

SEALED REQUEST FOR PROPOSAL (RFP)

ISSUE DATE:	October 20, 2021		
RFP NUMBER & TITLE:	RFP 22-1291; Access Control System Integrator Services & Support		
PROPOSAL DUE DATE & TIME:	November 17, 2021 by 2:00 PM NOTE: Proposals received after the due date and time cannot be accepted.		
PROPOSAL DELIVERY ADDRESS:	University of Mary Washington Procurement Services / Reference RFP 22-1291 Eagle Village Executive Offices, Suite 480 1125 Jefferson Davis Highway, Fredericksburg, VA 22401		
WORK LOCATION:	<input checked="" type="checkbox"/> All Campuses <input type="checkbox"/> Fredericksburg <input type="checkbox"/> Stafford <input type="checkbox"/> Dahlgren		
COMMODITY CODE(S):	99022: Card Access Security Services		
PRE-PROPOSAL CONFERENCE:	<input type="checkbox"/> Optional <input checked="" type="checkbox"/> Mandatory <input type="checkbox"/> N/A	DATE & TIME:	11/3/2021 at 10:00 AM
PRE-PROPOSAL LOCATION:	TBD – On-campus location will be determined based on the number of participants that RSVP		
CONTRACT OFFICER:	Lindsay Fare PHONE: 540-654-1057	EMAIL:	lfare@umw.edu
PERIOD OF CONTRACT:	February 1, 2022 through 5 years with five (5) one-year renewal options		

In compliance with this Sealed Request for Proposal (RFP) and to all the conditions imposed therein, and hereby incorporated by reference, the undersigned firm offers and agrees to furnish the goods/services in accordance with attached signed proposal or as mutually agreed upon by subsequent negotiation. The undersigned firm hereby certifies that all information provided in response to this RFP is true, correct and complete.

By signing this proposal, you are certifying that you are an authorized representative of the offering firm and that the firm's principals or legal counsel have reviewed the Request for Proposal General Terms and Conditions and any Special Terms and Conditions. Any exceptions to the General or Special Terms and Conditions must be clearly identified in your proposal. No exceptions can be taken to those General or Special Terms and Conditions that are mandated by law. If no exceptions are identified in your proposal, it is understood that the provisions will become a part of any final agreement.

THIS FORM MUST BE COMPLETED AND RETURNED WITH PROPOSAL

Name of Offering Firm:	Corbett Technologies Solutions Inc. (CTSI)		
Address of Offering Firm:	7272 Jackson Avenue, Mechanicsville, VA 23111		
DSBSD Certification No.:	None	Expiration Date:	None
eVA ID:	VS0000266644	Tax ID:	54-2054948
Email:	mshaner@ctsi-usa.com	Telephone:	804-559-4274
Website:	www.ctsi-usa.com	Fax:	804-559-4479
Submitted By (Print Name & Title):	Michael Shaner, Account Executive		
Signature (In Ink):		Date:	11-22-2021

ADDENDUM
November 1, 2021

ADDENDUM NO. 1 TO ALL OFFERORS:

Reference – Request for Proposals: RFP 22-1291: Access Control System Integrator Services & Support
Date Issued: October 20, 2021
For Delivery to: University of Mary Washington, Commonwealth of Virginia
Proposal Due Date: Wednesday, November 17, 2021 at 2:00 PM EST

This addendum consists of one (1) page.

Pre-Proposal Conference Location:

University of Mary Washington
Hurley Convergence Center, Room 210
1301 College Avenue
Fredericksburg, VA 22401

Page 2; Section II; Pre-Proposal Conference; a:

a. No attendee will be permitted access to the conference after **10:00 AM**.

END OF ADDENDUM NO. 1

Lindsay Fare
Contract Officer
Procurement Services
University of Mary Washington
Phone: 540-654-1057

RFP 22-1291 Addendum No. 1 (and all addenda) should be acknowledged and included in the RFP submittal package.

NAME OF OFFERING FIRM: Corbett Technologies Solutions Inc. (CTSI)

NAME OF OFFEROR REPRESENTATIVE: Michael W. Shaner

OFFEROR SIGNATURE: 

DATE: 11-22-2021

ADDENDUM
November 15, 2021

ADDENDUM NO. 2 TO ALL OFFERORS:

Reference – Request for Proposals: RFP 22-1291: Access Control System Integrator Services & Support

Date Issued: October 20, 2021

For Delivery to: University of Mary Washington, Commonwealth of Virginia

Original Proposal Due Date & Time: Wednesday, November 17, 2021 by 2:00 PM EST

This addendum consists of four (4) pages.

NEW Proposal Due Date & Time: **Monday, November 22, 2021 by 2:00 PM EST**

**If you have already shipped your proposal, you can retract it and resubmit a new proposal.*

D. Delivery Schedule: Proposals that are hand delivered shall be accepted during the following dates and times. If an earlier date and time is preferred, the Offeror shall contact the Contract Officer via email at lfare@umw.edu to schedule delivery.

Date	Time
November 18, 2021	Any time between 10:00 AM and 2:00 PM
November 22, 2021	Any time between 10:00 AM and 2:00 PM

Questions from Offerors:

1. Will the vendor be required to keep equipment in stock?

The contracted vendor should have the readers in stock, but we are not requiring them to keep stock of other equipment with a value over \$800.00. Anything under that price point should be in stock. It would be helpful to know lead times when equipment is needed due to the current supply chain issues.

2. Are there any other systems being used on campus, or is the entire campus using AMAG?

The entire campus is using the AMAG system.

3. Do you see the potential to move away from AMAG?

The budget for the next 5-10 years would probably not support a move from AMAG.

4. What is the current key system?

The current key system is card swipes.

5. In regards to response times, how are calls initiated?

The University works directly with the integrator.

6. Is there any sort of frequency that you expect a service technician on campus?

It would be best if a technician could come out about 8 hours a month.

7. What type of warranty are you looking for as far as labor is concerned?

We are looking for at least a one-year warranty.

8. Do we have records of when equipment was installed?

We have records of when equipment was replaced. For the key systems, we can always look those up by serial number if needed.

9. What version of AMAG are we currently running?

We are currently running 9.2 on the main campus. Dahlgren is running version 8.

10. Are you currently experiencing any issues with the system?

The original installation took place about 20 years ago. The issue we run into from time to time is that it is difficult to get replacement parts.

11. What systems does AMAG currently integrate to at the University?

Banner currently integrates to AMAG and AMAG to key systems.

12. Are Dahlgren and the Main Campus connected?

They are run on the same network but they are two completely different systems.

13. Do you require integrators to be ASSA ABLOY certified?

If the integrator is installing the hardware, then they should be certified.

14. If a vendor has suggested technology, can they bring this on campus?

Any hardware or software being suggested should be brought on campus to be tested.

15. Is this RFP intended to be a single award or multiple award?

The intention is that this will be a single award.

16. At the pre-bid it was said that you are using Medeco and Corbin for hardware. Is the bidder of this RFP going to be the one that provides and installs these? If so, what certifications are you expecting? Who is responsible for the keying of these? If bidder is not the one providing these, who is?

