
Tent Lights, Lanterns, Japanese 12", 16", 20" and 24".	\$15.00	\$15.00
Tent Fan	\$60.00	\$61.00
Tent Gutter	\$4.00/foot	\$4.00/foot
Center Pole Covers (Pole Tents Only)	\$95.00	\$97.00
Tables		

Set-up Breakdown per Table (regardless of size)	\$2.00	\$2.00
Banquet Table Rectangular 6' x 30"	\$7.10	\$7.24
Banquet Table Rectangular 8' x 30"	\$7.55	\$7.70
Banquet Table Rectangular 6' x 18"	\$10.00	\$10.00
Banquet Table Rectangular 8' x 18"	\$10.00	\$10.00
Banquet Table Rectangular 8' x 30" (children's table)	\$8.50	\$8.67
Banquet Round 3'	\$6.80	\$6.94
Banquet Round 4'	\$7.30	\$7.45
Banquet Round 5'	\$9.30	\$9.49
Banquet Round 6'	\$14.25	\$14.54
Banquet Round ¼ Round	N/A	N/A
Banquet Round ½ Round	N/A	N/A
Cocktail Rounds Tall and Standard Heights 2'	\$9.75	\$9.95
Cocktail Rounds Tall and Standard Heights 3'	\$9.75	\$9.95
Cocktail Rounds Tall and Standard Heights 2' Lighted	N/A	N/A
Table Square 2'	N/A	N/A
Table Square 4'	\$9.40	\$9.59
Table Square 5'	N/A	N/A
Table Serpentine 8'	\$12.00	\$12.24
Chairs		
Chairs, Chivari Black, Gold, Silver, Mahogany, and ICE	\$9.50	\$9.69
Umbrellas		
7' white Umbrella for Outdoor Tables	\$19.80	\$20.20
Stage Sections (Provide, Install and Remove)		
Commencement Staging per Diagrams	\$9,721.60	\$9,916.00
Stage, 12" High	N/A	N/A
Stage, 32" High	N/A	N/A
Staging (Risers 4 x 4)	\$40.00	\$40.80
Staging Steps	\$30.00-\$60.00 depending on height	\$30.00-\$61.00 depending on height
Black Astroturf Covering for Stage	\$.60/square foot	\$.60/square foot
4' Guard Rails for Staging	\$10.00	\$10.00
ADA Access Ramps by the Foot	\$10.00/foot	\$10.00/foot
Flooring (Provide, Install and Remove)		
Deck Flooring	\$1.00/square foot	\$1.00/square foot
Dance Floor (Cherry Wood)	\$1.75/square foot	\$1.75/square foot
25' Red Carpet	\$50.00	\$50.00
Miscellaneous (Provide, Install and Remove)		
6' Bar Tops for Rectangular Tables	\$8.10	\$8.26
Table Extenders (Set of 4)	\$3.75/set	\$3.82/set
Delivery		
Delivery and Pickup Charge, Flat Rate, for Chairs, Tables, Pipe and Drapes, Stanchions and other items as required.	\$125.00	\$125.00
Discount from Contractor's Published Price List at time of Rental for all items not listed above.	10%	10%
Add-on Charges		
Cancellation Fee—Changes can be made up until the truck is loaded, but if cancelled must be cancelled a	25% Cancellation Fee due to Loss Rent	25% Cancellation Fee due to Loss Rent

week out from delivery date after such time there will be a cancellation fee due to loss of rental.		
Credit Card Charges – Accept American Express, Visa and Master Card.	None	None
Sub-Contractor Add-on – If Commonwealth Event has to reach out to a subcontractor for UMW rentals that Commonwealth Events cannot provide, there would be a mark-up on the rental cost that would be passed on to UMW for handling rental needs. The standard 10% discount that will be given to UMW (as a courtesy) off rentals does not apply to sub-rentals.	10% Mark-up on Subcontracting	10% Mark-up on Subcontracting

OTHER AGREEMENTS:

1. Commonwealth agrees to provide a drug-free place of employment and understands that all representatives of their company that are assigned to UMW must have a criminal background check obtained and reviewed by Commonwealth Event. Commonwealth Event will only assign to work at UMW those personnel that are qualified and are acceptable to meet UMW's standard.
2. Commonwealth is committed to identify the age of all equipment with each quote. It is the goal of Commonwealth to update and replace equipment when necessary. It is the standard of Commonwealth to supply the best rental equipment to its customers for a seamless event.

All other terms and conditions of the original contract referenced above shall remain in force.

By signing this modification, representatives of each party are certifying authorization to sign and agree to be bound by the terms and conditions of the contract.

CONTRACTOR

Commonwealth Events

Signature: Karen Richardson

Name (Printed): Karen Richardson

Title: Sales

Email: Karen@commonwealtherevent.com

Phone: 804-264-6621

Date: 6/29/2020

AGENCY

University of Mary Washington

Signature: Melva A. H. Kishpaugh

Name (Printed): Melva A. H. Kishpaugh

Title: Director, Procurement Services

Date: June 29, 2020