

July 10, 2019

Subject: Contract Renewal for # 18 / 075 KD for Custodial Supplies and Services for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **October 16, 2019**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **October 17, 2019**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> by **July 19, 2019 at 2:00 p.m. central time**.

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.

Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education



Jesus J. Amezcua, PhD, CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Buckeye Cleaning Center-Houston
Authorized Signature:	
Print Name:	Reagan LaPoint
Title:	President
Date:	7/16/19
Address:	16420 West Hardy Road Suite 150
City, State, Zip Code:	Houston, TX 77060
Phone:	281-873-4200
Email Address:	rlapoint@buckeyeinternational.com