Medeco will supply and key all new construction. Corbin are primary, but we do have Sargent and other hardware. You will be required to install these only if the access control hardware has it integrated into the lock but keying will be done in house. Certifications would be required for all the hardware we currently have on campus. Example would be Aperio wireless locks in Jepson and IN locks that are installed in Virginia. All keying will be completed by our locksmith shop.

17. In Section VII; Statement of Needs, it states that the contractor must provide an adequate number of spare parts to minimize downtime. What particular parts are we to make sure we have and what quantities are you expecting us to have on hand of these? Is there a threshold for what parts may cost that we must keep on hand? Is there a place on campus that these should be kept or are they to be kept at the contractor's shop? Do you have manufacture and part numbers for these? Say things under \$500.00?

Currently we maintain attic stocks for most parts. What we are looking for in this situation is items that will fail and need to be replaced in an urgent manner. For example, if a reader fails in a critical location it needs to be replaced quickly. Most of the time we will have the part, but if we do not have it we will

need a short period of time. We do not expect the company awarded the contract to Maintain a stock 8DBC 2150 for example.

- 18. For the Parts and Supplies portion of Attachment A on the bid, what items or manufactures would you like us to list and give the investment for? Do you have a list that we can use of these so we are all on the same page?**

The following would be a good guide:
AM 820/830/840-CG S820 Proximity Reader
Aperio IN 100 series locks
Aperio Hubs AH-30
Corbin Russwin IN 220
Corbin Russwin IN 120

- 19. With the current supply chain issues that are going on, how do we incorporate price increase from the manufacturers to us into the agreement? Many of our various manufacturers have already had two or more increases already. They have already said to expect more due to the longevity of the anticipated issues with shipping, chip sets and availability.**

Yes, we have been informed that we will be paying surcharges. In the event that this is the case, we would need something from the manufacturer so we know it is valid.

- 20. Out of the original install of 20 years ago, how many boards would you say there are that are not currently compatible and will need replaced throughout the campuses? As the contractor for this RFP, are we the responsible party to obtain the new boards and install them? Who makes the decision to replace and with which boards?**

Probably 11 of the original AMAG 2 and 4 DBC. We are hoping to come up with funding to replace them at one time, but for now they will need to be replaced as they fail.

- 21. At the pre-bid it was stated that Dahlgren campus is still on version 8 of AMAG. Are you going to migrate that to the most current version and when do you expect that will be needed to take place?**

We had planned on doing the summer after COVID hit. It is currently on hold until we get approval for funding. We are hoping next summer, but with the Director of Safety currently vacant any answer I give would be speculation.

- 22. Are there any of the various AMAG Symmetry modules that are available that UMW does not use at this time? If so, what are they?**

We have a vanilla install. There are no extra modules like video etc. We do have integration with Banner that passes access groups and time codes.

- 23. If our bid is accepted, when will the contract go into effect for the first year?**

Our current contract expires on April 5, 2022. We plan to award in the January/February timeframe with a contract start date of April 5, 2022.

- 24. Is there a list of all of the attendees that were at the pre-bid that can be sent out or published?**

The list of attendees will be attached to the official addenda that will be posted by Friday, November 12th.

- 25. Is the AMAG SSA up to date and or do I need to include annual pricing in my bid package?**

The AMAG SSA is current. The next date will be 10/1/2022. This will need to be included yearly.

26. If I submit a bid do I include a (1) one-year pricing proposal and UMW will decide each additional year to renew with "said" integrator?

A one-year pricing proposal will be fine.

27. Who services the emergency phones on campus? Should it be included in the project or is that handled by life safety/ fire company?

Currently this is serviced by the University.

28. During the pre-bid someone did ask the question about the parts and supplies section of the pricing schedule Attachment A: what did you want to see there? Spare parts minus discount?

We would like to see the expected cost. We do realize with the current circumstances these prices are changing as some companies are adding surcharges.

29. Could you clarify the University's request to provide a cost for a "test" system? Exactly what do you want included in the test system?

For the test system, we would envision a setup with a single server that would emulate each piece of the Access system including an Aperio setup, IN120/220 locks with DSR, and other AMAG pieces. Ideally it would be something sort of mobile to also be able to show off as required for what we have in place.

END OF ADDENDUM NO. 2

Lindsay Fare

Contract Officer

Procurement Services

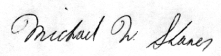
University of Mary Washington

Phone: 540-654-1057

RFP 22-1291 Addendum No. 2 (and all addenda) should be acknowledged and included in the RFP submittal package.

NAME OF OFFERING FIRM: Corbett Technologies Solutions Inc. (CTSI)

NAME OF OFFEROR REPRESENTATIVE: Michael W. Shaner

OFFEROR SIGNATURE: 

DATE: 11-22-2021

ATTACHMENT A – PRICING SCHEDULE

Fill in and submit the following pricing table based on your rates for labor, parts and supplies. Please disclose all other potential additional costs in the “Other Pricing” box listed below.

LABOR RATES		
Personnel	Normal Working Hours	Overtime/Weekend/ Holiday/Emergency Hours
Supervisor	\$95.00 per hour with 2 Hour Minimum	\$ 125.00 per hour with 2 Hour Minimum
Laborer	\$95.00 per hour with 2 Hour Minimum	\$ 95.00 per hour with 2 Hour Minimum
	\$ /hour	\$ /hour
	\$ /hour	\$ /hour

PARTS & SUPPLIES				
Manufacturer	Product Line	List Price	% Discount Off	University Price
Assa_Abloy	IN120 Wi-Fi Line IN120-CL33134-PZD-626-BIPS-B-LH	\$ 1,687.00	12 %	\$ 1,484.56
Assa_Abloy	IN220 POE Line IN220-CL33134-PZD-626-BIPS-B-LH	\$ 1,812.00	12 %	\$ 1,594.56
AMAG	820-BK	\$ 240.00	12 %	\$ 211.20
AMAG	840-KP-BK	\$ 437.00	12 %	\$ 384.56

All items are 12% off

OTHER PRICING		
Credit Card Processing Fees		3 %
		\$
		\$
		\$
		\$

ATTACHMENT B – REFERENCES

Provide at LEAST 3 references of current or recent past clients, preferably from higher education.

