

NOTICE OF CONTRACT RENEWAL

Contract #UCPUMW 18-774

**Golf Cart Lease, Rental, Purchase, Maintenance & Parts
February 17, 2026**

From: Melva Kishpaugh, VCO, CUPO
Director, Procurement Services

Contractor Name: River City Golf Carts
1527 Tappahannock Blvd
Tappahannock, VA 22560-9345

Current Contract Period: 12 March 2025 – 11 March 2026 with one, one-year renewal options remaining

Renewal Period: 12 March 2026 – 11 March 2027 with no renewals remaining

In accordance with the terms and conditions of the original contract, UCPUMW 18-774, the contract is hereby renewed for the aforementioned renewal period. This signed acknowledgment of renewal will become part of the contract documents which include the original solicitation, all addenda, the original proposal, the standard contract and any subsequent contract modifications. All other terms and conditions remain unchanged.

Public Posting of Contracts: The University of Mary Washington maintains a web-based contracts database with a public portal. All contracts are posted to the publicly accessible website. Contents identified as proprietary information are not made public.

**Note the new email for sending electronic invoices to Accounts Payable is invoices@mail.umw.edu.*

Please sign and return this form with a current certificate of insurance within 10 business days' receipt of this notice. Electronic signature on this form is acceptable.

Signature: 

Printed Name: Holly M. Chichester-Morby

Title: Director, Landscape and Grounds

Email: Hchiches@umw.edu

Date: February 23, 2026
