



UCPUMW 18-774
UNIVERSITY OF MARY WASHINGTON
Commonwealth of Virginia
Master Agreement

This contract entered into this 12th day of March, 2018 between Minter's Golf Carts, hereinafter called the "Contractor," and the Commonwealth of Virginia, University of Mary Washington called the "University," or "UMW."

WITNESSETH that the Contractor and the Purchasing Agency, in consideration of the mutual covenants, promises and agreements herein contained, agree as follows:

SCOPE OF SERVICES: The Contractor shall provide the Equipment, Services, Maintenance as described in the Solicitation. Following clarifications and pricing applies:

- Daily rates are for a 24 hour period.
Weekly rates are for 7 consecutive calendar days.
Monthly rates are for up to 31 consecutive calendar days.
Contractor Point of Contact for all Inquiries: Becky Minter, 804-370-5301 (Cell), (804) 443-5066 (Office), Email: beckymintersgolf@aol.com.
Pricing for Electric and Gas Carts are the same as outlined below:

Table with 4 columns: Category, Daily, Weekly, Monthly. Rows include Eight Passenger, Six Passenger, Four Passenger, Two Passenger, and Two Passenger with Utility Box.

Delivery Charges

Table with 3 columns: Delivery Charges (up to 6 carts):, \$42.50/one way, \$85.00/round trip



Maintenance

| Description of Service                         | Unit                      | Price           |
|--|---------------------------|-----------------|
| Annual Inspection                              | 1 Inspection              | \$125.00        |
| Batteries                                      | 1 Battery                 | \$122.00        |
| Battery Wire Set                               | 1 Battery Wire Set        | \$25.00         |
| Tire and Wheel Assembly                        | 1 Tire and Wheel Assembly | \$59.00         |
| Labor Rate                                     | Fully Loaded Per Hour     | \$75.00         |
| Trip Fee                                       | Per Trip One Way          | \$42.50         |
|  | Per Trip Round Trip       | \$85.00         |
| Discounts off of List Price on Parts           |                           | 25%             |
| Discounts off of List Price on Purchased Carts |                           | A minimum of 5% |

PERIOD OF CONTRACT: March 12, 2018 – March 11, 2019 with five one-year renewal options that if exercised will extend the term to March 11, 2024.

COMPENSATION AND METHOD OF PAYMENT: Will be in accordance with the "Method of Payment" section.

CONTRACT DOCUMENTS: The contract documents shall consist of this signed Master Agreement, the solicitation including general and special terms and conditions (from RFP), Contractor's original proposal (dated 2/19/2018), all of which are incorporated herein by reference and constitute the "contract documents."

Any contractual claims shall be submitted in accordance with the contractual dispute procedures set forth in the Commonwealth of Virginia Purchasing Manual for Institutions of Higher Education and their Vendors.

In witness whereof, the parties have caused this Contract to be duly executed intending to be bound thereby.

CONTRACTOR: MINTER'S GOLF CART SALES

PURCHASING AGENCY:

BY: BECKY MINTER

BY: MELVA A. H. KISHAUBH

PRINTED NAME: Office Manager

PRINTED NAME: MELVA A. H. KISHAUBH

TITLE: 2-27-2018

TITLE: INTERIM DIRECTOR, PROCUREMENT

DATE: 54-1874533

DATE: 2/27/2018

FEI/FIN#

NOTE: This public body does not discriminate against faith-based organizations in accordance with the Code of Virginia 2.2-4343.1 or against a bidder or offeror because of race, religion, color, sex, national origin, age, disability, or any basis prohibited by state law relating to discrimination in employment.