Reference #1	
Agency Name	University Of Virginia Health Systems under the GC's - Skanska Construction Did the new tower and emergency at the hospital - Doing Alderman Library now on UVA Grounds
Contact Name	Matt Kidwell John Calvin Kevin Smiley
Email	Matt.Kidwell@skanska.com John.Calvin@skanska.com kevin.smiley@skanska.com
Phone #	540-400-1986 540-400-2591 404-323-4558
# Years w/ Agency	6 years at hospital -
Solution Provided	Data Network and Infrastructure Fire Alarm Access Control CCTV

Reference #2	
Agency Name	James Madison University
Contact Name	Brian Clements
Email	clemenbf@jmu.edu
Phone #	540-335-5177
# Years w/ Agency	5 years
Solution Provided	Access Control and CCTV

Reference #3	
Agency Name	Henrico County SchoolsHCPS Department of Facilities
Contact Name	Carl Brown
Email	cbbrown@henrico.k12.va.us
Phone #	Cell: 804-551-0518
# Years w/ Agency	Intrusion – 10 years
Solution Provided	Intrusion

ATTACHMENT C – SMALL BUSINESS SUBCONTRACTING PLAN

MUST BE COMPLETED AND RETURNED WITH PROPOSAL PACKAGE

All small businesses must be certified by the Commonwealth of Virginia, Department of Small Business and Supplier Diversity (DSBSD) by the due date of the solicitation to participate in the SWaM program. Certification applications are available through DSBSD online at <http://sbsd.virginia.gov>.

DEFINITIONS:

"Micro Business" means a business that is a certified Small Business under the SWaM Program and has no more than twenty-five (25) employees and no more than \$3million in average annual revenue over the three-year period prior to their certification.

"Small business" means a business independently owned and controlled by one or more individuals who are U.S. citizens or legal resident aliens, and together with affiliates, has 250 or fewer employees, or average annual gross receipts of \$10 million or less averaged over the previous three years. One or more of the individual owners shall control both the management and daily business operations of the small business. *Note: DSBSD-certified women- and minority-owned businesses shall also be considered small businesses when they have received DSBSD small business certification. (Code of Virginia, § 2.2-4310)*

"Woman-owned business" means a business that is at least 51% owned by one or more women who are U.S. citizens or legal resident aliens, or in the case of a corporation, partnership, or limited liability company or other entity, at least 51% of the equity ownership interest is owned by one or more women who are U.S. citizens or legal resident aliens, and both the management and daily business operations are controlled by one or more women. *(Code of Virginia, § 2.2-4310)*

"Minority-owned business" means a business that is at least 51% owned by one or more minority individuals who are U.S. citizens or legal resident aliens, or in the case of a corporation, partnership or limited liability company or other entity, at least 51% of the equity ownership interest in the corporation, partnership, or limited liability company or other entity is owned by one or more minority individuals who are U.S. citizens or legal resident aliens, and both the management and daily business operations are controlled by one or more minority individuals. *(Code of Virginia, § 2.2-4310)*

Bidder Name: Corbett Technologies Solutions Inc. (CTSI)

Preparer Name: Michael W. Shaner **Date:** 11-22-2021

INSTRUCTIONS:

- A. If you are certified by the Department of Small Business and Supplier Diversity (DSBSD) as a small business, complete only Section A of this form. This shall not exclude DSBSD-certified women-owned and minority-owned businesses when they have received DSBSD small business certification.
- B. If you are not a DSBSD-certified small business, complete Section B of this form. For the bid to be considered and the bidder to be declared responsive, the bidder shall identify the portions of the contract that will be subcontracted to DSBSD-certified small business in Section B.

ATTACHMENT C (CONT'D)**Section A**

If you are certified by the Department of Small Business and Supplier Diversity (DSBSD), are you certified as a:

Check All That Apply: ☐ Micro Business ☐ Small Business ☐ Woman-Owned Business ☐ Minority-Owned Business

DSBSD Certification No.: None Expiration Date: None

Section B

Populate the table below to show your plans for utilization of DSBSD-certified small businesses in the performance of this contract. This shall not exclude DSBSD-certified women-owned and minority-owned businesses that have received the DSBSD small business certification. Include plans to utilize small businesses as part of joint ventures, partnerships, subcontractors, suppliers, etc.

Plans for Utilization of DSBSD-Certified Small Businesses for this Procurement

Small Business Name, Address & DSBSD Cert No.	Indicate if also: Micro (O), Women (W), or Minority (M) Certified	Contact Person, Telephone & Email	Type of Goods and/or Services	Planned Involvement During Initial Period of the Contract (%)	Planned Contract Dollars During Initial Period of the Contract (\$)
None	None	None	None	None	None
Total Planned Subcontracting Spend (\$)					None



CORBTEC-01

LPRIYANKA

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/30/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hub International Mid Atlantic 9713 Key West Ave Suite 401 Rockville, MD 20850	CONTACT NAME: Jill Otto PHONE (A/C, No, Ext): (301) 424-7945 FAX (A/C, No): E-MAIL ADDRESS: jill.otto@hubinternational.com												
INSURER(S) AFFORDING COVERAGE													
INSURED Corbett Technology Solutions, Inc. 4151 Lafayette Center Drive, #700 Chantilly, VA 20151	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">INSURER A: Continental Insurance Company of New Jersey</td> <td style="width: 20%;">NAIC # 42625</td> </tr> <tr> <td>INSURER B: National Fire Insurance Company of Hartford</td> <td>20478</td> </tr> <tr> <td>INSURER C: Continental Casualty Company</td> <td>20443</td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER A: Continental Insurance Company of New Jersey	NAIC # 42625	INSURER B: National Fire Insurance Company of Hartford	20478	INSURER C: Continental Casualty Company	20443	INSURER D:		INSURER E:		INSURER F:	
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INSURER B: National Fire Insurance Company of Hartford	20478												
INSURER C: Continental Casualty Company	20443												
INSURER D:													
INSURER E:													
INSURER F:													

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER: 1**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS														
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <div style="margin-left: 20px;"> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR </div> <div style="margin-left: 20px;"> GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC OTHER: </div>			6056851813	1/1/2021	1/1/2022	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>EACH OCCURRENCE</td><td style="text-align: right;">\$ 1,000,000</td></tr> <tr><td>DAMAGE TO RENTED PREMISES (Ea occurrence)</td><td style="text-align: right;">\$ 1,000,000</td></tr> <tr><td>MED EXP (Any one person)</td><td style="text-align: right;">\$ 15,000</td></tr> <tr><td>PERSONAL & ADV INJURY</td><td style="text-align: right;">\$ 1,000,000</td></tr> <tr><td>GENERAL AGGREGATE</td><td style="text-align: right;">\$ 2,000,000</td></tr> <tr><td>PRODUCTS - COMP/OP AGG</td><td style="text-align: right;">\$ 2,000,000</td></tr> <tr><td>Max Aggregate</td><td style="text-align: right;">\$ 10,000,000</td></tr> </table>	EACH OCCURRENCE	\$ 1,000,000	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000	MED EXP (Any one person)	\$ 15,000	PERSONAL & ADV INJURY	\$ 1,000,000	GENERAL AGGREGATE	\$ 2,000,000	PRODUCTS - COMP/OP AGG	\$ 2,000,000	Max Aggregate	\$ 10,000,000
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B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y / N <div style="text-align: center; border: 1px solid black; padding: 2px;">N</div> If yes, describe under DESCRIPTION OF OPERATIONS below		N / A	6056851830	1/1/2021	1/1/2022	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td> <input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER </td> <td></td> </tr> <tr><td>E.L. EACH ACCIDENT</td><td style="text-align: right;">\$ 1,000,000</td></tr> <tr><td>E.L. DISEASE - EA EMPLOYEE</td><td style="text-align: right;">\$ 1,000,000</td></tr> <tr><td>E.L. DISEASE - POLICY LIMIT</td><td style="text-align: right;">\$ 1,000,000</td></tr> </table>	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER		E.L. EACH ACCIDENT	\$ 1,000,000	E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000	E.L. DISEASE - POLICY LIMIT	\$ 1,000,000						
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E.L. EACH ACCIDENT	\$ 1,000,000																				
E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000																				
E.L. DISEASE - POLICY LIMIT	\$ 1,000,000																				
A	Property on Premises			6056851813	1/1/2021	1/1/2022	Stored Materials \$ 5,402,000														
C	Professional Liab.			6056851858	1/1/2021	1/1/2022	Each Claim/Aggregate \$ 5,000,000														

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Cyber Liability is included in the Professional Liability for a total, combined limit of \$5M each claim and \$5M aggregate per the policy terms and conditions. Cyber Liability includes Network Security and Privacy Injury Liability per the policy terms and conditions.

