

University of  
Mary Washington

Procurement Services

**NOTICE OF CONTRACT RENEWAL**

**Contract #UCPUMW 18-774**

**Golf Cart Lease, Rental, Purchase, Maintenance & Parts**

**February 17, 2026**

**From:** Melva Kishpaugh, VCO, CUPO  
Director, Procurement Services

**Contractor Name:** River City Golf Carts  
1527 Tappahannock Blvd  
Tappahannock, VA 22560-9345

**Current Contract Period:** 12 March 2025 – 11 March 2026 with one, one-year renewal options remaining

**Renewal Period:** 12 March 2026 – 11 March 2027 with no renewals remaining

In accordance with the terms and conditions of the original contract, UCPUMW 18-774, the contract is hereby renewed for the aforementioned renewal period. This signed acknowledgment of renewal will become part of the contract documents which include the original solicitation, all addenda, the original proposal, the standard contract and any subsequent contract modifications. All other terms and conditions remain unchanged.

**Public Posting of Contracts:** The University of Mary Washington maintains a web-based contracts database with a public portal. All contracts are posted to the publicly accessible website. Contents identified as proprietary information are not made public.

*\*Note the new email for sending electronic invoices to Accounts Payable is [invoices@mail.umw.edu](mailto:invoices@mail.umw.edu).*

**Please sign and return this form with a current certificate of insurance within 10 business days of receipt of this notice. Electronic signature on this form is acceptable.**

**Signature:** Cole Tribble

**Printed Name:** Cole Tribble

**Title:** Director of Operations

**Email:** Cute@RiverCitygolfcart.com

**Date:** MARCH 2<sup>nd</sup>, 2026