CERTIFICATE HOLDER**CANCELLATION**

EVIDENCE OF COVERAGE EVIDENCE OF COVERAGE EVIDENCE OF COVERAGE EVIDENCE OF COVERAGE	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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CTSI at a glance.

Over the past five plus decades, CTSI has inspired audiences and streamlined communication by delivering technology solutions in corporate, government, healthcare, education, multi-dwelling units and house of worship settings. **Our expertise includes audiovisual, videoconferencing, professional sound systems, security, voice and networking, healthcare, education technologies and all other areas of low voltage integration.**

We have earned our reputation as the Mid-Atlantic region's leading technology solutions provider by delivering superior service and exceptional performance. Our company headquarters in Chantilly, VA and our branch locations in Mechanicsville, VA., Baltimore, MD, Maryland Eastern Shore, Research Triangle-Morrisville, NC., Charlotte, NC., and New York City Metro- Hackensack, NJ. are strategically located near major metropolitan centers across the East Coast, allowing CTSI technicians to service a wide geographic region and a varied clientele. We also have several crews that travel the globe doing installs for our corporate and Government customers. Each day, our mission is to improve the way our customers receive, present and communicate information.

CTSI at a Glance



Delivering Value

Continuous Innovation

50
YEARS

Industry Leading

Premiere Partners



- Corporate
- Healthcare
- Education
- Government
- Multifamily



People, Technology, & Customer Experience

40⁺

Engineers & Programmers



200⁺

Field Integration & Project Mgmt



35⁺

Dedicated Customer Care



Excellence Inspires Everything We Do

Engineering Driven



Global Reach



Customer First



Audiovisual & Collaboration



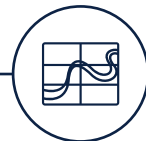
Healthcare Technologies



Education Technologies



Retail Solutions



Digital Signage



Digital Infrastructure



Life Safety & Security

Why Choose CTSI?

Our solutions facilitate learning and safety in schools, improve patient safety and operational efficiency in hospitals, and advance the way our customers receive, present and communicate information and media.

CTSI provides high-impact communications solutions that enable people to consolidate information and collaborate effectively. We design, engineer and install customized turnkey solutions using innovative, high-performance technologies to keep you ahead of the curve. Our Customer Care Department provides **dedicated** service professionals to keep your systems running at their peak performance. From boardrooms and hospitals, to classrooms and command centers, CTSI solutions **ENGAGE**, **INSPIRE** and **DELIVER**.

ENGAGE.

Technology is changing so rapidly that having a thorough understanding of customer needs is paramount for creating technology systems that are as captivating as they are informative.

INSPIRE.

Our solutions are engineered to inspire. We design and install complete, customized solutions that bring your digital media to life. These solutions motivate users and allow for a more collaborative work environment.

DELIVER.

Being able to deliver the most advanced communications technology starts with our technical capabilities. Our in-house industry certified and manufacturer-trained engineers, technicians and programmers transform on-paper installation designs into fully-integrated realities.

Key Differentiators.

These are just some of the ways our full-service solutions set us apart from the competition.

Wide Range of Full-Service Solutions:

- Audiovisual (AV) & Professional Sound
- Healthcare Technologies
- Education Technologies
- Networking & Premise Wiring
- Security/Life Safety
- Videoconferencing & Voice Systems

**DESIGN.
ENGINEERING.
INSTALLATION.
SERVICE.**

Project Management:

CTSI assigns dedicated project management teams, specifically structured to meet the needs of each installation.

In-house Engineering Capabilities:

Our in-house industry-certified and manufacturer-trained engineers make sure our clients are getting the most efficient and technologically advanced systems available.

24/7 Service:

CTSI offers professional 24/7 Customer Care, long after the installation is complete.

Certified Staff:

In-house technical and engineering staff are required to maintain current manufacturer and industry certifications, such as CTS, CTS-I, CTS-D, ISF-C, DMC-E, EAVA, and Cisco Certifications.

Experience Installing Complex Systems:

CTSI has successfully integrated technology into a wide range of multi-room/multi-environment projects.

Trusted Partner of General Contractors:

We have developed strong relationships with many of the largest area General Contractors, such as Clark Construction, HITT Contracting, Grunley Construction, w.M Jordon and the list goes on.

Our Reach:

With just over 400 employees between our Chantilly, VA headquarters and all of our other branch offices, that are strategically located near major metropolitan centers across the East Coast, allowing CTSI technicians to service a wide geographic region and a varied clientele. Our reach extends far beyond the Mid-Atlantic. Our work can be found across the country as well as internationally.

Decades of Government Experience:

CTSI maintains all appropriate security level clearances for our government clients. Some of our previous partnerships include Air National Guard, Pentagon Joint Staff, Navy and the U.S. Army.

Certifications

We cultivate a culture where innovation, accountability and excellence are rewarded, and every member of our team has a voice. For this to work, we require our team to maintain all current manufacturer and industry certifications. These are a small sample of all of our certifications

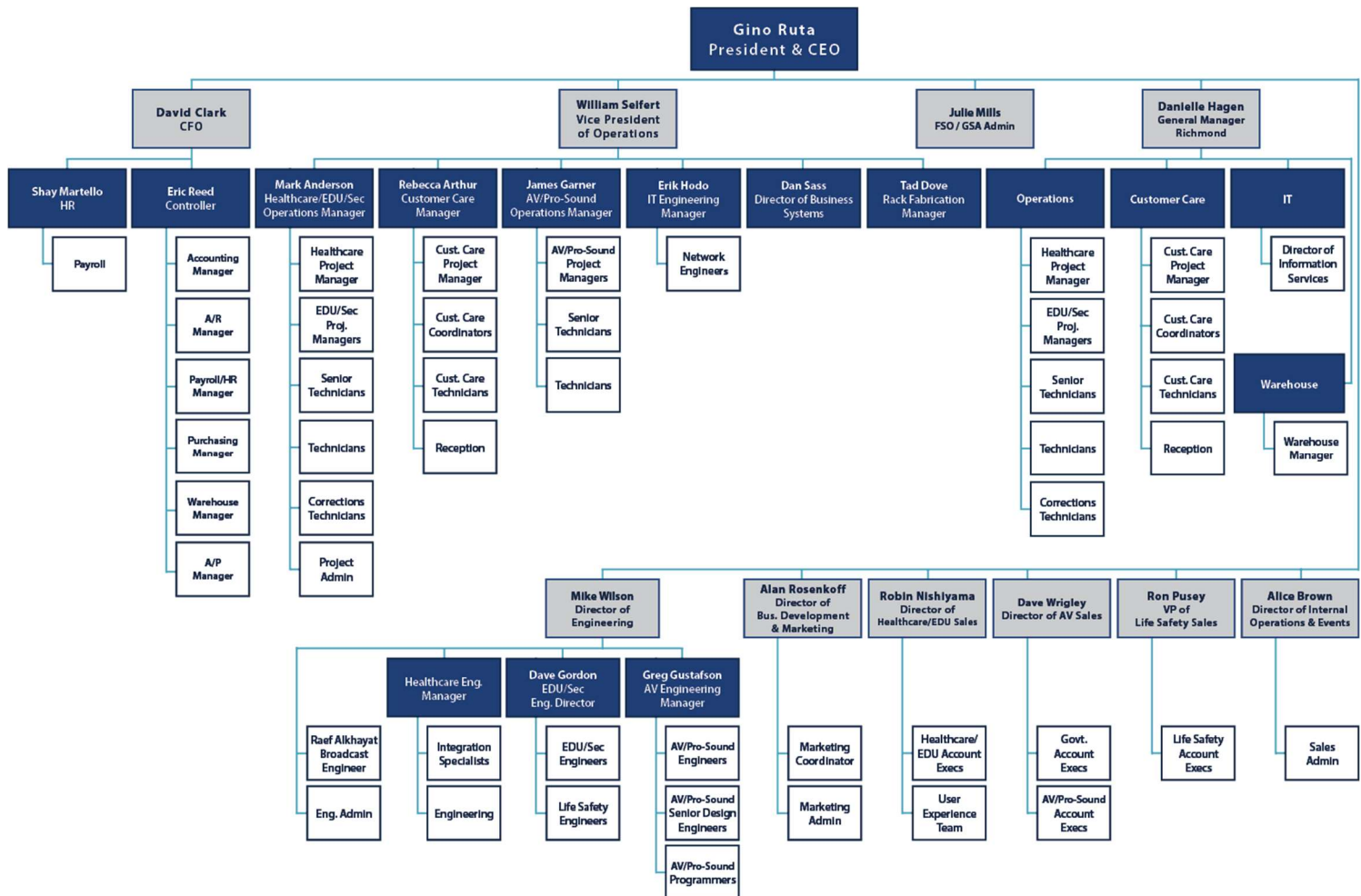


- **Avixa International** (Audiovisual Communications Association) – APEX– CTS, CTS-D, CTS-I
- **National Systems Contractors Association (NSCA)**
- **ASIS International**
- **Electronic Security Association (ESA)**

- **Building Industry Consulting Service International** – Registered Communications Distribution Designer (BICSI-RCDD)
- **Occupational Safety and Health Administration (OSHA)**



Organizational Chart



Portfolio

At CTSI we strive to provide all clients with expert service throughout all phases of the project, from design and purchasing to installation and maintenance.



The Pentagon (Arlington, VA): Government

CTSI provided the custom audiovisual solution for a Department of Defense management briefing and decision support conferencing facility at the Pentagon. The on-going installations include audio, video, switching and control systems, large screen displays, videoconferencing lighting system, and room décor appointments including custom wainscoting, acoustical wall treatments and furnishings.

Baker & McKenzie (Washington, DC): Law Firm

CTSI provided Baker & McKenzie, LLP with a multi-room audiovisual system, engineered to function as independent divisible conference rooms or as one large conference space. Additionally, CTSI installed a variety of smaller audiovisual systems for collaboration rooms, totaling approximately 15 spaces throughout the four floors of their DC headquarters.



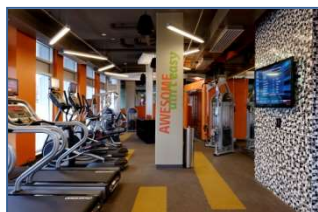
Center for Strategic & International Studies (Washington, DC): Corporate

Installing AV systems in CSIS's new headquarters, CTSI was responsible for the audiovisual integration into rooms and areas used for conferencing, presentation, and event space (multiple conference rooms, boardroom, and large three-way divisible room). In addition to these main spaces, CTSI installed multiple support AV systems (VIP green room, multiple pre-function areas, 2x2 video wall signage, room status & signage kiosks, room status cameras, scheduling touch panels for conference rooms, and room management software suite to monitor room usage and status). CTSI also implemented a fiber optic AVOC network to facilitate broadcast network access to meetings and events.



Inova Fairfax Medical Campus (Falls Church, VA): Healthcare

Inova Fairfax Medical Campus is a nationally recognized, 800+ bed regional hospital serving the Washington, DC area. CTSI installed Responder 5 Nurse Call systems specifically designed to align with the hospital's priorities, including patient satisfaction, patient safety, improved staff communication and innovative workflows. Inova's Nurse Call systems allow critical alerts and data to be sent directly to caregivers, routine tasks to be automated, as well as staff and equipment to be easily located.



AvalonBay (Multi-Location): Multi-Family Housing

CTSI developed a solution that incorporated a wall-mounted flat panel displays and remotely located HD cable receivers. A specially-designed software driven control system along with AMX MET-6N & AMX MET-13 wall-mounted pushbutton keypads provided residents with simple, accessible control throughout the entire amenities floor.

***UVA Curry School Of Education, Charlottesville, VA
Deans Conference Room. Multiple screens and multiple
cameras with table mics. All done with AV over IP as a
subscription service for 4 years with Annual Payments***



***UVA Center for Advanced Study of Teaching and Learning,
Charlottesville, VA : Piedmont Bldg. Large classroom with
Projection and wireless collaboration. All done with AV over IP as a
subscription service for 4 years with annual payments.***

Our areas of expertise in low voltage include the following and more:

- Access Control
- Addressable Fire Alarm Systems
- Area of Refuge
- Audio and Sound Reinforcement
- Audiovisual & Collaboration Systems
- AV over IP distribution solutions
- BDA Radio Systems
- Broadcast/ production equipment
- Clock and Program Distribution including elapse timer / count down clocks
- Closed Circuit TV (CCTV)
- Covid Protection Technologies
- Detention Control
- Digital Infrastructure
- Digital Signage
- Emergency Stations / Blue lights
- Equipment racks & carts
- Fiber Optic Transmission
- Furniture for AV, Lecterns, Board Tables
- Gas detection
- Intercom / IP Intercom
- IPTV distribution
- Mass Notification / Emergency Communications (MNEC)
- MATV/CATV Distribution
- Media Archival and Retrieval
- Multi-Media Presentation
- Networks/switches etc.
- Nurse/Patient Communications/ Nurse Call
- Paging and Public Address solutions
- Patient Info Board
- Patient Wandering
- Personnel/Asset Tracking
- Real Time Location Systems – Patient Workflow
- Retail Solutions
- Security
- Sound Masking/Speech Privacy
- Structured Cabling
- Telephone Communications
- TeleHealth Solutions / Devices & software
- Unified Communication Solutions
- Video Distribution and Projection
- Voice/Data/Video Integration
- Wireless Telephony / Mission Critical Phones
- Wireless classroom collaboration Technologies



Contact Us at the following:

Email: sales@ctsi-usa.com

WEB: www.ctsi-usa.com

Office Locations:

***Washington, DC:**

Ph: 703.631.3377

***Richmond, VA:**

Ph: 804.559.4274

***Baltimore, Md:**

Ph: 410.583.8900

***Maryland Eastern Shore:**

Ph: 410.583.8900

***Research Triangle-**

Morrisville, NC 27560

919-650-1212 CTS-AV.com

***Charlotte, NC**

980-270-0280 CTS-AV.com

***New York City Metro**

Hackensack, NJ

201-342-7800 DavEdfire.com

***AFAP.com -18 Locations**

And crews that travel the world!



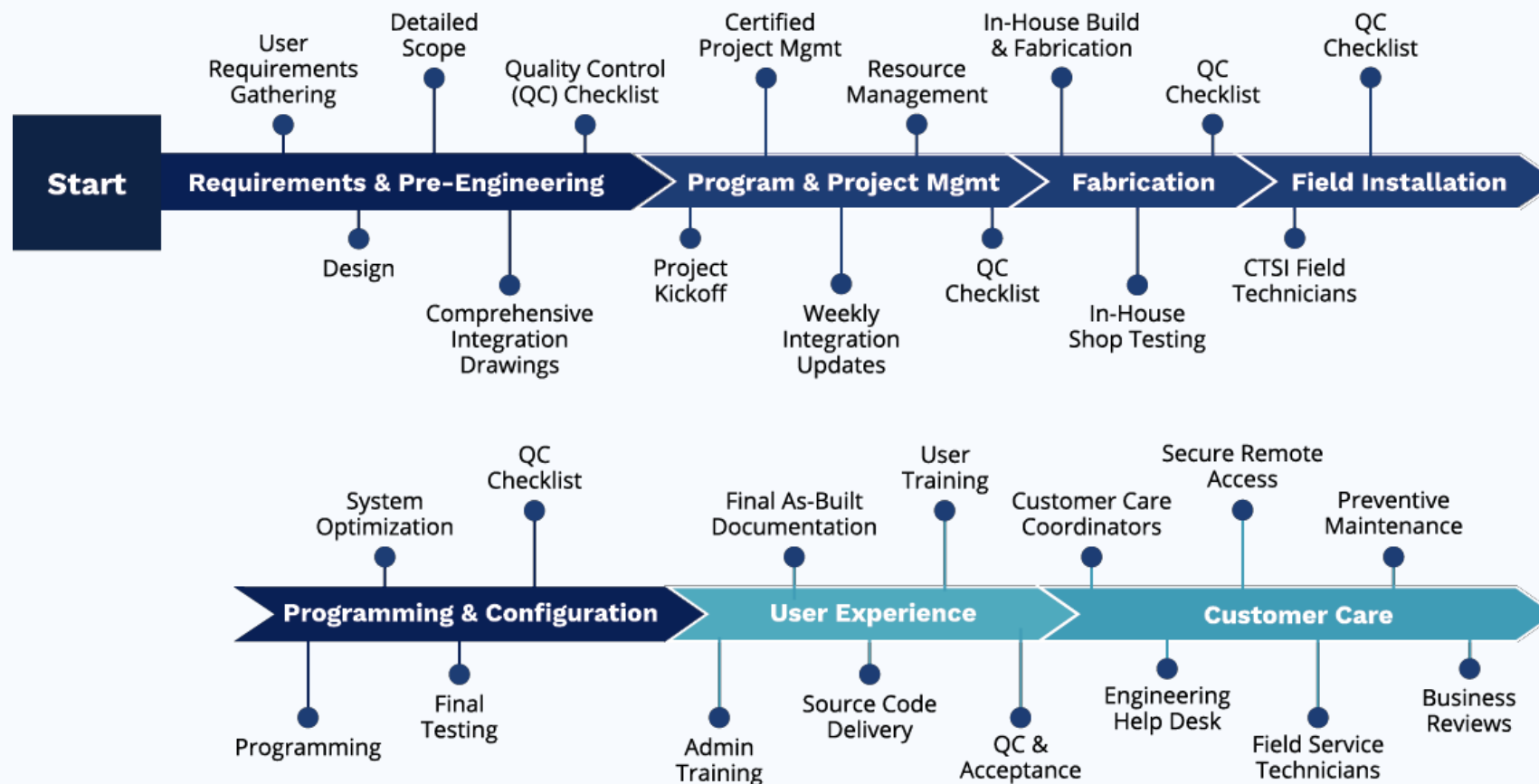
CTSI Services Standard Statement of Work Details

Scope	Value	Resources
❑ Requirements & Pre-Implementation Engineering <ul style="list-style-type: none"> ▪ Client Requirements Assessment ▪ Design & Engineering ▪ Drawing & Build Set Creation ▪ Project Specific QA/QC Checklist ▪ Peer Review 	<ul style="list-style-type: none"> ✓ Detailed Documentation ✓ Comprehensive Integration Drawing Package ✓ Scope Clarity ✓ Field Delivery Quality ✓ Design Meets Client Requirements Matched 	<ul style="list-style-type: none"> ➤ Engineering
❑ Program & Project Management	<ul style="list-style-type: none"> ✓ Written Weekly Project Status Updates ✓ Resource Management – Materials, Labor, Client, Other Trades 	<ul style="list-style-type: none"> ➤ Operations
❑ In House Build & Rack Fabrication <ul style="list-style-type: none"> ▪ Firmware Updates ▪ Device Configurations ▪ Rack Management, Lacing Bars, Power Distribution, Thermal ▪ QA/QC Checkpoint 	<ul style="list-style-type: none"> ✓ Minimize Site Disruption ✓ Minimize DOA & Field Implementation Challenges ✓ Site Time is Focused on Quality, Optimization, & Testing ✓ Higher Availability, Faster Troubleshooting ✓ Controlled Environment Build Generates High Quality Implementation 	<ul style="list-style-type: none"> ➤ Engineering ➤ Integration ➤ User Experience
❑ Field Installation <ul style="list-style-type: none"> ▪ CTSI Fulltime Employees ▪ QA/QC Checkpoint 	<ul style="list-style-type: none"> ✓ Quality Implementation ✓ Secure Resources 	<ul style="list-style-type: none"> ➤ Operations

CTSI Services Standard Statement of Work Details

Scope	Value	Resources
<input type="checkbox"/> Programming, Control System Deployment, Configuration & Room Optimization	<ul style="list-style-type: none"> ✓ Bench Depth ✓ User Experience Focused ✓ Enterprise Focused 	<ul style="list-style-type: none"> ➤ Operations ➤ Engineering ➤ User Experience
<input type="checkbox"/> Onsite Commissioning <ul style="list-style-type: none"> ▪ Training ▪ User Guides ▪ QA/AC Checkpoint 	<ul style="list-style-type: none"> ✓ Enterprise User Guide Deployment ✓ Dedicated UX Team ✓ Enterprise Standard Deployment Model ✓ Training by Programmer & UX Resource 	<ul style="list-style-type: none"> ➤ Engineering ➤ Integration ➤ User Experience
<input type="checkbox"/> Project Closeout <ul style="list-style-type: none"> ▪ As Built Documentation ▪ Source Code ▪ Warranty Certificate ▪ QA/AC Checkpoint 	<ul style="list-style-type: none"> ✓ Ensure Years of Serviceability ✓ Ensure High Availability & Speed of Repair 	<ul style="list-style-type: none"> ➤ Operations ➤ Engineering ➤ Integration ➤ User Experience
<input type="checkbox"/> CTSI Customer Care <ul style="list-style-type: none"> ▪ Dedicated Organization & Resources ▪ Help Desk ▪ Managed Services Options ▪ CTSI SecureLink Remote Access 	<ul style="list-style-type: none"> ✓ Dedicated Services Organization with Techs, Engineers, Call Desk, Help Desk ✓ Dedicated AV PM ✓ SecureLink Secure Remote Access 	<ul style="list-style-type: none"> ➤ Customer Care ➤ Engineering

Project Lifecycle & User Experience



Engineering

- ClearDesign
- Solution Design Aligned to Client Requirements
- Optimized User Requirements
- Efficient & Quality Installation
- High Solution Availability & Reliability

Integration

- Effective Client/Integrator Communications
- Efficient Deployment with Minimal Site Disruption
- High Quality Implementation Built to Enterprise Standards

User Experience & Customer Care

- High Solution Availability & Reliability
- Insights into Service History & Analytics
- Service Delivery Management
- Omni-channel Communications
- Technical Support Team
- Optimized User Experience
- Empowered Users

Contract Terms

50% upon signature, 40% upon substantial completion, 10% upon final signoff; Net 30.

Maintenance support will be provided as detailed in the customer selected Essential, Basic, or Premium Maintenance plan which begins upon substantial project completion. All parts shall be free of any manufacturer defects and carry the specified manufacturer material warranty. Customer agrees that if payment is not made as specified in the conditions portion of this contract, they will pay interest at 1% per month plus reasonable attorney fees needed in the collection of past due invoices. All price quotes reflect payments by cash, check, or wire transfer. Payment by credit card or other methods may incur additional charges that will be added to the invoice. Cancellation by customer will result in charges for labor, material restocking fees and shipping. If customer is tax exempt, they must provide the necessary identification number next to their acceptance of this proposal. If customer is not tax exempt, they assume all liability associated with the appropriate tax, unless included in this proposal. All work is to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents, or delays beyond our control. Customer is to carry fire, tornado and all other necessary insurance. For a period of one (1) year following the date of any order under this agreement, neither CTSI nor customer shall directly solicit employment or hire any employee of the other who is directly involved in the performance of this agreement. This proposal may be withdrawn by us if not accepted within 30 days. Material is FOB destination.

Acceptance of Proposal

The included prices, specifications and conditions are satisfactory and are hereby accepted.
You are authorized to do the work as specified. Payment will be made as outlined above.

Purchase Order#: _____ Tax Exempt ID#: _____

Options Selected: _____ Total Price: _____

Authorized Signature: _____

Printed Name: _____ Title: _____

Date of Acceptance: _____

Please approve with your signature and email back to your sales representative or fax back to CTSI at 703-631-3396 CTSI will not start work without approval.

Thank you for selecting CTSI as your integrated systems and technology solution provider.

Maintenance Terms & Conditions

Exhibit A

The following terms and conditions are incorporated into the Corbett Technology Solutions, Inc. (CTSI) Maintenance Agreement ("Agreement") made between CTSI and the Customer ("Customer"). These terms and conditions cover only the equipment, users and resources listed, at the location stated, ("Service location"), for the period of time stated in the Agreement.

SCOPE OF MAINTENANCE:

Service will be provided as described in the CTSI Maintenance Agreement.

I. SERVICE TIMES: Maintenance services will be performed during CTSI's standard working hours, 8:00 a.m. to 5:00 p.m., Monday through Friday excluding holidays, unless otherwise specified herein. When requested, service may be performed after normal business hours, if service personnel are available, and will be charged at the then current overtime rates as described in Exhibit B.

II. PAYMENT TERMS: Payment is to be made within 30 days of receipt of invoice. If any amount owed under this Agreement is not paid when due, CTSI may add a service charge of 1.5% per month on unpaid amounts. Customer agrees to pay all costs of collection, including attorney's fees, made necessary by nonpayment of Customer. CTSI reserves the right to refuse service if account is not current.

III. ACCESS AND FACILITY CONDITION: Customer agrees to maintain, where required, a full time, dedicated internet and/or dial-up connection and to allow CTSI access to the Customer's equipment via that connection. Customer agrees to allow CTSI employees or subcontractors access to its facilities to perform under this Agreement. Customer agrees to allow CTSI access to the covered equipment. Customer agrees to allow CTSI to load any necessary management software on their systems. Customer shall provide a clean operating environment, which does not exceed the manufacturer's rated temperature and humidity specifications for the equipment.

IV. EXCUSABLE DELAYS: CTSI shall not be liable for delays in performance due to fire, flood, acts of civil or military authority, or delays in obtaining suitable material or facilities required for performance. CTSI shall not be liable for temporary unavailability of qualified personnel, or other causes beyond its reasonable control or failure by Customer to provide full and appropriate access to the covered equipment. CTSI does not warrant that the operation of any equipment shall be uninterrupted.

V. EXCLUSIONS: This Agreement is subject to the following exclusions: **a)** This Agreement does not include electrical work, or repair of damage resulting from operator error, accident, vandalism, electrical or environmental problems, or maintenance provided by other than authorized CTSI representatives. Charge for the above will be on a Time and Materials basis. **b)** Service under this Agreement does not cover support due to configuration changes made by customer or anyone other than authorized CTSI representatives. Any service call placed for a problem caused by such configuration changes will be charged on a Time and Materials basis. **c)** Equipment moved from Customer's equipment location specified in the agreement without prior written consent of CTSI may be serviced on a Time and Materials basis. **d)** CTSI has the right to charge for any diagnostic time which determines that exhibited problems are a result of conditions external to the covered systems including, but not limited to; faulty hardware, electrical problems, operator error, misuse, changes in server configuration by Customer, telephone company line or environmental problems. CTSI also reserves the right to charge for any support service requested which is determined not to have needed a support service call. **e)** Supplies and consumables including but not limited to lamps, and batteries. **f)** CTSI is not responsible for Image Retention and/or Burn In on displays. **g)** This agreement excludes all additions, moves, changes or upgrades to the system.

VI. INITIAL EVALUATION/INSPECTION: CTSI's responsibilities under this Agreement shall not go into effect until the covered equipment has been examined by CTSI and found to be as listed in the Agreement and in operating condition. CTSI has up to 30 days to perform this inspection and, at CTSI's option, to amend the price of the Agreement to reflect differences from the items listed in the Agreement. Customer shall, at its option, agree to the Agreement modifications or terminate this Agreement within 5 days of receipt of any such Agreement modifications from CTSI. If Customer terminates the Agreement, Customer agrees to pay to CTSI the cost of labor expended for the inspection.

VII. TIME AND MATERIAL BILLING: Rates for service not covered by this Agreement will be billed at the rates as described in Exhibit B.

VIII. SOFTWARE, DATA AND PROGRAMMING ERRORS: It is the responsibility of the Customer to ensure that all of its data files and programs are current and adequately backed up and that all necessary backup materials are available to CTSI. This includes recovery media for software, current control system programming code and other software to be reloaded. CTSI is not liable for correcting errors introduced into the data, programs, or any other software due to hardware failure, or for any cost of reconstructing software, lost data including control system programming code. Any technical support required to restore data integrity or to make the system function, such as, but not limited to, rebuilding corrupted records, examining files, re-indexing databases, or reprogramming control systems will be billed separately on a Time and Materials basis.

IX. LIMITATION OF LIABILITY: If CTSI does not fulfill its obligations under this Agreement after several attempts, Customer's sole and exclusive remedy is to recover an equitable amount not to exceed charges paid to CTSI for the services in question. CTSI shall in no event have any liability for any special, incidental, or consequential damages including but not limited to, loss of profits or revenue, loss of use of equipment, lost data, cost of substitute equipment, services, down-time, or claims of Customer for such damages, whether the claims be in contract, tort, strict liability, negligence, indemnification or otherwise, even if CTSI had been advised of such potential damages, and Customer shall save and hold CTSI harmless from any such claims. WARRANTY DISCLAIMER: THERE ARE NO WARRANTIES, EXPRESSED OR IMPLIED, INCLUDING WARRANTIES OF MERCHANTABILITY FOR A PARTICULAR PURPOSE, RESPECTING SERVICES PERFORMED OR EQUIPMENT AND MATERIALS FURNISHED UNDER THIS AGREEMENT. In all events not provided for in this Agreement and where permitted by law, CTSI's liability (regardless of the form of action) will be limited to Customer's direct damages in an amount up to \$1,000. CTSI's entire liability and Customer's exclusive remedies for CTSI's liability of any kind (including liability for negligence) for performance, nonperformance or delays in performance by CTSI under this Agreement are limited to those contained in this Agreement where permitted by law.

X. APPLICABLE LAW: This Agreement shall be governed by and construed according to the laws of Virginia. Parties agree to submit to venue in the courts of Fairfax County, Virginia.

XI. MODIFICATION OR AMENDMENT: No modification or addition to any provision of this Agreement shall be binding on either party unless in writing and signed by a duly authorized representative of each party.

XII. ENTIRE AGREEMENT; SEVERABILITY: If any one or more of the provisions of this Agreement are determined to be unenforceable, in whole or in part, for any reason, the remaining provisions shall remain fully operative. This Agreement, including the Terms and Conditions, constitutes the entire agreement of CTSI and Customer. No representations, inducements, promises, negotiations, or agreements, oral or otherwise, which are not contained herein, shall be of any force or effect. This agreement supersedes all previous and contemporaneous written and oral representations, understandings or agreements related to the subject matter herein and shall prevail notwithstanding any variance with terms and conditions of any order submitted. Acceptance of the Agreement by CTSI may be subject, in CTSI's absolute discretion, to satisfactory completion of a credit check. Use of CTSI's maintenance services constitutes acceptance of this Agreement.

XIII. CONTRACT RENEWAL / TERMINATION: Unless canceled in writing by either party at least 30 days prior to the expiration date, this Agreement is automatically renewed for a term equal to the original term at the then current rate charged by CTSI. Customer will be in default of the Agreement and CTSI may terminate this Agreement if customer fails to pay any charge when due or fails to perform or observe any material term or condition of this Agreement. Such failure shall be remedied within thirty (30) days after receipt of written notice thereof from CTSI. At commencement of service, you may terminate service coverage within thirty (30) days written notice and: (i) payment of a termination charge equal to twenty percent (20%) of the monthly charges for twelve (12) months or twenty percent (20%) of the charges for the period remaining, whichever is less; or (ii) for prepaid agreements, CTSI will refund or credit the pro-rated price of the remaining term less a termination charge of twenty percent (20%) of the price for a twelve (12) month period or twenty percent (20%) of the price of the remaining term, whichever is less. Spare Parts and Third-Party Maintenance contracts cannot be terminated once purchased, therefore all fees associated with the procurement of these items shall remain non-refundable.



CORBTEC-01

LPRIYANKA

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/30/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hub International Mid Atlantic 9713 Key West Ave Suite 401 Rockville, MD 20850	CONTACT NAME: Jill Otto	
	PHONE (A/C, No, Ext): (301) 424-7945	FAX (A/C, No):
	E-MAIL ADDRESS: jill.otto@hubinternational.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
INSURED Corbett Technology Solutions, Inc. 4151 Lafayette Center Drive, #700 Chantilly, VA 20151	INSURER A: Continental Insurance Company of New Jersey	42625
	INSURER B: National Fire Insurance Company of Hartford	20478
	INSURER C: Continental Casualty Company	20443
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER: 1

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY <input checked="" type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC OTHER:			6056851813	1/1/2021	1/1/2022	EACH OCCURRENCE \$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000
							MED EXP (Any one person) \$ 15,000
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
							Max Aggregate \$ 10,000,000
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			6056851827	1/1/2021	1/1/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0			6056851844	1/1/2021	1/1/2022	EACH OCCURRENCE \$ 20,000,000
							AGGREGATE \$ 20,000,000
B	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input checked="" type="checkbox"/> Y / N If yes, describe under DESCRIPTION OF OPERATIONS below			6056851830	1/1/2021	1/1/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER \$
							E.L. EACH ACCIDENT \$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Property on Premises			6056851813	1/1/2021	1/1/2022	Stored Materials 5,402,000
C	Professional Liab.			6056851858	1/1/2021	1/1/2022	Each Claim/Aggregate 5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Cyber Liability is included in the Professional Liability for a total, combined limit of \$5M each claim and \$5M aggregate per the policy terms and conditions. Cyber Liability includes Network Security and Privacy Injury Liability per the policy terms and conditions.

CERTIFICATE HOLDER

CANCELLATION

EVIDENCE OF COVERAGE
EVIDENCE OF COVERAGE
EVIDENCE OF COVERAGE
EVIDENCE OF COVERAGE

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE