

Contract #15-386
UNIVERSITY OF MARY WASHINGTON
Commonwealth of Virginia
Standard Contract/Master Agreement

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This contract entered into this 30th day of June 2015, by Destination Partners, hereinafter called the "Contractor" and the Commonwealth of Virginia, University of Mary Washington called the "Purchasing Agency", "University" or "UMW".

WITNESSETH that the Contractor and the University, in consideration of the mutual covenants, promises and agreements herein contained, agree as follows:

SCOPE OF SERVICES: The Contractor agrees to furnish Customized International Travel Services on an as needed basis to the University of Mary Washington, an agency of the Commonwealth of Virginia, per the requirements and terms and conditions of the original Request for Proposal (RFP) with exceptions noted herein.

PERIOD OF CONTRACT: July 6, 2015 through July 5, 2016 with an option to renew for an additional nine (9) one-year periods.

COMPENSATION AND METHOD OF PAYMENT: Will be in accordance with Method of Payment, (Ref. Section VII, RFP 15-386).

CONTRACT DOCUMENTS: The contract documents shall consist of this signed Contract, the general conditions, special conditions, Offeror's proposal, subsequent clarifications and modifications as described herein all of which are incorporated herein by reference and constitute the "contract documents."

CONTRACTUAL CLAIMS: Any contractual claims shall be submitted in accordance with the contractual dispute procedures set forth in the Commonwealth of Virginia Purchasing Manual for Institutions of Higher Education and their Vendors.

PROGRAM PRICING CLARIFICATIONS:

1. No deposits will be paid until the number of program participants has been confirmed between the contractor and the university.
 - a. Contractor shall cover refundable airline deposits on behalf of UMW.
2. The program price shall be guaranteed by the contractor in U.S. Dollars with a signed itinerary agreement.

PROGRAM DISCOUNTS:

1. Discounted package pricing shall be provided in increments of 5 passengers starting at 10 passengers. Each program shall be priced by the contractor with three different price breaks, beginning with 10 passengers to assist UMW in the recruitment process.

2. One room shall be upgraded a category per group of groups of 30 paying passengers or greater.
3. One land services per-person package shall be included at no cost to the University for every 20 paying passengers, excluding airfare and hotel.

PROGRAM REBATES:

Net Expenditure	Incremental Max. Expenditure for Rebate	Rebate %	Rebate Calculation
600,000 - 649,000	\$649,999	0.005	\$3,250
650,000 - 749,000	\$99,000	0.015	\$1,485
750,000 - 849,000	\$99,999	0.02	\$2,000
850,000 - 949,999	\$99,999	0.025	\$2,500
950,000 - 1,000,000	\$99,999	0.035	\$3,500

In witness, whereof, the parties have caused this Contract to be duly executed intending to be bound thereby.

CONTRACTOR:

By: M.E. McC

Title: Business Development Manager

Date: 7/8/15

FEI/FIN# 06-1285986

UNIVERSITY OF MARY WASHINGTON:

By: Muhammad Kidanu

Title: ASST. DIR., PROCUREMENT

Date: 7/10/2015

Note: This public body does not discriminate against faith-based organizations in accordance with the *Code of Virginia 2.2-4343.1* or against a bidder or offeror because of race, religion, color, sex, national origin, age, disability, or any basis prohibited by state law relating to discrimination in employment.

REQUEST FOR PROPOSALS (RFP)

ISSUE DATE: April 29, 2015 **COMMODITY CODE(S):** 95892, 96178

RFP NUMBER & TITLE: RFP 15-386 CUSTOMIZABLE INTERNATIONAL TRAVEL SERVICES

ISSUING AGENCY & ADDRESS: University of Mary Washington
Procurement Services, Eagle Village Executive Offices, Suite 480
1125 Jefferson Davis Hwy., Fredericksburg, VA 22401

WORK LOCATION: Fredericksburg, Virginia

PROPOSAL DUE DATE & TIME: **MAY 12, 2015; 3:30 PM**

PRE-PROPOSAL CONFERENCE: Optional Mandatory N/A **PRE-PROPOSAL LOCATION:** N/A

PRE-PROPOSAL DATE/TIME: N/A

CONTRACT OFFICER: MELVA A. H. KISHPAUGH, VCO, CUPO **EMAIL:** mkishpau@umw.edu

PERIOD OF CONTRACT: DATE OF AWARD THROUGH ONE YEAR, WITH OPTION FOR NINE (9) 1-YEAR RENEWALS, or as negotiated.

QUESTIONS/INQUIRIES: All inquiries for information should be directed via email to the contract officer listed above, referencing the solicitation by name and number. No questions will be accepted after **May 7, 2015; 4:00 PM.**

PROPOSALS: Sealed Proposals must reach the above address and department by the deadline stated in order to be considered. It is the responsibility of the offeror to ensure that the proposal is submitted in a package that clearly identifies the contents as a proposal submission in response to this RFP. Also reference section V herein. UMW requires the inclusion of a clearly marked redacted proposal if any portion of the Offeror's proposal contains proprietary information; Reference Section V.A.3 stipulations. All resulting contracts will be made available through UMW's Public Contracts Gateway <https://umw.cobblestonesystems.com/public/>.

In Compliance With This Request For Proposal And To All The Conditions Imposed Therein And Hereby Incorporated By Reference, The Undersigned Firm Offers And Agrees To Furnish The Goods/Services In Accordance With The Attached Signed Proposal Or As Mutually Agreed Upon By Subsequent Negotiation and the Undersigned Firm hereby certifies that all information provided below and in schedule or attachment of this document is true, correct and complete.

THIS FORM MUST BE COMPLETED AND RETURNED WITH PROPOSAL.

Name of Offering Firm: Vacations Consulting, Inc. DBA: Destination Partners

Address of Offering Firm: 1660 Trade Center Way, Suite 1. Naples, FL 34109

Check All That Apply: Micro Business Small Business Woman-Owned Business Minority-Owned Business

RFP Notification received via: eVA Newspaper Other: _____

DSBSD Certification No.: _____ Expiration Date: _____

Virginia Contractor License No. : _____ Class: _____

Specialty Codes: _____ SCC No.: _____

eVA Vendor ID or DUNS No.: DUNS: 003392391 FEIN: 06-1285986

Submitted By (Print Name & Title): Michelle Eddleman McCormick - Business Development Manager

Email: Michelle@destinationpartners.net Telephone: (239) 963-4282 ext. 111

Website: destinationpartners.net Fax: (800) 668-7601

Signature (In Ink): _____ Date: _____

NOTE: This public body does not discriminate against faith-based organizations in accordance with the Code of Virginia, § 2.2-4343.1 or against a bidder or offeror because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment.



Destination Partners is a travel management company dedicated to helping universities, non-profits and corporations to source, plan, manage and execute enriching travel programs all over the world, from groups of tens to hundreds.

OUR APPROACH is to apply high-touch management & innovative programming to ensure successful programs that will connect people from around the world, making us all better global citizens.

OUR TEAM at Destination Partners is a group of dedicated, seasoned travel management professionals capable of attending to the unique needs of university groups.

CUSTOMER SERVICE

Our knowledgeable staff will customize your ideal itinerary free of charge; simply fill out our Request a Quote Form, send it to us and you'll have an answer, generally within 24 hours, addressing you or your group's needs. We strive to create a seamless and stress free experience for you as a group travel or special event planner.

INNOVATIVE PROGRAMS

Our innovation in program development makes us a leader in the market. We work with you to understand your interest and help you to develop the program that is best for your group. Our extensive network of partners around the globe ensures that we deliver programs that meet or exceed your expectations. We work closely to define and refine the program, as well as provide exclusive benefits and conditions to ensure ease, coordination and success.

Planning & Workshops

Destination Partners can host workshops and roundtables, inviting our local office managers from selected destinations around the globe to come and meet with you to discuss and learn about the local resources, opportunities and experiences these destinations can provide.

Site Inspection Trips

These educational opportunities will be offered in conjunction with our partner offices and airlines to provide university travel planners the chance to visit key destinations they may be considering for future group programs. An excellent chance to meet the people and resources planners want to include in their programs. Programs are subsidized and start all inclusive of air/land at \$500pp.

PRICE & VALUE

In addition to outstanding service and excellent programs, we also work hard to meet your budget. We know the market is competitive and we are responsible for negotiating the very best hotel and service rates possible. Our buying power and global contacts make our rates hard to beat.

COMMITMENT TO OUR GLOBAL COMMUNITY

Destination Partners is committed to working collaboratively towards the betterment of the communities in which we work. Please visit www.houseofgaia.org to see how Destination Partners is making a difference in our world.



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Proposal

RFP 15-386: Customizable International Travel Services



Name of Offeror

Vacations Consulting, DBA: Destination Partners

Due Date & Time

May 12, 2015; 3:30 PM

RFP#15-386

Title: CUSTOMIZABLE INTERNATIONAL TRAVEL SERVICES

University of Mary Washington, Procurement Services
Eagle Village Executive Offices, Suite 480
1125 Jefferson Davis Hwy, Fredricksburg VA 22401

Michelle Eddleman

Business Development Manager
Brazil Nuts Tours | [Destination Partners](#)
1660 Trade Center Way #1
Naples, FL 34109
Tel: 800.553.9959, ext. 111
Tel: 239.963.4282 ext. 111
michelle@destinationpartners.net



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SPECIFIC SUBMISSION REQUIREMENTS FOR THE RFP PACKAGE

1. Please identify the amount of sales your company has had (if any) during the last twelve months with each public Higher Education Institution within the Commonwealth of Virginia.

- University of Mary Washington \$15,927 (2014 Peru Community Service)
- University of Mary Washington: \$52,050 (2014 Venice and Croatia)
- University of Virginia's Semester at Sea: \$269,425 (2014 Rio de Janeiro, Salvador da Bahia & Manaus)
- 2014 Total sales to Higher Education Institutions within the Commonwealth of Virginia: \$337,402

2. Provide a comprehensive list of currently serviced destinations and examples of types of travel programming that the offering firm has provided to clients within the last three years.

a. Specify the international locations to which your firm has experience in providing travel management services.

With an early expertise in South America (sister company Brazil Nuts Tours is today regarded as a leader in travel to South America), Destination Partners over the last 30 years has established a global reach for travel management services. We operate throughout; North, Central and South America, all of Europe including Eastern Europe, all of Africa, all of Asia including Central Asia, Oceania and even Antarctica. We have limited reach, however, in the Middle East where we operate programs to Israel and Turkey.

Please see Attachment A for a list of the 64 countries we have provided travel management services in just the last three years.

b. Describe the experience that your firm has in providing travel management services for large groups in an academic and higher education setting. Please provide recent examples (references) to support this experience.

Flexibility in managing travel for groups of all sizes is a key feature of Destination Partners. We worked equally well with groups of 10 passengers to groups of over 700 passengers!

For larger group movements, notably, we have worked with New York University Stern School of Business on the International Studies Program. This group is over 700 passengers consisting of the entire Junior Class, faculty, staff and the Dean. It is the single largest university group movement – in terms of number of pax traveling on one day – anywhere in the world. The group is divided into three destinations somewhere in Europe, Asia and South America for study tour over Spring Break. Every year for 10 consecutive years, we have operated two and sometimes three of the destinations. Because of our long track record of success with Stern, as well as with over 25 other departments and divisions, we have been named preferred travel supplier for STFL programs at NYU, the largest private university in the country.

Another significant large group we work with is the University of Virginia's Semester at Sea program with around 600-700 passengers a voyage. Throughout South America, West Africa and parts of Europe, we provide field study programs, cultural immersion experiences, tours and multi-night programs to secondary destinations requiring flight bookings.

However, our expertise as managing complicated logistics for large groups does not overshadow our ability to provide customized, detailed programs for the smallest of groups. We apply the same level of care, attention and service to each of our clients and to each group they entrust us with.

Please see Attachment B for a list of references.



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c. Describe the ability of your firm to provide customized group tours and/or organize group events that meet educational goals for faculty and students while traveling abroad. Provide examples of previously arranged tours.

All of the programs that are operated by Destination Partners are completely customized. Certainly we build on decades of experience to provide suggestions for tested and successful program components, but each itinerary is designed from the ground up. We collaborate with faculty leaders and university travel planners to bring focus to their vision for an academic travel program. For each program we will not only tap into existing relationships with universities, businesses and NGOs, we will actively work source new partnerships in order to fulfill the requirements of the course.

Please see Attachment C for examples of previously arranged tours.

d. Describe the ability of your firm to offer professional trip counseling for faculty directors for complex or unique itineraries.

Destination partners provides professional trip counseling for faculty directors and university study abroad planners for ALL itineraries, not just the complex or unique ones. We provide guidance at multiple stages of the program process. At the RFP stage, we review the request in detail and then discuss possibilities, feasibility and logistics related to the request. We also provide suggestions where appropriate for additional content that can be added that may strengthen the program. As we propose the program, we will advise on any additional points for consideration and will provide suggestions for ways that may work to provide cost savings. Once the program is accepted, our operations team works closely with the lead travel planner and/or faculty member to coordinate all logistics and we schedule regular pre-departure calls to review the itinerary together in detail to provide as much clarity as possible.

As the University of Mary Washington is an institution committed to international education, we see ourselves as partners in the effort to grow the number of meaningful opportunities the university can provide. As part of this, we will upon request provide informational sessions for faculty interested in the possibility of organizing a short term study abroad opportunity. These meetings can either occur on campus for group meetings or through Webex for individual meetings. We will work with the interested faculty to explore the relevant programming that is available in the destination they have in mind or help them decide on a destination that is match for their field of study or specific course content.

Additionally, we provide services for any site inspections that would be required before a student group can travel on a particular itinerary. Destination Partners also provides regular group site inspections on a fixed departure that is dedicated to helping university travel planners learn more about a particular destination. These group departures are provided for only the cost of taxes and guide gratuities and start at \$500 including international air, hotels, programs and some meals.

Please see Attachment D for examples of past Site Inspection Trips for University travel planners.

e. Describe your firm's ability to provide tour guides and/or interpreters on an as-needed basis during international travel.

We provide an array of services in each destination to meet the needs of the group for guiding, interpretation, transfer assistance and tour management. We work with each program planner to determine the best possible match for the group's itinerary needs. In London for example, the group may want to just schedule a transfer assistant to help facilitate the airport arrival and departure, while a Blue Badge guide would be best for visiting sites with significant historical and cultural value. Guides that can provide specialized knowledge are also provided as needed, such as a guide in Salvador da Bahia in Brazil that is particularly knowledgeable on African Diaspora and Heritage. Where possible and requested, we can also work to coordinate academics from local



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universities to accompany the group for particular activities. In short, we work with each group to arrive at the best combination of services to meet the needs of the program, including budget.

f. Describe your firm's ability to arrange for admissions passes to various museums, performances, special exhibits, and other attractions as an enhancement to the international study program at the most favorable rate to the University. Provide suggested attractions as examples in conjunction with various serviced locations.

Arrangement of admission passes to any venue or event is something that is easily managed by Destination Partners. Further, we also provide the option of inclusive services such as having transportation, guide services and coordinating multiple visits together. We are also happy to provide public transportation passes which, for many destinations, is a great way to both save money and get a better feel for the destination. We can coordinate guides to meet the group at their place of accommodations and then travel with them by public transportation.

Please see Attachment E for an example of suggested attractions in Rio de Janeiro as an example of the kinds of suggestions we can provide in each destination. The list of sample Technical Visits are a very short list of the possibilities and are only intended to be examples.

g. Describe the ability of your firm in locating restaurants in the travel area that can accommodate large travel groups. Describe the ability of the University to have select group meals be pre-reserved and invoiced as part of the trip. Provide examples of previous arrangements.

Destination Partners can provide suggestions for restaurant venues as well as coordinate group meals for even extra large groups. We understand well the particular needs of large groups when it comes to meals and work with venues that are experienced at accommodating groups. Depending on the needs of the group, we can arrange for buffet options or prefix menus in order to service larger groups more efficiently. We provide the option to prepay including gratuities and can provide onsite assistance as well as transportation. We are also able to provide venue options with entertainment or cultural experience.

Please see Attachment F for few examples of previous arrangements.

h. Describe your firm's ability to provide or attend pre-trip seminars and organizational meetings on campus to the groups that will be traveling, if requested by the University. Specify all associated costs in the Pricing Schedule.

Destination Partners will provide upon request pre-trip seminars and organizational meetings at no additional cost remotely through Webex or other such service. We are available and can arrange for on site visits for consultations, presentations and pre-trip seminars.

i. Describe the firm's ability to provide meeting space, classroom facilities, and/or presentation/technology needs during international travel at the University's request. Describe your ability to provide facilities on another university or college campus and specify the locations.

Each destination around the globe has different opportunities available to university groups. In all of them, however, Destination Partners is able to arrange for meeting spaces or spaces that can be used for classroom space including presentation and technology needs. Whenever possible, we work to arrange classroom space at a local university, however, not all destinations will be able to accommodate a group in an actual university classroom setting. To date, we have always been able to provide space options that worked well for the group.

3. If all services described in section IV.A are not provided "in-house" by the offering firm, please provide the list of providers that partner with the firm to supply the services.



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By nature of the services being provided being travel management services, only the actual planning, preparation, coordination and purchasing is provided “in-house” by Destinations Partners. Our company works with airlines, ships, hotels, guides, transportation companies and various venues globally to provide the actual tour program for a group.

a. Describe the firm's ability to plan mini-trips or excursions for University groups traveling abroad. Describe the firm's ability to schedule either intra-national or international travel to accommodate the mini-trips or excursions. Provide examples of previous experience in providing this service.

As part of a larger program or independently organized, we are able to plan mini trips and excursions globally. An example of a one or two night program or day programs can be found in Attachment F for trips based in Rio de Janeiro. Please note that we are also able to provide programs within the United States as well.

b. Describe firm's ability to provide charter transportation and the types available by location.

We can provide for charter flights, watercraft and vehicles of all sizes from 4 door sedans to 55 passenger buses. We are able to provide the year, make and model information for any confirmed transportation.

c. Describe all travel insurance available at no cost to the University.

Destination Partners carries a \$3,000,000 General Liability Policy that covers for errors and omissions. Additional travel insurance can be purchased either for the group or by individuals through our partner Travel Guard.

d. Describe any Common Carrier and Flight Insurance that would be made available to University travelers at no additional cost to the University.

Common Carrier and Flight Insurance is not provided gratis. Additional travel insurance can be purchased either for the group or by individuals through our partner Travel Guard.

e. The contractor shall provide any refunds due as a result of unused tickets and shall identify each refund by the original ticket and invoice number. Refunds shall be credited to the University in the form of the original payment. Describe the firm's refund policy as it pertains to tickets, rentals, and reservations described within this RFP.

Destination Partners guarantees to work diligently as advocates for our clients for refunds on behalf of the university in the event of a cancelation even if it is within the cancelation timeline established. Due to our large volume and long-standing excellent relationship with suppliers, we are often able to secure refunds above and beyond what is called for contractually. The following standard cancelation timeline applies for most groups, however, customized deadlines and terms will be provided for each group based on requirements from chosen airlines, hotels and other 3rd party service providers. The customized deadlines and terms may be different for a particular group.

For Standard Group and Individual Cancelation and Refund Policy, please see Attachment K.

f. Describe the timeframe for providing the delivery of tickets and/or itineraries to the requesting University faculty travel leader after reservations are confirmed. All tickets and itineraries, unless otherwise requested by the University, should be delivered electronically.

Once a program proposal is accepted, Destination Partners will officially secure the space on flights, hotels and for services and hold them under contract with each vendor. With all terms and deadline information compiled, we provide an Itinerary to the university that provides all the details for the program components including deadline information. This usually takes about two weeks after a proposal has been accepted.



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Immediately from here, our operations department will begin the Technical Itinerary that will provide for the precise timing each day, contact information for all guides, hotels, 24/7 emergency, etc. This becomes a working document that Destination Partners uses to coordinate with the university travel planner as details from both sides are agreed upon and finalized. For airfare, once the tickets are issued, Destination Partners adds the e-Ticket information to the client's technical itinerary and provides update to the university within 48 hours or less.

All tickets and information is provided electronically, except where physical tickets for admission or public transportation passes are required. For these, the tickets or passes will be provided to the university tour leader either on arrival to the destination or a guide will bring them at the start of a day's program.

g. Describe the information provided on standard itineraries.

Detailed technical itineraries are provided for each group traveling. Contained within, the university will be provided with a day by day summary itinerary, program descriptions were appropriate, hotel website, address and contact information, addresses for technical visits, guide contact information, 24/7 in country emergency contact, Destination Partners 24/7 emergency contact, restaurant info for booked meals, e-ticket information for flights and the latest baggage policy with a link to the airline's baggage policy online. Additionally, we provide a standard document ahead of time with useful travel information for each destination as well as any travel letters required for visa applications.

Please see Attachment G for a sample of a technical itinerary.

h. Describe the firm's ability to communicate entry requirements for a country (such as a visa, letter of invitation), and to communicate any issues that may prevent entry into a country (such as passport stamps to a specific country) and provide guidance on resolution.

Destination Partners is able to provide advice on which countries require a visa for U.S. citizens as well as entry and exit taxes that may need to be paid directly on arrival at the airport or at departure. Destination Partners advises all non-U.S. citizens to check with their embassy for entry requirements. We will provide a travel letter for visa applications with any required information.

i. Specify the firm's ability to provide Passport and Visa services. Include all associated costs.

Destination Partners does not directly provide passport and visa services, but rather refers to a trusted processing agency with whom we have worked for many years. Virginia based, Passport Visas Express provides services with fees that vary by destination starting at \$39 for visa processing to \$89. Destination Partners' group travel clients are provided a 15% discount on the processing fees through Passport Visa Express.

j. Trip itineraries for the entire group shall be provided to the University faculty director in charge of the trip, unless otherwise specified.

Please see Attachment G for a sample technical itinerary for a group traveling.

k. Describe how the firm ensures accuracy in booking, invoicing, and itineraries. Specify if original receipts shall be provided to the University.

As you will see through our various sample documents attached, our Proposals, Itinerary Agreements and Technical Itineraries all follow the same format and correspond with the way that we communicate with suppliers and manage our internal costing documents. In this way, there is continuity with the information



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related to a particular program that works to ensure accuracy in booking, invoicing and itineraries. We are happy to provide copies of any needed documentation to the university.

l. Describe the ability of the firm to provide communications to the faculty director when the trip being planned will take the group to locations requiring immunizations. Specify if the firm will be able to provide the faculty director with details about the immunizations needed and time frame for the traveling group to receive the immunizations.

When a group confirms, we provide a “Pre Departure & Travel Tips” document specific to the destination and provide the reference information immunizations. For the latest overseas travel health information and any vaccine requirements we refer to the Center for Disease Control's traveler's hotline at 404-332-4559 and to their web site at www.cdc.gov/travel.

We are only able to direct passengers to the information recommended by the CDC and advise each passenger to consult a licensed medical professional to determine if there are any recommended vaccines or precautionary medicines for an itinerary based on their personal medical history.

Please see Attachment H for a sample “Pre Departure & Travel Tips” document.

m. Describe the firm's ability to book group lodging for short term and long term stays. Describe any unique lodging situations for which the firm would have booking access, such as apartments, dormitories or houses.

Destination Partners works with a wide range of lodging options including hotels, apartments, dormitories, youth hostels, eco-lodges, and even boats. We are also able to arrange for homestays in some destinations and depending on group size. Not all lodging options are available in all destinations, but we work with the university travel planner to provide the best possible options depending on the group's needs and budget.

4. Describe business operations:

a. Provide resumes for key personnel (particularly the single point of contract who will be working with UMW) who would be representing the firm and working with UMW staff to develop travel programming or fulfill travel programming needs.

The two key staff to be assigned to The University of Mary Washington have worked with the university before; Michelle Eddleman McCormick, Business Development Manager and Sarah Walker, Senior Account Executive.

Please see Attachment I for key personnel resumes.

b. Specify how invoicing will demonstrate exactly how the cost per traveler was determined. Provide an invoice example.

Traditionally, Destination Partners provides an Itinerary Agreement form that outlines the details of the inclusions and exclusions for each program and then provides a package price from which an invoice is generated. A sample invoice is provided in Attachment J. Please note that we are willing to comply with an alternate format that may be required by the University of Mary Washington.

Please see Attachment J for a sample invoice.

c. Describe how payment is accepted.

Destination Partners accepts payment as “Vacations Consulting, Inc.” the legal entity that operates in name as Destinations Partners and also Brazil Nuts Tours. We can accept check payments, wire transfers, electronic



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payments, ACH payments, credit card and even paypal. We are also happy to set up a payment method that will work better for University of Mary Washington.

d. Describe billing and payment terms. Specify if deposits are required and when full payment is due.

Please see Attachment K for billing and payment terms.

e. Specify the firm's cancellation policies and penalties. In the case of program cancellation or individual participant withdrawal, describe how refunds would be processed. Maximum flexibility is preferred.

Please see Attachment K for standard cancellation policies and penalties. As previously mentioned, Destination Partners guarantees to work for refunds on behalf of the university in the event of a cancellation even if it is within the cancellation timeline established. The following standard cancellation timeline applies for most groups, however, customized deadlines and terms will be provided for each group based on requirements from chosen airlines, hotels and other 3rd party service providers. The customized deadlines and terms may be different for a particular group.

f. Describe the process for providing a quote of travel costs, as requested by the University for Budget planning. Describe how the firm would be able to guarantee quoted price (for up to a year in advance). Specify any and all issues that would impact the quoted price.

Once an RFP is issued for a group, Destination Partners put together a proposal based on the request and may make alternate suggestions to either enhance programming or save money. Generally the proposal will then go through a process of revising to arrive at general itinerary that is then accepted by the university. Once a proposal is accepted by the university, we will secure the necessary space for land and air and provide an Itinerary Agreement that will include any special considerations or deadlines given the choice of hotels, flights, or programming etc. Once the space is deposited on, the rates are guaranteed. Please note that airlines do not provide quotations for space until 11 months prior to departure.

g. Describe how the firm would ensure that post trip reconciliation charges or surcharges, previously unapproved by the University are not levied.

Destination Partners requires that all itinerary changes with cost implications are approved in writing by persons authorized to make purchasing decisions. Post trip reconciliation is done in conjunction with the university and a final invoice is sent either reflecting a zero balance, a refund due or a final payment due.

h. Describe the ability of the firm to provide quotes for international travel based on current exchange rates and provide the University with the ability to hedge currency when possible and if in the best interest of the University. Explain the process for issuing credits and charges if exchange rates change after the original quote.

Destination Partners works to secure rate from suppliers based in USD whenever possible in order to mitigate the potential impact of currency fluctuations. As we closely monitor exchange rates for the most common currencies, we alert clients of any potential impact a decrease in the strength of the dollar may have. In most circumstances, Destination Partners will maintain rates in USD.

i. Describe how the firm obtains the most favorable rates in regard to international travel for large groups.

Because of our long history in the industry, the strength of our relationship with suppliers, and the volume we are able to leverage, Destination Partners has a reputation for providing exceptionally cost efficient programs without compromising service. Additionally our staff travels regularly to the destinations in which we work the most to ensure that properties and services we are coordinating provide the best value for the client.



As with our agreement with New York University related to our status as preferred vendor, we would be willing to provide a volume discount / year end rebate similar to what we offer NYU. Below is an example of how a rebate arrangement might be structured.

Sample Rebate Table Showing Potential Rebate Return

Net Expenditure	Incremental Max. Expenditure for Rebate	Rebate %	Rebate Calculation
600,000 - 649,000	\$649,999	0.005	\$3,250
650,000 - 749,000	\$99,000	0.015	\$1,485
750,000 - 849,000	\$99,999	0.02	\$2,000
850,000 - 949,999	\$99,999	0.025	\$2,500
950,000 - 1,000,000	\$99,999	0.035	\$3,500
Total Potential Rebate			\$12,735

j. Describe the firm's ability to advise the University departments of savings opportunities as it pertains to various items of travel as part of an international study program.

Having worked with university groups for decades, we are acutely aware of the need to always make budget conscientious decisions. When we work to plan an itinerary for a university group, the budget is always at the forefront of our minds. We provide suggestions for ways to trim the budget while maintaining the level of experience and service expected. Some examples include suggesting; accommodations that offer the best value; ways to combine services to generate savings, and alternate transportation options such as public transportation for certain programs.

k. The University shall not be required to sign additional travel agreements or pro forma for individual trips planned by firms awarded a contract as a result of this solicitation. The University will issue a purchase order in accordance with the contract and in accordance with the pro forma, which shall serve as the University's agreement to proceed. Describe the firm's ability to comply with this requirement.

Destination Partners is able and willing to proceed under a single travel agreement contract. As a preferred supplier for New York University, we are familiar with working under such an agreement. In order to maintain clear communication regarding the details of a particular trip, we provide an itinerary agreement – not an individual contract - that simply shows the details of the services being confirmed day by day, the accommodations chosen for each night, the flights secured and the per person rates and the details of specific deadlines that pertain to the group (passenger manifests due, reiteration of payment deadlines, ticketing deadlines, etc). This is done to ensure that the university planner and Destination Partners have the same understanding of the details related to the specific trip.

5. Provide an Emergency Operations Plan to support UMW faculty, staff and student travelers, inclusive of emergency contact information (24/7).

a. Describe the firm's ability to communicate travel alerts or warnings issued by the U.S. Government and/or destination area including travel restrictions to sanctioned countries.

Destination Partners is enrolled with the U.S. Department of State Bureau of Consular Affairs' Smart Traveler Enrollment Program (STEP) to receive updates for all destinations. This list provides notification of updates to the Country Information Sheet, Travel Alerts, and Travel Warnings issued by the Department of State. If an alert



DESTINATION PARTNERS

or warning is issued prior to travel for a group that is planned, we inform the university travel planner. If an alert or warning is issued during travel we will communicate the information to the university travel planner, the faculty leader with the group and to our partners on the ground with the group.

Please see Attachment L for Destination Partners' Emergency Protocol.

b. Provide details on the process that a University faculty leader would follow if problems occurred during an international trip arranged by the firm. Describe the firm's ability to provide back-up arrangements with short-term notice.

The true strength of a travel management firm really shows not when everything on a trip goes according to plan, but when events occur outside of anyone's control that can negatively impact a group traveling. From airline strikes to natural disasters, Destination Partners has an exceptionally strong track record of supporting the faculty group leader and the university in mitigating risk and providing alternate arrangements for the group. Even with when it comes to handling urgent changes with airlines which are notorious for being difficult, Destination Partners has delivered. A few examples in recent years include:

Buenos Aires, March 2010

As per Adam notes below, 117 passengers were re-routed on LAN through LIM in both directions.

Singapore, March 2011

In light of the natural disaster in Japan and cancellation of travel on the Delta airlines flight through Tokyo 24 hours prior to departure, we were able to re-accommodate all 54 passengers on Singapore Airlines and Emirates Airlines travelling the next day and a day later, as well as cancel chaperones travelling on economy and business class on other carriers and re-accommodate them to travel with the students on SQ and EK. Due to late arrival in Singapore, hotel arrangements had to be rearranged for these passengers, as well as welcome dinner, tours and company visits.

Buenos Aires, March 2012

AA Flights from Buenos Aires to NYC via Dallas were cancelled less than 24 hours prior to departure. Passengers were re-booked on another carrier.

Barcelona, March 2013

Due to pilots' strike on Lufthansa Airlines, 90 passengers, originally travelling from BCN to NYC via FRA had to be re-accommodate in other air carries, less than 24 hours prior to trip departure.

Lisbon, March 2015

Same reason as above, 45 passengers were re-accommodated in other air carries 24 hours prior to departure.

Please note that in addition to the standard Emergency Protocol provided in Attachment L, Destination Partners is readily willing to work with the Risk Management Department at the University of Mary Washington to align our policies with university policies to provide trip leaders and travel planners with a cohesive response protocol.

Please see Attachment L for Destination Partners' Emergency Protocol.

6. Describe how the firm ensures that all local state and federal laws and regulations are followed.



DESTINATION PARTNERS

Vacations Consulting, Inc. – the parent company for Destination Partners and Brazil Nuts Tours – has been in operation for over 30 years with an impeccable service record and maintains compliance with all local, state and federal laws and regulations.

7. Provide at least one sample travel program with itinerary, for purposes of cultural immersion for 10 students and one faculty member, in a specific designation that the firm services, for a program minimum 21 days in length, or if only air transportation is available through the firm, please provide sample group itineraries with pricing.

Please see Attachment M for samples of 21 day immersion programs for 10 students and one faculty.

8. Provide information regarding services not described in the scope of work that the offering firm is currently able to provide to the University, along with associated pricing.

Destination Partners offers the option for an online “Group Center” that serves to communicate itinerary, contact information, flight information and a message board for urgent messages. We offer the ability to collect individual payments online from passengers for either the entire program, some portion of the program or for optional tours. We have the ability to collect registration / passenger manifest information from program participants as well. Additionally, we can create an online shared database where passenger information can be shared between Destination Partners staff and university staff. These services are all offered at no additional charge to the client.

Most importantly, Destination Partners is flexible and agile in our ability to respond to emerging needs that our clients may have. We are always willing to help develop solutions for the challenges that our clients may face and provide tools for streamlining the process.

Another interesting aspect of Destination Partners is our affiliated 501(c)3 nonprofit organization, Bee Gaia, based in Naples, Florida that has global projects in Brazil, Ghana, Bhutan and Haiti. The mission of Bee Gaia is to foster a global perspective to promote a more peaceful, creative and conscientious world by educating, connecting and building community. Programs are offered in Art, Culture, Well Being, Global Citizenship and Community Service. The founder of Bee Gaia is a co-owner of Destination Partners and through her professional connections has developed a myriad of global service learning opportunities. Many of these same service opportunities are open to university groups from around the U.S. to participate. For more information on the organization, visit www.houseofgaia.org



COUNTRIES

Albania	Germany	Poland
Argentina	Ghana	Portugal
Australia	Greece	Puerto Rico
Austria	Greenland	Russia
Bolivia	Guatemala	Scotland
Bosnia and Herzegovina	Haiti	Senegal
Brazil	Hungary	Slovakia
Bulgaria	Iceland	South Africa
Canada	India	South Korea
Chile	Ireland	Spain
China	Israel	Sweden
Colombia	Italy	Switzerland
Costa Rica	Jamaica	Tanzania
Croatia	Japan	Thailand
Cuba	Mauritius	Turkey
Czech Republic	Mexico	Uganda
Denmark	Montenegro	United States
Domnican Republic	Morocco	Uruguay
Ecuador	New Zealand	Vietnam
England	Norway	Zimbabwe
Finland	Panama	
France	Peru	

Representing the last three years



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Attachment C: Examples of Previously Arranged Tours

Dublin - Business School - Pg. 15

New Orleans - Community Service - Pg. 17

Brazil - Political Science / Social Justice – Pg. 22

Brazil - Sports Management – Pg. 30

Israel - "Voices of the Conflict" - Pg. 32

Argentina - Wine Agriculture and Industry – Pg. 33

SAMPLE ITINERARY – BUSINESS SCHOOL

Dublin

March 13-22, 2015

Day 1	Time	USA	Meals: -/-/-
Mar 13 Fri	5:45PM 8:43PM	Meet JFK Airport Assistant for check-in (Claudia 646-406-1237 Terminal 4, Door 1) Depart JFK on flight DL411 to Dublin (8:43pm-7:30am)	
Day 2		Dublin	Meals: -/L/-
Mar 14 Sat	7:30AM 8:30AM 11:30AM 1:00PM 5:00PM -	Arrive in Dublin at 7:30am Meet driver after customs and transfer to hotel (driver will have signage) Luncheon Orientation meeting at hotel restaurant, 8 pax Depart hotel for Panoramic City Tour, 8 pax Return to hotel Overnight at Best Western Academy Plaza in Dublin	
Day 3		Dublin	Meals: B/-/-
Mar 15 Sun	7:30-10:30 - -	Breakfast at hotel Day at leisure: Recommended St. Patrick's Day activities – on own Overnight at Best Western Academy Plaza in Dublin	
Day 4		Dublin	Meals: B/-/-
Mar 16 Mon	8:00AM 9:00AM 9:30AM 11:20AM 1:00PM 2:00PM 2:20PM 5:00PM -	Breakfast at hotel Depart hotel on public transportation with guide for business visits, 8 pax Full day DIT arranged Visit – Context of International Business (9:30-11:00am) Guest speaker on US European Trade at DIT (11:20am-1pm) Lunch (on own) Walk through old Dublin to Digital Hub Digital Hub briefing and presentations from high tech start-ups (2:20-4:45pm) Return to hotel on public transportation with guide Overnight at Best Western Academy Plaza in Dublin	
Day 5		Dublin	Meals: B/-/-
Mar 17 Tue	7-10AM - -	Breakfast at hotel Day at Leisure: Recommended St. Patrick's Day Parade – on own Overnight at Best Western Academy Plaza in Dublin	
Day 6		Dublin	Meals: B/-/-
Mar 18 Wed	8:00AM 9:00AM 9:30AM 1:00PM 2:00PM 5:00PM -	Breakfast at hotel Depart hotel on public transportation with guide for business visits, 8 pax Docklands Innovation Park Visit: Expert presentations on digital economy & Dublin hub for US companies (9:30am-1pm) Stop for Lunch (on own) Hothouse incubator briefing and presentations from start-ups (2-4:30pm) Return to hotel on public transportation with guide Overnight at Best Western Academy Plaza in Dublin	

Day 7		Dublin	Meals: B/-/-
Mar 19	8:00AM	Breakfast at hotel	
Thu	9:00AM	Depart hotel on public transportation with guide for business visits, 8 pax	
	10:00AM	US Embassy Visit (10am-10:30am) – Bring Photo ID	
	10:30AM	Walking tour of Dublin with National Gallery visit	
	12:45PM	End tour and guide suggests lunch	
	1:00PM	Stop for Lunch (on own) - between 1-1:30PM	
	2:30PM	Guinness Tour	
	4:30PM	Depart Guinness and return to hotel on public transportation with guide	
	-	Overnight at Best Western Academy Plaza in Dublin	
Day 8		Dublin	Meals: B/-/-
Mar 20	8:00AM	Breakfast at hotel	
Fri	9:00AM	Depart for full day Cork and Blarney Rock Tour, 10 pax	
	7:00PM	Return to hotel	
	-	Overnight at Best Western Academy Plaza in Dublin	
Day 9		Dublin	Meals: B/-/-
Mar 21	8:00AM	Breakfast at hotel	
Sat	9:00AM	Depart for half day Powerscourt Estate Tour, 8 pax	
	1:00PM	Return to hotel	
	-	Rest of the afternoon at leisure	
	-	Overnight at Best Western Academy Plaza in Dublin	
Day 10		USA	Meals: B/-/-
Mar 22	6:45AM	Boxed breakfast - Menu: sandwich, yogurt, fruit, cereal bar and bottled water	
Sun	7:00AM	Transfer hotel to airport with driver	
	10:00AM	Depart DUB on flight DL91 to JFK (10:00am-1:21pm)	

SAMPLE ITINERARY – COMMUNITY SERVICE

New Orleans

Day 1	Time	Depart NYC to MSY
Sunday, March 15		UA292 Depart EWR 8:20pm / Arrive MSY 10:49pm Group airport transfer to hotel upon arrival Overnight at Marriott Metairie at Lakeway
Day 2	New Orleans (Meals: B, D)	
Monday, March 16	6:30-10:30am	Breakfast at hotel, vouchers provided by hotel Lunch on own
	1:00pm	Meet in lobby to depart for city tour followed by dinner New Orleans City Tour Group Dinner, including gratuities and transport <i>Donn's Cajun Seafood (authentic Creole cuisine)</i> Overnight at select hotel
Day 3	New Orleans (Meals: B, L)	
Tuesday, March 17	6:30-10:30am	Breakfast at hotel, vouchers provided by hotel
	8:30am	Meet in lobby to depart Full Day Community Service Project: <i>Oretha Castle Haley & Ashe Cultural Center</i> Lunch at Café Reconcile
	5:30pm	Return to hotel Dinner on own Overnight at select hotel
Day 4	New Orleans (Meals: B, L)	
Wednesday, March 18	6:30-10:30am	Breakfast at hotel, vouchers provided by hotel
	8:30am	Meet in lobby to depart Full Day Community Service Project: <i>Save our Lake Basin</i> Boxed lunch included
	5:30pm	Return to hotel Dinner on own Overnight at select hotel
Day 5	New Orleans (Meals: B, L)	
Thursday, March 19	6:30-10:30am	Breakfast at hotel, vouchers provided by hotel
	7:30am	Meet in lobby to depart Community Service– <i>Preservation Resource Center</i> www.rtno.org Boxed lunch included
	4:30pm	Return to hotel Dinner on own Overnight at select hotel

Day 6		New Orleans (Meals: B, D)
Friday, March 20	6:30-10:30am	Breakfast at hotel, vouchers provided by hotel
	10:30am	Meet in lobby to depart
	11:15am	Mardi Gras World Tour w/ Half Day Transport (5hrs)
		Visit to the French Market for lunch on own
	3:30PM	Return to hotel
	5:00pm	Meet in lobby to depart for evening activities and dinner
		Evening Ghost Tour
		Maison Bourbon Jazz Set
		Group Farewell Dinner
	10:00pm	Return to hotel
		Overnight at select hotel
Day 7		
Saturday, March 21	4:00AM	Group airport transfer
		UZ 1023 Depart MSY 6:11am / Arrive EWR 10:00am

Descriptions

New Orleans City Tour

The New Orleans city tour with New Orleans native, Morgan Molthrop (see Guide bio), is designed to provide students with a clear view of the city from its Creole roots, antebellum slavery, reconstruction, Jim Crow, and the Civil Rights. At St. Louis Cemetery we visit the tombs of Marie Laveau and Homer Plessy. We will explore the Creole history of New Orleans and contrast “Uptown” and “Downtown.” I will also talk about how Katrina made the city more aware of its social problems and the community’s response to disaster.



Oretha Castle Haley & Ashe Cultural Center Community Service Project



Oretha Castle Haley Boulevard, named after the New Orleans Congress of Racial Equality leader, is the new heart of the post-Katrina African American resurgence. The group will feed homeless at the mission, lend a hand at a community center for teens and clean up blighted lots adjacent to new businesses. The Ashe Cultural Arts Center will host the group. This will be the most illustrative of “service” within the New Orleans African descendant community.

<http://www.ashecac.org/main/>

<http://www.ochaleyblvd.org/home>

Lunch at Café Reconcile

Cafe Reconcile is a restaurant created by a community of concerned people committed to addressing the system of generational poverty, violence and neglect in the New Orleans area. “Our innovative life skills and job training program assists young people (ages 16–22) from severely at-risk communities who desire to make a positive change in their lives.” Reconcile’s students arrive facing a vast array of challenges, from extreme poverty and high school attrition to homelessness, violence, and participation in the juvenile justice system. Nonetheless, these young people possess a deep desire to break the cycle and become productive, contributing members of society.

<http://cafereconcile.org/>

Save Our Lake Basin Community Service Project

Louisiana is dependent on a thriving and sustainable wetland environment. Unfortunately, because levees have straightjacketed the natural flow of the Mississippi and the oil and gas industry has cut canals into sensitive marshland, we have lost the equivalent of the state of Delaware from our coasts. The coasts are New Orleans' first line of defense against storms and reduce surges. Volunteers will learn about these issues while helping to clear out clogged areas and rebuild wetland habitats.

At Save Our Lake Basin the work never ends. LPBF created an urban marsh at the mouth of Bayou St. John that needs to be cleaned periodically as the lake flushes against it washing litter into it. You will do a sweep and collect data on the debris that is picked up. The Bayou St. John connection to the lake is an important waterway and keeping the drains clear is really important. In addition to the work, a local ecologist will speak about the brackish marshes and the strains on this precious and threatened environment.

- Arrive at LPBF's New Canal Lighthouse
- Introduction to LPBF and its coastal restoration projects
- Depart for the marsh site
- Arrive site, orientation and supply distribution
- Sweep of site
- Return to lighthouse for picnic lunch
- Afternoon continued clean up effort and environmental lecture

<http://www.saveourlake.org>



Musicians Village Half Day Service Project

Bringing our musicians back after Katrina was one of the first and most important tasks for a city dependent on the tourism industry. Through grants and the sponsorship of the Marsallis and Harry Connick families, Musicians' Village was built to house musicians and their families. Volunteers will help build new houses for senior musicians and interact with community leaders and jazz aficionados. Current projects include home building for the senior community and expanding their playground facilities.

<http://www.nolamusiciansvillage.org>



Evening Ghost Tour & Maison Bourbon Jazz Experience

The evening ghost walk will provide a historical context to the French Quarter and add a little fun and mystery to the group's experience. Following the ghost walk, the group will head to Maison Bourbon. One of Bourbon Street's oldest live Jazz clubs is dedicated to the preservation of "America's classical music". The jazz experience is designed to expose the group to the different styles of jazz that emanated from New Orleans from the 1880s in Storyville.

<http://www.maisonbourbon.com/>



SAMPLE ITINERARY – POLITICAL SCIENCE / SOCIAL JUSTICE

Brazil: Rio de Janeiro | Paraty | Salvador da Bahia

Day 1	Richmond / Rio de Janeiro
13-Jan Tues	Departing Flight from US
Day 2	Rio de Janeiro
14-Jan Wed	Arrive Rio de Janeiro. Clear Customs & Immigration. Welcome to Brazil! Meet guide at exit from baggage claim & transfer to hotel Transfer to Dinner at Al Mineira Dinner at Al Mineira Overnight at Hotel in Rio de Janeiro
Day 3	Rio de Janeiro
15-Jan Thu	Breakfast at the hotel OPTIONAL: Morning Sugarloaf Tour Secrets of Old Rio Tour Stop for lunch at Confeitaria Colombo - purchases on own Afternoon and evening at leisure Overnight at Hotel in Rio de Janeiro
Day 4	Rio de Janeiro
16-Jan Fri	Breakfast at the hotel Morning Tour of Santa Marta Hillside Community w/Lunch Afternoon Tour to Corcovado Samba Show at Carioca de Gema in Lapa with transportation Overnight at Hotel in Rio de Janeiro
Day 5	Rio de Janeiro / Paraty
17-Jan Sat	Breakfast at the hotel Transfer to Paraty Arrival in Paraty – Walking Tour of Old Town Group dinner at Grill Aconchego Overnight at Pousada Principe
Day 6	Paraty
18-Jan Sun	Buffet Breakfast at the hotel Quilombo Community Visit Handicraft workshop & local music + Lunch Return to hotel Evening at Leisure Overnight at Pousada Principe
Day 7	Paraty
19-Jan Mon	Buffet Breakfast at the hotel Caicara Communitiy – Whaling voyage to Isle of Araujo Visit to Community, stop for swim at Tapera beach, cross to Prainha, Jabalpur beach, Morro Fort

	lunch on own Return to hotel Overnight at Pousada Principe
Day 8	Paraty / Rio / Salvador
20-Jan Tue	Buffet Breakfast at the hotel Transfer by bus back to Rio – Transfer to airport Flight to Salvador da Bahia Group Airport Transfer Overnight at hotel in Salvador
Day 9	Salvador
21-Jan Wed	Buffet Breakfast at the hotel African Heritage Upper City Tour Lunch at Odoya Community Visits (Calabar & Steve Biko) - donations included (Steve Biko on recess in JAN) Overnight at hotel in Salvador
Day 10	Salvador
22-Jan Thu	Buffet Breakfast at the hotel Community Service at Calabar Lunch Overnight at hotel in Salvador
Day 11	Salvador
23-Jan Fri	Buffet Breakfast at the hotel Community Service at Calabar Lunch Folklore Show and Dinner Overnight at hotel in Salvador
Day 12	Salvador / Cachoeira
24-Jan Sat	Buffet Breakfast at the hotel 2D / 1N Cachoeira package Stop for Lunch on own Dinner at Pousada do Convento Overnight at Pousada do Convento
Day 13	Chachoeira / Salvador
25-Jan Sun	Buffet breakfast served at hotel's restaurant Quilombo Visit with lunch + transfer back to Salvador Overnight at hotel in Salvador
Day 14	Salvador / USA
26-Jan Mon	Buffet breakfast served at hotel's restaurant Arte Consciente - donations included Group Airport Transfer Return flight to USA
Day 15	USA
27-Jan	Arrive to US

Program Descriptions

January 12

Tour at Aterro do Flamengo and Marina da Glória: Enjoy a pleasant tour along the shoreline from Botafogo Bay to Santos Dumont Airport to have the chance to feel and observe how the cariocas enjoy their Sunday; running playing soccer and cycling along the seashore. Aterro do Flamengo park offers a wide array of attractions as the Modern Art Museum, the Monument to World War II, Carmen Miranda Museum and Marina da Glória (* Tickets fees are not included). Please note that group will be able to visit the common areas at Marina da Glória. They won't have access to the boats area. Transfer to Al Mineira for dinner – meal included.

January 13

OPTIONAL Sugar Loaf: Over a million tourists each year visit the world famous 'Pão de Açúcar' (Sugar Loaf Mountain), which has become an iconic symbol of the city of Rio de Janeiro, rising up from a small peninsula at the entrance of Guanabara Bay. The journey to the top is made in glass cable-cars. The first cable-car takes passengers to the top of Urca Hill, which rises 215 meters above sea level and offers spectacular views of the entire bay and its surrounding islands. From Urca Hill, passengers continue in a second cable-car to the top of Sugar Loaf which rises 395 meters above sea level and offers a 360 degree view of the entire city including Botafogo and Copacabana Beaches, Corcovado Mountain and downtown Rio de Janeiro. Before returning you will stop by the Municipal Theater and the Cathedral in the center of the city.



Secrets of Old Rio: This is a unique walking tour which gives visitors a feeling for the legends and stories woven around the narrow streets and old historical buildings of downtown Rio. The walk includes a visit to many interesting points such as the São Bento Monastery, Candelária Church, Praça XV, the "Travessa do Mercado", Imperial Palace ('Paço Imperial'), the cultural center located in the beautifully-restored Banco do Brasil, the Casa França-Brasil, Ouvidor Street and Gonçalves Dias Street with the traditional Colombo Coffee Shop. The walk continues on down Uruguaiana Street, Carioca Square, and up to the Metropolitan Cathedral. Stop at [Confeitaria Colombo](#) with purchases on your own.



January 14

Santa Marta Hillside Community with Lunch: An Insider tour of Rio de Janeiro's model favela. This walking tour takes you into the community where the first [Pacification Police Unit](#) of Rio de Janeiro was installed. The Santa Marta favela has welcomed many celebrity visitors, including Michael Jackson, Beyoncé and Madonna. These celebrities have left their mark on the community and their stories have become part of the favela's history and the progress of its local residents. The walking tour through the favela is conducted by a trained tour guide who lives in the community. The setting of



SAMPLE ITINERARY – POLITICAL SCIENCE & SOCIAL JUSTICE

many video clips and international movies, Santa Marta offers plenty of attractions. Visitors will ride the tram to the top of Santa Marta, see the Michael Jackson statue, visit several social projects and experience the daily routine of the six thousand residents. Santa Marta's stunning location offers visitors a privileged view of the city. After our walk through the maze of narrow alleyways that cling to the steep hillside, we are rewarded by sweeping views of the Sugarloaf, Christ the Redeemer, Rodrigo de Freitas Lagoon and the surrounding neighborhoods. Favela Santa Marta is quickly becoming a must-see tourist destination in Rio de Janeiro. The tour gives visitors a different perspective of the city and offers a glimpse into the daily routine of the favela. The tour contributes to the community's social development and fosters the exchange between different classes and cultures.

Corcovado: A visit to the Christ Statue recently elected one of the seven modern wonders of the world. The statue sits 2,300 ft. above sea level, atop Corcovado Hill. You will start your way up on a small train that climbs the beautiful mountainside. Upon reaching the top, visitors will admire a panoramic view of Rio de Janeiro and discover why it is known as the "Marvelous City"! The tour also includes a drive along Rio's famous beaches.



January 17

Walking Tour of Paraty: On this tour, visitors will see how Paraty is different from all the other colonial cities in Brazil. The architecture is completely unique, with original characteristics from the harmonious architecture of the 18th century. This tour is perfect for those looking to film and photograph the beautiful city of Paraty. Duration: approximately 1h15min. The tour does not include tickets for museums, churches and House of Culture as visits inside are optional.



January 18

Quilombo Visit: The Quilombos were originally regarded as fugitive slave settlements and today we visit one of the most established communities in Rio state to find out more about their history and way of life. On arrival we will be met by one of the community leaders who will talk about the history of the quilombo, its struggle for recognition, culture, traditional handicrafts and food. There will be a guided tour of the quilombo village - visiting people's houses, seeing how they make handicrafts, farm their lands etc – before we have a delicious traditional lunch prepared by local people.

January 19

Caicara Communitiy – Whaling voyage to Isle of Araujo

Visit to Community, stop for swim at Tapera beach, cross to Prainha, Jabalpur beach, Morro Fort – Departure to Praia Grande (10 km), where the group will do the whaling voyage to Araujo's Island. A local monitor will be waiting on arrival to visit the Community (churches, school, library and local crafts) showing us the Caiçara culture. We will walk about 50 minutes around the island stopping at Tapera beach with calm and crystalline waters. After that, group will head to Prainha beach followed by visit to Jabaquara beach and Morro do forte which has an amazing panoramic view from Paraty Bay.

January 21

African Heritage Upper City Tour: Tracing the African roots of Salvador on a city tour combining the newer, modern section and the older historical center of Salvador. This tour starts with a drive to the entrance to the immense bay and then via elegant tree-lined avenues and bustling city streets to the Pelourinho, a Unesco Heritage site and the largest complex of colonial architecture in South America. Here you get off at the Municipal Square, by the towering Lacerda Elevator, with great views of the bay stretching out to the lower city and short stroll through the Praça da Sé square to the Afro-Brazilian Museum to learn of the roots and routes of the African slave trade to Bahia. On show also are fine examples of religious artifacts, utensils of daily use as well as woven clothes and tapestries. The highlight of the museum is the exceptionally beautiful wooden sculpted panels of the orixá's by Salvador's most celebrated artist, the late Carybé. The combination of his watercolors of the orixás in their ritual costumes and the exquisite panels allow for a unique introduction to the Candomblé for those unfamiliar with the belief system, a feeling of reverence for those already familiar, and a sense of wonder for both.



This next visit is to the São Francisco Church (Igreja de São Francisco) with its exuberant gold-leafed Baroque interior and Salvador's most visited attraction. Continue strolling to the Pelourinho Square, the site of the pillory or whipping post which gives the area its name, the heart of the old town. Here visit the Church of Our Lady of the Rosary, the famous Black church, built by freed slaves with meager resources over a period of almost 100 years and still draws a mainly African Brazilian congregation.

Visit to Steve Biko Institute: The Steve Biko Institute is a non profit institute established in 1992 to promote social advancement for African Brazilians through education, as well as focus on ancestral values. Through its pioneering work the Institute has placed over 1000 students in third level education. The institute prepares African Brazilian secondary school students to sit the historically exclusive (as in exclusion) vestibular matriculation examination which allows entry to university education in Brazil.. We meet with its leaders and students, learn of the challenges facing young African Brazilian students, the foundation's successes and plans for the future, which included to the foundation of its own university.



Calabar: Frankfurt, Calabar Community School is a community service project with a local grassroots organization where volunteers will work with collectively with the organization's members. Like most Brazilian cities, Salvador has grown immensely, however not always in an equitable way. We visit a local community, a pocket of poverty deep in the heart of some of the most exclusive residential areas of Salvador, where we meet with community leaders and are given a detailed explanation of the work being

done within the community, focusing on the primary school. The school functions on limited resources and is always extremely grateful for any assistance in the maintenance of the building.

January 22

Calafate Women's Collective: Community Service TBD

Calafate Women's Collective - set up by women in response to high levels of domestic violence, the collective addresses health, sexual and gender issues with girls and women and promotes income generation through fair-trading crafts and clothing. The costs for transport lunch and an estimation of materials is included, however the costs for the materials that may be required may increase based on the project determined.

FYI: The neighborhood of Calafate takes its name from a renowned local craftsman who provided caulking services for wooden hulled vessels at Salvador's docks, using melted tar and sisal inserted between boat timbers. Calafatar in Portuguese means "to caulk" or "to waterproof".

January 23

Calafate Women's Collective: Community Service TBD

Bahia by Night with Dinner: The Bahia Folklore Company (Balé Folclórico da Bahia) is one of the most respected folklore dance troupes in the world. The company performs in the intimate Miguel Santana Theatre in the Pelourinho in a seamless presentation of the multiple African traditions that underpin Bahian culture. We will see the sacred dances of the Candomblé; puxada de rede, a song by fishermen in honor of Yemanjá, the goddess of the sea; maculelê, an acrobatic stick and sword dance with its origins in the cane fields; capoeira, a martial art/dance of Angolan origin and the samba de roda, a spinning, swirling version of this exuberant national dance. After the show dinner will be served in one of the many traditional restaurants in the area.



January 24

Cachoeira: If Salvador was the showcase of the colonial wealth and splendor, the lands on the western side of the bay were the powerhouse. Nestled in a region known as the Reconcavo, perhaps best translated by the geographical term "bight" to identify the enormous sweep the bay makes, first north and then west and then south to the Atlantic Ocean. It was in these fertile lands skirting the All Saints Bay that the massive sugarcane plantations provided the financial wealth of the colony. We leave the city behind and take to the country for a day of insights into rural life in Brazil. We stop in at Santo Amaro, birthplace of the iconic brother and sister superstars of Caetano Veloso and Maria Bethania, household names in Brazilian popular music. The town has one of the liveliest fruit and vegetables



markets in the region. Heading further west we come to the Cachoeira, the jewel of the region, nestled in the deep Paraguaçu River valley and currently undergoing a major renaissance. The word *cachoeira* means waterfall or cascade and the town was settled in the furthest navigable point along the slow moving river. The town was to prove to be a vital trading post between the farming hinterland and the capitol of colonial Brazil, down river and east across the bay.

The town is also steeped in African Heritage, being the home place of the Boa Morte Sister, a sisterhood of women of African descent established over 200 years ago and actively engaged in the struggle to abolish slavery. There are deep connections between the traditional candomblé temples of Salvador and of those in this region, the cornerstone of African Heritage in Brazil.

Itinerary

Depart Hotel and drive north and then west with stop at the Santo Amaro Market. We visit a settlement of the Movement of the Landless Peoples (Movimento Sem Terra), Brazil's largest popular movement campaigning for land reform, in an effort to take the strain off the major urban areas by providing land to rural workers.



Movimento dos Sem Terra (more commonly known as MST) is the Brazilian nationwide grassroots movement campaigning for agrarian reform and the settlement of landless rural workers. The provision of sustainable farming opportunities will keep the pressure off the big cities, a social question that is seen as one of Brazil's most pressing problems. We visit a MST settlement in the region of Santo Amaro, 75 kms from Salvador. We meet with leaders and learn of the movement's history, goals and conquests. Community Service project can be arranged during the visit and include basic assisting in the fields, or interaction with the children from the settlement.

Note: Donations are included

Continue west to Cachoeira and check in for your 1 night stay at the Pousada do Convento, a 16th century Carmelite monastery now a welcoming pousada in the center of town. Stop for lunch (lunch on own)

PM Walking Tour

Walking tour of this exquisite riverside town, with a visit to the premises of the Boa Morte Sisterhood and meet with some of the Sisters and learn of their history.

Dinner in the hotel and overnight at the Pousada do Convento.

SAMPLE ITINERARY – POLITICAL SCIENCE & SOCIAL JUSTICE

January 25

Quilombo Visit: *Quilombo* is the term given to settlements for runaway slaves, similar to maroon societies in the US. Quilombos ranged from small bands that survived for limited periods to more enduring societies that survived for generations, even centuries.

We visit the Rota da Liberdade (or Routes of Freedom) project that incorporates three such communities in the remote riverside location on the banks of the Paraguaçu River, in the area between the towns of Santo Amaro and Cachoeira. The visit will be coordinated by locals from the community in a project that focuses on sustainable community based tourism. The community has its own *candomblé* place of worship where we meet with the *mae de santo*. An important aspect of the visit will be to have close but never invasive contact with the community, in a program devised and operated by the community, gaining invaluable insights in the community's daily life, where we meet with the elders, as well as local children.



January 26

Arte Consciente Saramandaia

Three young men saw their neighborhood declining into violence and drugs, they also saw little being done by local authorities to stem the tide, all had special talents, unanimously they decided to do something about the situation.

Marcos, the circus school teacher, Fabio boxing champion and trainer, Alex, the percussion master and songwriter, all set about offering their skills to disenfranchised youth of the *barrio*. Against odds that many deemed insurmountable Art Consciente Recreational and Cultural Group has returned hope and self esteem to many youth in the neighborhood, gaining immense respect from the local community in the process.



Today the group attends 250 local children and youth in a series of workshops focusing on the talents of each of the founders. We meet with the founders and learn of the history and of challenges past, present and future.

SAMPLE ITINERARY – SPORTS MANAGEMENT

Brazil: Rio de Janeiro

Day 1	Time	Depart NYC to Rio de Janeiro
Saturday, March 14		Depart JFK on flight JJ8079 at 8:30pm <i>Destination Partners representative to meet group at JFK to assist with airline check-in: Claudia Urena, Terminal 8, Door 2 at 5:00pm (PH: 646-406-1237)</i>
Day 2		Arrive Rio de Janeiro (Meals: B)
Sunday, March 15	6:00-10:30am 01:00pm	Arrive GIG on flight JJ8079 at 7:34am Group airport transfer to hotel upon arrival, early check-in guaranteed Breakfast at hotel (<i>If the group arrives from airport before end of service</i>) AM at leisure Depart hotel with guide for “Hippie Fair” Corcovado Tour (16:20 tickets) Overnight Golden Tulip Regente
Day 3		Rio de Janeiro (Meals: B)
Monday, March 16	6:00-10:00am 10:00am 10:30am 3:00pm	Breakfast at hotel Depart hotel Guest Speaker <i>Overview of impact of mega sporting events on local economy and tourism.</i> Lunch on own Maracana Stadium Special Guided Tour, including discussion with Public Affairs & Marketing Director Dinner on own Overnight Golden Tulip Regente
Day 4		Rio de Janeiro (Meals: B, D)
Tuesday, March 17	6:00-10:00am 1:00pm 2:00pm 07:00pm	Breakfast at hotel AM At leisure Lunch on own Depart hotel Professor Pedro Trengrouse Lecture at FGV University <i>Professor Trengrouse: specializes in sports law and sports economics, has a master degree in Humanities, Management and Law of Sports - FIFA Master, with thesis in Corporate Social Responsibility of Sports Organizations, published by Bocconi university that helped to create the Department of Social Responsibility of FIFA</i> Depart hotel Group Dinner at Carretão Brazilian Steakhouse <i>Drinks not included</i> Overnight Golden Tulip Regente

Day 5		Rio de Janeiro (Meals: B)
Wednesday, March 18	6:00-10:00am	Breakfast at hotel
	9:00am	Meeting with Oi sponsorship manager; executive director of Octagon <i>A global leader in sports marketing, agency responsible for the Oi sponsorship management in the World Cup, with experience in three World Cups.</i>
	3:00pm	Lunch on own Meeting at CDURP with Economic Development Manager to discuss the harbor revitalization project in preparation for the Olympic Games http://portomaravilha.com.br/web/esq/mnuCDURP-english.aspx
	06:00pm	Depart hotel Rio Scenarium w/ Samba Instructor for 1 hour, transport and entrance <i>Drinks or food not included but full food and drink menu available to order and pay direct at Rio Scenarium</i> Dinner on own Overnight Golden Tulip Regente
Day 6		Rio de Janeiro (Meals: B)
Thursday, March 19	6:00-10:00am	Breakfast at hotel
	8:45am	Depart hotel
	10:00am	Olympic Committee meeting with Executive Director of Communication and Engagement Manager (Approx. 2hr meeting) Break for lunch on own
	4:00pm	CBF Museum Visit Meeting with Municipal Olympic Company with Chief Communications Officer & Olympic Park Mirante, viewpoint of Olympic Village construction (Approx. 1hr meeting) Dinner on own Overnight Golden Tulip Regente
Day 7		Rio de Janeiro (Meals: B)
Friday, March 20	6:00-10:00am	Breakfast at hotel
	10:00am	Depart hotel Half Day Favela Rocinha + Tijuca Forest Excursion (4hrs) Lunch and Dinner on own Overnight Golden Tulip Regente
Day 8		Rio de Janeiro (Meals: B) / New York
Saturday, March 21	6:00-10:00am	Breakfast at hotel
	12:00pm	Hotel check-out Day at leisure
	6:20pm	Guided group airport transfer Depart on flight JJ8078 GIG to JFK at 10:20pm
Day 9		Arrive New York
Sunday, March 22		Arrive JJ8078 into JFK at 7:45am

SAMPLE ITINERARY – VOICES OF THE CONFLICT

ISRAEL

Voices of the Conflict

Sunday Day 1 – Evening departure from US

Monday Day 2 – Afternoon arrival; transfer to Jerusalem; panoramic view of Old & New City; check into hotel; dinner; meet to review program and discuss expectations. Overnight: Jerusalem

Tuesday Day 3 – Breakfast; Guest lecture: historical overview of conflict & review of the major issues; bus tour of city focusing on 1948 border; falafel lunch; visit to City of David; meet with archaeologist and guide from *Elad* Association overseeing site; tour in Old City, focusing on Jerusalem's centrality to Jews, Christians and Muslims; visit *Kotel* (Western Wall) and tour Western Wall tunnel; continue along Via Dolorosa to Church of the Holy Sepulcher; return to guest house and dinner; Overnight: Jerusalem

Wednesday Day 4 – After early breakfast, visit *Haram al-Sharif* (Temple Mount); drive to Bethlehem; visit Church of the Nativity and meet with Sami Awad, director of Holy Land Trust, who advocates non-violent opposition to the occupation; drive along security fence and visit Palestinian refugee camp; lunch in Bethlehem; drive to *Kfar Etzion*; visit museum dedicated to Jewish settlement there; meet with Rabbi Shlomo Riskin, founding chief rabbi of Israeli settlement of *Efrat*; return to Jerusalem; dinner on own; meet with representatives from the Parents Circle, organization made up of Arabs and Jews who have lost immediate members in the conflict. Overnight: Jerusalem

Thursday Day 5 – After breakfast, visit Israel Supreme Court; tour building, considered one of the most beautiful of Israel's public buildings; meet with jurist on issues of the Israeli-Palestinian conflict that have been brought to the court; continue to the Knesset, Israel's parliament; meet with Knesset members from the right and left; drive to Ramallah; lunch in Ramallah; meet with Palestinian entrepreneurs; continue to Rawabi, new Palestinian city; return to Jerusalem; dinner at hotel; free evening. Overnight Jerusalem

Friday Day 6 – After breakfast, meet with Dr Gershon Baskin and Palestinian colleague from [Israel/Palestine Center for Research and Information \(IPCRI\)](#); check out of hotel; drive to Tel Aviv; visit Independence Hall, where David Ben Gurion declared establishment of State of Israel; walk up Rothschild Blvd to artists fair on *Nachalat Binyamin* Street; lunch on own in Carmel Market; check in to hotel. Overnight: Tel Aviv

Saturday Day 7 – After late breakfast, walking tour of Old Jaffa and *Neve Tsedek*, Tel Aviv's first neighborhood; return to guest house; Guest lecture by Israeli screenwriter on how the conflict is presented in Israeli cinema; free evening. Overnight: Tel Aviv

Sunday Day 8 – After breakfast, drive south to army base near border with Gaza Strip; briefing by representative of Israel Defense Force Spokesperson's Unit; visit community on border with Gaza and learn about life under the constant threat of missiles; lunch; drive to *Alfei Menashe*, settlement overlooking central Israel, for panoramic view of area and meeting with settlement leader on strategic importance of West Bank; return to Tel Aviv; free time in port; dinner at guest house. Overnight: Tel Aviv

Monday Day 9 – After breakfast, check out; go to Arab-Jewish Community Center; learn about co-existence in Jaffa; continue to Jaffa Institute, a non-profit organization which provides services to underprivileged Christian, Jewish and Muslim youth living in Jaffa; volunteer at Jaffa Institute, preparing meals for youth; lunch on own; free time; meet for discussion summarizing trip; dinner in Tel Aviv restaurant; drive to airport; fly back to US

SAMPLE ITINERARY – WINE AGRICULTURE & INDUSTRY

Mendoza, Argentina

Day 1	Mendoza
	<p>Professor Arrives to Mendoza Airport transfer with guide from hotel - available upon request Overnight at select hotel in Mendoza</p>
Day 2	Mendoza
	<p>Breakfast at hotel Overnight at select hotel in Mendoza</p>
Day 3	Mendoza
	<p>Breakfast at hotel Private airport transfer with guide for group - available upon request Transfer for Group Dinner at Restaurant Group Dinner at Siete Cocinas Restaurant - with wine included Overnight at select hotel in Mendoza</p>
Day 4	Mendoza
	<p>Breakfast at hotel AM: Lecture: Orientation / Introduction to Argentina Lecturer: Gabriel Fidel – See Biography Conference room rental at select hotel PM: Half Day Guided tour of Mendoza in afternoon Overnight at select hotel in Mendoza</p>
Day 5	Mendoza
	<p>Breakfast at hotel Full Day trip to Andes Mountains - Emphasis on Natural History Lunch at excursion Overnight at select hotel in Mendoza</p>
Day 6	Mendoza
	<p>Breakfast at hotel Free Day Overnight at select hotel in Mendoza</p>
Day 7	Mendoza
	<p>Breakfast at hotel AM: Lecture by local expert on History of Argentina Lecturer - TBD Conference Room Rental PM: Lecture by local Expert on Argentine Culture and Society Lecturer: Gabriel Fidel Conference Room Rental Overnight at select hotel in Mendoza</p>
Day 8	Mendoza
	<p>Breakfast at hotel FD: Lecture and guided day trip: Cultural topic, museum tour: Full Day Villavicencio – Paramillos – Uspallata – Potrerillos. Transfer with guide:</p>

	Paramillos Ruins and Mines with lunch included Visit to an indigenous community
	Overnight at select hotel in Mendoza
Day 9	Mendoza
	Breakfast at hotel AM: Lecture on overview of Argentine Economy Lecturer: Gabriel Fidel Conference room rental at select hotel PM: Transport + guided visit to ProMendoza with lecture by Fernando Urdaniz – Coordinator of Promoción Internacional - Fundación ProMendoza Overnight at select hotel in Mendoza
Day 10	Mendoza
	Breakfast at hotel AM: Transport + Lecture on the wine economy in Mendoza & Argentina at Lujan de Cuyo Group lunch at Bodega Dereco – 3 Courses, wine included Overnight at select hotel in Mendoza
Day 11	Mendoza
	Breakfast at hotel Full day guided visits to Cultural Market and to Agricultural Market Group lunch at Ocho Sepas – 3 Courses, wine not included Overnight at select hotel in Mendoza
Day 12	Mendoza
	Breakfast at hotel FD to Cacheuta Guided hiking in Cacheuta Regional Cooking Class at Finca Adalgisa with lunch Overnight at select hotel in Mendoza
Day 13	Mendoza
	Breakfast at hotel Free Day Overnight at select hotel in Mendoza
Day 14	Mendoza
	Breakfast at hotel Full day visit to local winery/ lecture on history of winery, making of wine at VALLE DE UCO Group lunch at Bodega Salentein – 3 Courses, wine included Overnight at select hotel in Mendoza
Day 15	Mendoza
	Breakfast at hotel Full day visit to local winery/ lecture on history of winery, making of wine at MAIPU Group lunch at Bodega Trapiche – 3 Courses, wine included Overnight at select hotel in Mendoza
Day 16	Mendoza
	Breakfast at hotel Free Day Transport for Dinner Final group dinner at Francesco Restaurant – 3 courses, wine not included Overnight at select hotel in Mendoza
Day 17	Mendoza
	Breakfast at hotel Airport transfer with guide from hotel - available upon request

Included Programs

May 22: Group Dinner at Siete Cocinas Restaurant (Wine included)

[Siete Cocinas Restaurant](#) is a restaurant with 70 seats located in the center of the City of Mendoza. Very well designed, quasi minimalist, simple, warm and fun, takes an unusual attraction in Mendoza: the kitchen is visible to clients. A preferential site occupies the clay oven, also has a bar for six people and a private cellar for 10 people. The name highlights the concept of the restaurant, "the seven regions gastronomic cuisine: NOA (Northwest), LITORAL (Coast), CUYO (Mendoza, San Juan and San Luis Provinces), PAMPA (Pampa Area), METROPOLITAN (Buenos Aires city), PATAGONIA ANDINA (Patagonia) and MAR ARGENTINO (Argentine Sea).

[Menus](#)



May 23: HD Orientation Lecture – Introduction to Argentina + HD Guided Tour of Mendoza

Morning Lecture at Hotel: Guest Lecturer TBD

Afternoon Guided Tour of Mendoza: Picturesque circuit touring the old and new city, is known for its architectural layout, traditional trees, the water running by canals, wide and clean sidewalks. Transiting in the streets, we will take contact with the history and culture of a people, which was transformed the desert into a thriving oasis.



Our tour begins in the foundational, historical site where in 1561, Don Pedro del Castillo founded the city, where nowadays some buildings such as Museum and Plaza Fundacional and the Jesuit ruins, remains of the city after the earthquake of 1861. Continuing our tour we will visit the main squares that in their environment are the Cathedral, the Basilica of San Francisco, The Ministry of Culture and Tourism), Bank of Mendoza (now Contemporary Art Space), Independence Square and Spain Square., the Civic neighborhood with the Government House and the Enoteca. Then our tour will continue for the prestigious Emilio Civit street, residential area that leads to General San Martin Park, 370 hectares., "The lungs of the city. We will enter through the famous gates, the Marly horses, the Rose Garden and Lake up to the Cerro de la Gloria, where the Monument to "La Gesta Sanmartiniana".

May 24: Full Day Alta Montaña Tour

Alta Montaña Tour offers a wide variety of colors and landscapes. First thing in the morning, along the Mendoza river, we will get majestic views of the mountain range and the Cordon del Plata (Silver Mountain), Potrerillos Dam, massive hydraulic project to generate power and distribute water for irrigation. Our next visit will Uspallata, pre-Hispanic settlement of aboriginal Huarpe and the southernmost point of the Inca Empire where the famous Inca Trail reaches.



Attractions: The Vaults of Uspallata, historic adobe buildings, in which the chaplain Fray Luis Beltrán, used for making cannons and guns. Later visit to the villages of Picheuta, Polvaredas, Punta de Vacas and Los Penitentes ski resort. Free time to use chairlift that allows us to enjoy panoramic views. Later, we will arrive to Puente del Inca, architectural natural thermal water springs. Continuing with the tour and over 2750 meters, the viewpoint of Cerro Aconcagua, the American colossus of 6959 meters, from where you can access the Laguna Horcones and the Aconcagua Provincial Park.

Following the international route we will arrive at our final destination, the village Las Cuevas (The Caves), European style located at 3200 masl. Between Las Cuevas and the

international tunnel, is the path that allows go up if weather conditions permit in summer to Cristo Redentor Monument, located at 4200 meters, which symbolizes the union between Argentina and Chile.

May 26: FD Lectures: History of Argentina + Introduction to the Argentine Culture and Society

Lecture by local expert: History of Argentina – Lecturer TBD

PM: Lecture by Gabriel Fidel: Introduction to the Argentine Culture and Society.

May 27: FD Lecture & Guided Day Trip - Villavencio – Paramillos – Uspallata – Potrerillos



Ghostly City Paramillos, Uspallata and Potrerillos ...a wonderful and innovative ... unconventional circuit, traveling the old route to Chile, Villavencio, Caracoles (snails), Mirador, El Balcón (the balcony), continuing to Cruz de Paramillos at 3000 mts high, where you get the best view of the mountain range with large peaks, Paramillos Ghostly city (ruins of a Jesuit Mines Town from the seventeenth century), Mines Paramillos. Then we will take our lunch. Later we drive to the Valley of Uspallata and * around, Then we will come back to Mendoza by

Potrerillos Valley. In Uspallata visit to Cerro Tundqueral and Huarpe Guaytamari Community and / or Marañon foundation.

Guaytamari: <http://www.argentinaturismo.com.ar/huarpeguaytamari/>

Fundacion Marañon: <http://www.fundacionmaranon.com.ar/>

May 28: Lecture on Argentine Economy + Visit to Fundación ProMendoza

Morning: Lecture on Argentine economy by local expert - Gabriel Fidel

Afternoon: Guided visit to Pro-Mendoza; lecture by local expert

Fernando Urdaniz – International Coordinator - [Fundación ProMendoza](#)

May 29: Wine Economy Lecture + Guided Visit to Local Winery + Lunch



Visit at winery in the Lujan de Cuyo area.

Lunch at Piatelli or Decero Winery

Lujan de Cuyo is a wine-producing sub-region of Argentina's largest viticultural area, Mendoza. Located in a valley just south of Mendoza City itself, the Lujan de Cuyo region is home to some of the most famous names in Argentinean wine, including Catena Zapata, Bodega Septima and Cheval des Andes. Unsurprisingly, Malbec is the region's most-important grape variety, producing bold, intensely flavored red wines.

The small town of Lujan de Cuyo is on the northern banks of the Mendoza River, and it is from here that the

viticultural area of the same name stretches south for roughly 20 miles (32km) between the Andes Mountains in the west and the Lunlunta hills in the east.

Lujan de Cuyo's is positioned on the edge of the imposing Andes mountain chain. The hot, dry climate is moderated by the high altitude of the region, averaging about 3300ft (1000m) above sea level. At this altitude, the vineyards are subject to more-intense solar radiation during the day than lower-lying areas, but this is balanced by evening temperatures that are considerably lower, cooled by alpine winds from the Andes. This diurnal temperature variation slows ripening overnight, extending the growing season and ensuring the grapes develop full phenolic ripeness without losing their acidity.

Lujan de Cuyo is in the rain shadow of the Andes and thus experiences a dry, almost desert-like climate. The Mendoza River makes viticulture possible here: the pure Andean meltwater that it brings to the valley provides an abundant source of water for irrigation. Flood irrigation is the traditional method in Lujan de Cuyo, but more and more vigneron are turning to drip irrigation for greater control over the growth of the vines.

The soils of Lujan de Cuyo are also heavily influenced by the proximity of the Andes Mountains. Alluvial soils have been deposited in the area by rivers over thousands of years. These rocky, sandy soils have little organic matter due to their origin high in the mountains, and their low fertility makes them perfect for viticulture because it stresses the vines. Stressed vines will produce less vegetation and smaller berries, which develop more-concentrated flavors due to the lack of water in the ground. [Source](#)

May 30: Visits to Cultural Market & Agricultural Market

The **Market Center** is the oldest shopping center in the Province of Mendoza, which since the late nineteenth century offers its quality products and great variety in each of its more than one hundred positions sorted within the large structure in the traditional way. That is why this Central Market is part of the History of Mendoza. Since the Mendoza hardly abandon their traditions, especially when it is a good habit like eat fresh and be cared for by the owners of the businesses.

The originality of this sales center is located precisely in the form of marketing - very common years ago, but only in the era of supermarkets. Acquire all types of food often favorable prices due to the competition between the various positions. Added to this is a huge variety of products from different parts of the country and abroad. Despite technical advances, the Central Market is still the shopping site of many families who prefer to select products, looking for quality and attention to their economy, so they are supporters of traveling many places before deciding to buy. Therefore the Central Market will remain a tourist attractions, where the surprised eyes of the visitor, Argentine or foreign, can find traditions 50 years ago, with modern elements at the service consumer.

Lunch at Ocho Cepas Restaurant: Three courses, wine not included.

To the **agricultural market**, the group will go with the chef offering the cooking class the day after so they can buy vegetables and other foods they will need to prepare their food during the cooking class.

May 31: Guided Hike in Cacheuta + Cooking Class with Lunch



Enjoy a morning guided hike at Cacheuta. Out of numerous hot springs in Mendoza, only two tourist centers with full infrastructure, one is **Cacheuta at Lujan de Cuyo**. It offers the benefits of their warm mineralized springs with natural non-contaminated waters. In Mendoza, the Cacheuta Valley presents an ever-changing landscape which varies in color according to the characteristics of its rocks. One of its main resources are the Thermal Fountains. The dry temperate climate constitutes a perfect transition between the mountain and the plains. Due to this, its annual average temperature is an optimal 13, 6°C. The negative ionization of Cacheuta's air is one of its

many outstanding characteristics: it contributes to the guests' intense relaxation and renewal of energy. Its singular location accounts for its special vegetation growth. The more humid gullies allow for the growth of richer vegetation than that of the rest of the area. Shrub land, together with several cactus species, prevails in the area. Cacheuta's avifauna consists of more than one hundred types of birds. Water and fruit or cereal bar snacks provided.

In the afternoon, participate in a **cooking class at at Finca Adalgisa followed by lunch.**



June 2: Valle De Uco Winery Visit + Lunch

Guided visit to local winery/lecture on the history of the winery and how the wine is made with lunch.

[Bodega Salentein](#) is known as the pioneer of the Uco Valley, being one of the first wineries to gain international fame from that area of Argentina. Salentein is a leader in cultivating growing awareness of wineries in Argentina, as well as creating new visions of new state of the art wines. Lunch at Bodega Salentein: Three course meal with wine included.

[Bodega O.Fournier](#) is known for its architecture and unique wine-making style originating with Spanish influence. Over time O'Fournier has begun production in Chile and Spain, but still retains its Argentinean culture.



June 3: Maipu Winery Visit + Lunch

Guided visit to local winery/lecture on history of the winery/how the wine is made.



[Bodega Trapiche](#), founded in 1883, consists of 1075 hectares between seven Mendoza vineyards. It is a two-time winner of the International Wine and Spirit Competition Argentinian Wine Producer of the Year award, and is the largest producer of wine in Argentina

Lunch at Bodega Trapiche: Three course meal with wine included.

June 4: Farewell Dinner at Francesco Restaurant

Farewell [Dinner at Francesco Restaurant](#) – 3 Courses, wine not included.

Francesco welcomes in its own house everyone who wants to visit and taste its passion, creativity, sensitivity and love inspire each dish which is expressed by means of its taste, aroma and freshness.



Lecturer Bios

Gabriel Fidel is an Argentine Citizen. His main experience is on strategic planning, the wine industry and wine tourism, governmental affairs and public policy. He is skilled in management, leadership and negotiation, with the capacity to approach private and public issues and has worked in regional, national and international settings.

Master of Public Affairs, from The University of Texas AT Austin, The Lyndon B. Johnson School of Public Affairs, U.S.A, holding a Fulbright Scholarship, specialized in economic policy (1993). He also studied Economic Development and Industrial and Technological Policy at the United Nations, Economic Commission for Latin America and The Caribbean (1990), and Political Science in Mendoza, Argentina at the Universidad Nacional de Cuyo (1988).

His professional experience comes from a public and private experience. In the private sector, he is currently working as a consultant, focused on the wine business and foreign investment, he has been a member of the Board of Directors and manager of some wineries in Argentina (O. Fournier, Tittarelli, Piattelli) and member of some wine business and agricultural organizations (Bodegas de Argentina, Wines of Argentina, Sociedad de Profesionales del Vino, Comité Olivícola de Mendoza).

In the public sector, he was the Minister of Governmental Affairs, Minister of Economy and Secretary of Tourism of the Government of Mendoza. He was also a Staff member of the Agricultural Council at the Embassy of Argentina in the United States.

As a consultant, he headed a strategic plan for Wine in Argentina for the IDB/MIF, the National Secretariat of Tourism and Bodegas de Argentina, and assesses local and foreign investors, mainly in the wine business and regional economics. He also teaches part time Economic Policy at the Universidad Nacional de Cuyo.

He has been a Fulbright Scholar and a U.S.I.A. Scholar in the USA, a British Council Scholar in the United Kingdom and Spain, a Friedrich Naumann Stiftung Scholar in Germany and a United Nations Scholar in Chile.

He is fluent in Spanish (by birth) and in English.



DESTINATION PARTNERS

Attachment D: Examples of Past Site Inspection Trips for University Travel Planners



ABOUT US

Destination Partners has a distinctive mission: to deliver meaningful and one of a kind educational experiences for special interest groups worldwide. From short term, faculty led travel, to youth groups to non-profit organizations, we provide the rich program content and memorable opportunities that allow curious travelers to "connect and experience" on a person-to-person basis. For over 26 years, our company has been developing destinations and connections with unique partners worldwide, ensuring that whatever your interest, specialty or requirements, your group's experience will exceed expectations.

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Highlights Include:

- Rio de Janeiro Orientation
- Corcovado
- Sugar Loaf Mountain
- Carnival Workshop
- Babilonia Community (favela) Visit
- Salvador da Bahia Orientation Tour
- Cochoeira and Sisters of the Boa Morte
- Community Based NGO visits in Bahia



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Brazil! The name alone conjures up the most exciting images, from the breathtaking scenery, sybaritic lifestyles and warm, engaging people. But Brazil is much more complex than that. As one of the burgeoning "BRIC" nations, Brazil is flexing its muscles in so many ways, and offers what could be safely described as one of the world's richest "laboratories" for experiential learning related to the arts, social issues, education, ecology, economics, business and so much more. For a glimpse at what Brazil has to offer your academic programs, journey with us to

Rio de Janeiro and Paraty for a five night program that includes hotel, services and tours. Complimentary international air is provided courtesy of [TAM Airlines.](#)

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Torgome Village

The group will take a scenic drive along the Accra plains to the beautiful village of Torgome located on the lower course of the splendid Volta River.

This four night program will take you to Accra, Elima, Kumasi and Torgome Village

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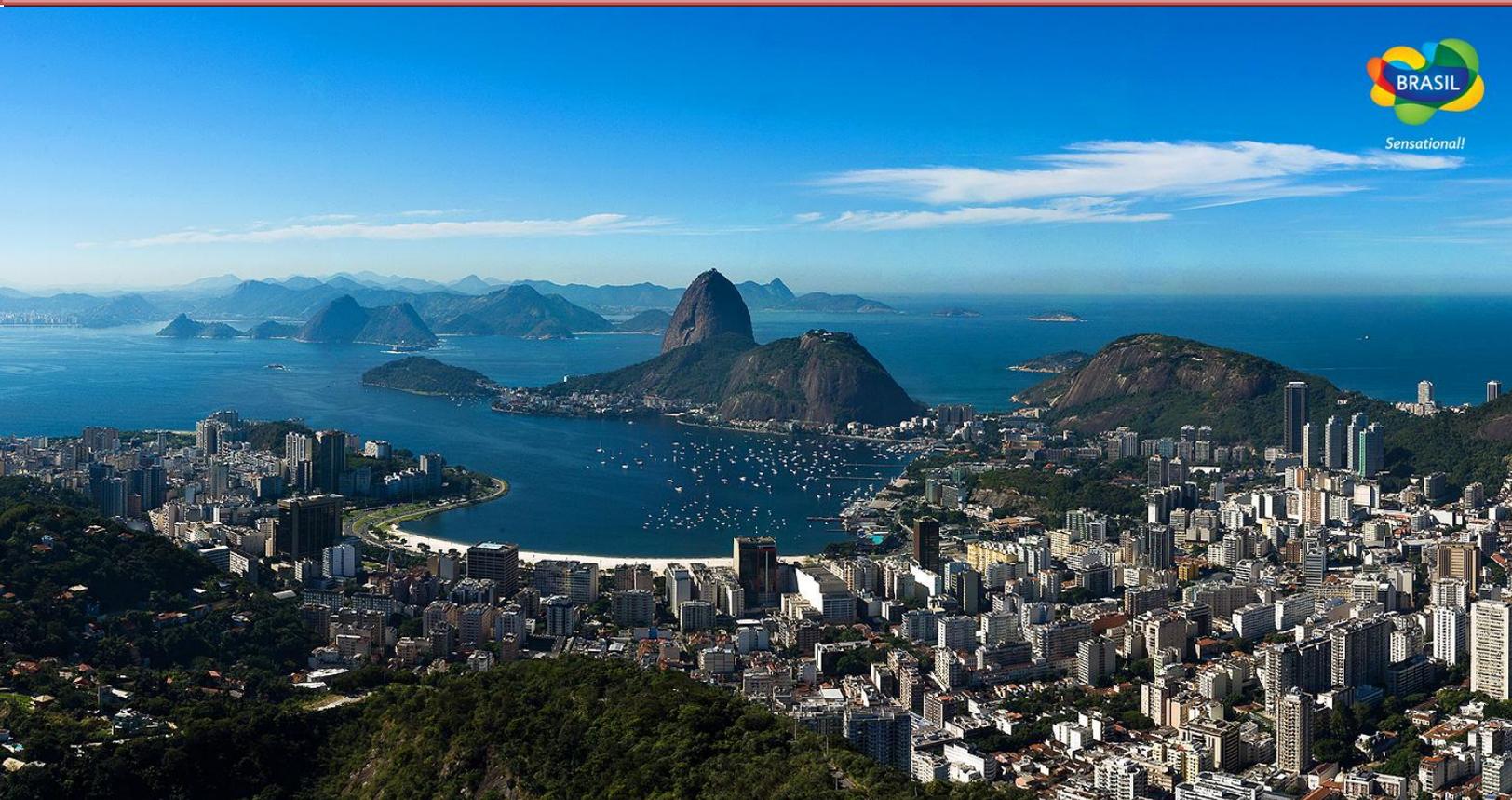
Attachment E: Example of Attraction Suggestion

Sample of suggested attractions in Rio de Janeiro are provided as an example. The list of sample Technical Visits is a very short list of the possibilities and is only intended to provide an example.



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Rio de Janeiro Sample Program Suggestions



Michelle Eddleman

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Sample Technical Visits

Instituto Maniva

An organization with a mission to protect the inherent agricultural biodiversity of Brazil, promote the gastronomic culture of Brazil through the promotion of the culinary arts and to stimulate the production of local agriculture and create microenterprise agriculture projects.

TIM

An Italian Company that has become the second largest cellular phone company in Brazil. Cell phones are the largest communication toll among Brazilians. There are over 210 million active cell phone lines in the country (more than our population number of 194 million), and a large number of Brazilian rely on the 3G network as their main broad band internet provider. The country is now facing its largest investment boost in the sector since it was privatized in early 90's, to prepare for the World Cup and Olympics high demand for communication.

Petrobras

One of the largest oil companies in the world, pioneer in deep water extraction. Petrobras is a half public / half private company that has branches in many South American countries as well as Africa. Brazil has become self sufficient in oil production and is one of top oil producers in the world.

Vale

Second largest mining company in the world, with mines in Canada, Colombia, Chile, India, Australia, and many others.

Rio's City Hall

The Instituto Pereira Passos is the city's urban development department responsible for applying in Rio the world's latest ideas in city planning.

Grupo EBX

One of the largest logistics, mining, oil, tourism, energy and real state companies in the country.

Fundação Parques e Jardins

Responsible for managing the parks and gardens on Rio, they maintain a greenhouse in the outskirts of Rio to supply the city with the ambitious task of planting over 2 million trees by 2016.

Escritorio Burle Marx

Founded by the world renowned landscape designer, Roberto Burle Marx, his office is an authority in sustainability projects and a advisor for Rio's City Hall on the maintenance of Burle Marx gardens throughout the city. They also keep a nursery in the suburbs of Rio.

Chamber of Commerce US / Brazil: Responsible to develop, incentive and support native companies interested in working with these 2 countries.

US Consulate in Rio: Programs to develop the exchange between our 2 countries and gives US companies instructions on how to invest and install in Brazil.

Fazenda Vale das Palmeiras

One of the largest organic farms in the state, committed to sustainable practices.

Justica Global

Global Justice is a non-governmental human rights organization that works to protect and promote human rights and strengthen civil society and democracy. Their actions are aimed at denouncing human rights violations through formulation of



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public policies based on fundamental rights, promotion of strengthening of democratic institutions, and requiring guarantee of rights for the marginalized and victims of human rights violations.

Classic Tours

Sugar Loaf by Cable Car

- Duration: HD (4 hrs)
- Minimum 10 /Maximum 100



Over a million tourists each year visit the world famous ‘Pão de Açúcar’ (Sugar Loaf Mountain), which has become an iconic symbol of the city of Rio de Janeiro, rising up from a small peninsula at the entrance of Guanabara Bay. The journey to the top is made in glass cable-cars. The first cable-car takes passengers to the top of Urca Hill, which rises 215 meters above sea level and offers spectacular views of the entire bay and its surrounding islands. From Urca Hill, passengers continue in a second cable-car to the top of Sugar Loaf which rises 395 meters above sea level and offers a 360 degree view of the

entire city including Botafogo and Copacabana Beaches, Corcovado Mountain and downtown Rio de Janeiro. Before returning you will stop by the Municipal Theater and the Cathedral in the center of the city.

Inclusions:

- Private guide and transportation
- Entrance fee to the Sugar loaf

Corcovado by Tram

- Duration: HD (4 hrs)
- Minimum 10 /Maximum 100

A visit to the Christ Statue recently elected one of the seven modern wonders of the world. The statue sits 2,300 ft. above sea level, atop Corcovado Hill. You will start your way up on a small train that climbs the beautiful mountainside. Upon reaching the top, visitors will admire a panoramic view of Rio de Janeiro and discover why it is known as the “Marvelous City”! The tour also includes a drive along Rio’s famous beaches.

Inclusions:

- Private guide and transportation.
- Entrance fee to Corcovado and train ride
- Scenic drive by beaches





Tijuca Forest with Santa Teresa Jeep Tour

- Duration: HD (4 hrs)
- Minimum 10 /Maximum 100



Following pick-up in open jeeps guests will be taken to the stunning Tijuca Atlantic Forest - the largest urban forest in the world. We will make stops at the Chinese Vista with magnificent views of Ipanema and Copacabana beaches, Guanabara Bay and Sugar Loaf. During the tour, guests often spot tropical animals such as monkeys, sloths and exotic birds. On the way back you will stop at Pepino Beach to watch the hang gliders flying down from the nearby mountain. Proceed to Santa Teresa, a neighborhood that maintained the charm of old Rio, with late 19th century homes, many turned into art studios and restaurants serving Brazilian flavors.

Inclusions:

- Private guide and transportation in open jeeps
- Entrance fee to Tijuca Forest

Tijuca Forest with Botanical Garden Jeep Tour

- Duration: HD (4 hrs)
- Minimum 10 /Maximum 60

Following pick-up in open jeeps guests will be taken to the stunning Tijuca Atlantic Forest - the largest urban forest in the world. We will make stops at the Chinese Vista with magnificent views of Ipanema and Copacabana beaches, Guanabara Bay and Sugar Loaf. During the tour, guests often spot tropical animals such as monkeys, sloths and exotic birds. On the way back you will stop at Pepino Beach to watch the hang gliders flying down from the nearby mountain. Continue the tour to Rio de Janeiro's Botanic Garden; one of the ten most important ecological sanctuaries in the entire world. The Garden founded by Dom João VI in 1808 as an Acclimation Garden for exotic plants, was transformed over nearly two centuries into the Research Institute of the Botanic Garden of Rio de Janeiro. Although the collection is composed mainly of Brazilian species, there are many foreign plants and hybrids. The 140-hectare park lies at the foot of the Corcovado Mountain, far below the right arm of the statue of Christ the Redeemer and contains more than 6,000 different species of tropical and subtropical plants and trees, including 900 varieties of palm trees.



Inclusions:

- Private guide and transportation in open jeeps
- Entrance fee to Tijuca Forest
- Entrance fee to Botanical Garden



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Rio's Tropical Islands

- Duration: FD (8 hrs)
- Minimum 30 / Maximum 100



Round trip transfer Rio de Janeiro/Itacuruçá on air conditioned buses, for schooner tour of Sepetiba Bay's islands, with stops for diving and a self service buffet lunch. It is almost unbelievable that this lush tropical paradise is only one hour away from Rio de Janeiro. Embark at Saveiros Tour Pier to visit Itacuruçá Island, Jardim Island, Jaguanum Island (stop for diving on Estopa beach), Grande Beach, Maria Ruça Beach and Águas Lindas Beach, return to the pier surrounding Itacuruçá Island's northern coast.

Inclusions:

- Private guide and transportation.
- 05 hours Schooner cruise
- Buffet lunch

Royal City of Petropolis

- Duration: FD (8 hrs)
- Museums closed on Mondays
- Minimum 10 /Maximum 100

Departure to Petropolis in the morning directly to the Imperial Museum that served as summer residence of the imperial family during the 19th century. This visit will take you back in time through everyday household items and historical pieces such as the scepter and crown of Emperor Dom Pedro II, important documents, imperial jewelry and the priceless pieces of art that belonged to the Royal family. Petrópolis holds many landmark buildings such as the Crystal Palace; a cast iron pre-molded structure built in France, at Princess Isabel's request, and is used today for concerts and theatrical presentations. Our last stop will be the São Pedro de Alcântara Cathedral, a French neo-gothic building dating back to 1884. Within the confines of the Imperial Chapel, visitors can view the resting place of the remains of Don Pedro II, Dona Teresa Cristina, Conde D'Eu, and Princess Isabel.



Inclusions:

- Private guide and transportation.
- Entrance fee to the Imperial Museum , touring of city including stop at Crystal Palace

Hippie Fair

While its official name is Feira de Artesanato de Ipanema (Ipanema Handicrafts & Arts Fair), locals still refer to it by its more colloquial name; the Hippie Fair. Since the 1970's, vendors gather every Sunday to sell typical foods of Brazil, handmade art, Brazilian musical instruments, and many other souvenirs. It's the perfect place to find a souvenir or to simply walk around on a casual Sunday afternoon.



Cultural Activities and Workshops

Secrets of Old Rio

- Duration: HD (4 hrs)
- Minimum 10 /Maximum 100

This is a unique walking tour which gives visitors a feeling for the legends and stories woven around the narrow streets and old historical buildings of downtown Rio. The walk includes a visit to many interesting points such as the São Bento Monastery, Candelária Church, Praça XV, the "Travessa do Mercado", Imperial Palace ('Paço Imperial'), the cultural center located in the beautifully-restored Banco do Brasil, the Casa França-Brasil, Ouvidor Street and Gonçalves Dias Street with the traditional Colombo Coffee Shop. The walk continues on down Uruguaiana Street, Carioca Square, and up to the Metropolitan Cathedral.

Note: Can be adapted as Architecture Tour.

Inclusions:

- Private guide and transportation.
- Entrance fees to the sites



Niemeyer's Way

- Duration: HD (6 hrs)
- Operational Days: Daily
- Minimum 10 /Maximum 100

Discover the works of Oscar Niemeyer in an elaborate tour chronicling the work of this world-renowned architect, who - along with Brule Marx the renowned landscape architect - designed Brasilia and many other iconic sites in Brazil . The tour reviews 11 of Niemeyer's masterpieces in the nearby city of Niterói including the Museum of Contemporary Art and others such as the Roberto Silveira Memorial Center, Catholic Cathedral, Baptist Church of Niterói, Oscar Niemeyer Foundation Building, Popular Theater and Ferry Station. The tour also provides insight regarding Niemeyer's personal history and creative development.





DESTINATION PARTNERS

Inclusions:

- Private guide and transportation.
- Entrance fees to the sites

Rio Dance Fever (Dance Lessons) & Sugar Loaf Tour

- Duration: HD (6 hr)
- Minimum 10 / Maximum 40



Brazilians love to dance, and are world famous for their rhythmic talents! See what it's all about and learn some dance moves in a relaxed and tropical atmosphere. This group dance classes offered at one of the most prestigious dance studio in Rio de Janeiro. Classes are generally comprised of two or three instructors dancing Brazilian rhythms such as samba, chorinho and forró; these classes provide a wonderful social atmosphere, filled with laughs and fun.

Continue to a visit of the world famous 'Pão de Açúcar' (Sugar Loaf Mountain), which has become an iconic symbol of the city of Rio de Janeiro, rising up from a small peninsula at the entrance of Guanabara Bay.

Inclusions:

- Private guide and transportation.
- One hour dance lesson
- Entrance fee to Sugar Loaf

Brazilian Beat (Percussion Lessons) & Secrets of Old Rio Tour

- Duration: HD (6 hrs)
- Minimum 10 / Maximum 40

Release your inner drummer! Get into the Brazilian groove through the samba beat. Some of the most important samba schools in Rio were born on the hills, in the "favelas" sounding Rio. You will have the opportunity to meet some of the percussionists that make carnival happen with the exciting beat of drums, cuicas, tambourines and rattles. Learn how all of these sounds combined turn into samba. Before heading back to the ship, take a unique walking tour which gives visitors a feeling for the legends and stories woven around the narrow streets and old historical buildings of downtown Rio.



Inclusions:

- Private guide and transportation.
- One hour percussion lesson



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- Entrance fee to sites

Plataforma Samba and Dance Show

- Duration: 3 hrs
- Minimum 10 / Maximum 100



For those looking for a classic “big show”, this samba spectacular with singers and dancers wearing elaborate costumes presenting Brazil’s rich folkloric traditions with the famous rhythms of Carnival is sure to please. From the samba in Rio, to the African influences and culture of Bahia, to Amazonian traditions and Gaucho moves, the pulsating spectrum of Brazilian song and dance is presented in this evening show.

Inclusions:

- Private guide and transportation.
- Entrance fee to Plataforma

Laid Back and Local at Casa Rosa Cultural Center

- Duration: 3 hrs
- Minimum 10 / Maximum 100

Located in the quaint Laranjeiras Neighborhood, this Cultural Center attracts locals to its Sunday Feijoada, a traditional Brazilian black beans stew, accompanied by musicians playing chorinho and samba. After this late “lunch”, the stage is taken by local bands of MPB (Brazilian Popular Music), rock and even Favela Funk.



Inclusions:

- Private guide and transportation.
- Entrance fee to Casa Rosa Cultural Center

Classic Brazilian Nightlife at Casarão Ameno Resedá

- Duration: 3 hrs
- Minimum 10 / Maximum 100



Casarão Ameno Resedá has broken into the Rio de Janeiro’s nightlife scene to an enthusiastic reception, since opening its doors in March 2012. With "joyful music and gastronomy" as its slogan says, the new spot in the historic Catete district is



the culmination of years of dedicated work in the life of Carlos Lessa, an economist and professor who has meticulously created this new part restaurant, part live music venue, from the abandoned remains of a 19th-century, two-story corner building. In partnership with Chef S ervula Amado of Restaurante Sobrenatural in Santa Teresa, the attractive restaurant on the first floor serves a range of authentic Brazilian appetizers such as codfish croquettes, pies and escondidinhos (casseroles). Musically, the best of Brazil is also at the heart of the programming, with first-rate Brazilian musicians like Elsa Soares having already graced the stage and pagode jazz, samba and MPB (Brazilian Popular Music) all well represented on the second floor shows, with a capacity of up to 250 people.

Inclusions:

- Private guide and transportation.
- Entrance fee to Casar o Ameno Reseda (*Cover charges may apply*)

Salgueiro, a Rio Samba School

- Duration: 3 hrs
- Minimum 10 / Maximum 40

No other music is more "Brazilian" than the samba and there is nothing more authentic than the samba schools. Visit one these "escolas de samba" as they open their dance floors for "rehearsals" (a combination of a party and a pep rally), in preparation for the upcoming Carnival. The percussion and ecstatic crowd will have you moving your feet in no time. Special* feijoada (not included) on Sunday evening is the perfect opportunity to mingle with the creators of costumes and floats.



Inclusions:

- Private guide and transportation.
- Entrance fee to Salgueiro samba School

Lapa Nightlife at Carioca da Gema

- Duration: 3 hrs
- Minimum 10 / Maximum 30



Once the old bohemian part of Rio, Lapa has resurfaced as the cultural and social hub of downtown Rio.

Located in this historic neighborhood, in a beautifully restored colonial building, the Carioca da Gema has gained fame as a pioneer in this bustling scene, presenting the very best in popular music scene. A great night out in a festive Brazilian environment

Inclusions:



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- Private guide and transportation.
- Entrance fee to Carioca da Gema

African Brazilian Roots at Pedra do Sol

- Duration: 3 hrs
- Minimum 10 / Maximum 100



Pedra do Sal is a monument of historical and religious importance to the city of Rio de Janeiro, located in the neighborhood of Saúde. It was recognized as a remnant of Quilombo Community in 1984 by INEPAC - State Institute of Cultural Heritage. It is a place of particular importance to black culture in Rio, and for lovers of samba and choro.

It can be considered as the symbolic core of the region called Little Africa, which was filled with zungus, communal houses occupied by freed slaves. In Pedra do Sal, the great samba singers of the past such as; Donga,

João da Bahia, Pixinguinha and Heitor dos Prazeres, gathered. Today, musicians gather to celebrate this long lasting tradition and sing freely for the public.

Inclusions:

- Private guide and transportation and entrance.



Community Experiences & Service Visits

Babilonia Community & Reforestation

- Duration: HD (4 hrs)
- Minimum 5 /Maximum 40



A perfect tour for those who want to explore the natural beauty of Rio de Janeiro and learn about the history of the city's hillside communities. This excellent tour includes a nature trail through the Atlantic Rainforest and a visit to the Babilônia community. Enjoy a two hour walk along the two kilometer nature trail. Your expert guide will be a community resident. He tells about the history of the community and will give an overview of the reforestation work being done in this environmentally protection area. The views from the top of the hill are breathtaking! The deep blue ocean and the beauty of the forest, interspersed with landmarks such as Sugarloaf Mountain, truly do justice to Rio's nickname "The Marvelous City". After the trail we visit some parts of the community

including a social project that is currently taking place. Guests have the opportunity to learn more of this area and talk with some residents to finish this tour of cultural integration.

Inclusions:

- Private guide and transportation.

Workshop and Integration Add On Options:

- ❖ **Reforestation workshop:** Students will learn with the locals how to plant trees and help in the process of reforestation.
- ❖ **Giving color to the community:** Students will help to paint a house of a local resident. (Materials Included)
- ❖ **Crafts workshop:** In this workshop students will learn about the handicrafts made by a group of 20 women in the community. They will learn about their history and work, the group will also participate in customizing their own bag.
- ❖ **Breakfast in the community:** Before the trail, the students will have an integration breakfast with the locals. Here they will taste the delicacies made by the ladies of the community and also have the opportunity to learn more about the work of the reforestation cooperative.
- ❖ **Lunch in the community:** Students will have the opportunity to enjoy a typical Brazilian feijoada made by a resident of the community. The feijoada is served on the "laje" of a local resident. The "laje" is an open space within the home community, where everyone will have a wonderful view of Rio de Janeiro

Cantagalo Community & Brazilian Art and Culture

- Duration: HD (4 hrs)
- Minimum 5 /Maximum 40



A unique program for those who wish to get to know the hillside communities in Rio de Janeiro through Brazilian art and culture. This tour includes a visit to the first open-air Museum ever inaugurated inside Cantagalo. Visitors will enjoy a two kilometer stroll through Cantagalo and Pavao-Pavaozinho and view houses painted with colorful graffiti that portrays the history of the community and its local culture. A community resident will be your guide on this tour; he will explain the history portrayed by the paintings. Each graffiti is accompanied by a text inspired on traditional popular literature (cordel). The narrow alleys, the steep hillsides, the beautiful graffiti and fabulous view high above the city reflect the real soul of the community. Visitors will have the opportunity to explore and learn more about the

day to day life through the eyes of its residents. The open-air museum is much more than an art exhibit of local culture; it provides a gateway to integration between different classes and cultures.

Inclusions:

- Private guide and transportation.

Workshop and Integration Add On Options:

- ❖ **Graffiti workshop:** students will have a graffiti workshop made by the local “moradores” who led the construction of the panels of graphite scattered throughout the community. They will have the chance to learn some techniques of this art and also to express their feelings on a wall in the community.
- ❖ **Capoeira workshop:** students will learn some dance steps from the famous African-Brazilian capoeira by a local teacher.
- ❖ **Percussion workshop:** students will learn to get into the rhythm of carnival in this percussion class.
- ❖ **Kite Workshop:** A great integration activity among visitors and locals. The visitor will learn how to make a kite in a workshop given by a resident of the community. In this workshop visitors learn how to produce a handmade kite, and also get to know the history and local culture that is told by the teacher while the kite is produced. Each participant makes their own kite and is then tested on the "cultural laje". In this space the visitor learns the techniques used to make the kite fly and also play with local children as they teach how the kites should be used in tournaments that exist in the community.



Santa Marta Community: “First Pacified Favela” of Rio

- Duration: HD (4 hrs)
- Minimum 5 /Maximum 40



This walking tour takes you into the community where the first Pacification Unit of Rio de Janeiro was initiated. The two-hour walking tour through the community is conducted by a guide who lives within the community. The setting of many video clips and international movies, Santa Marta offers plenty of attractions. Visitors will ride the tram to the top of Santa Marta, see the Michael Jackson statue, visit several social projects and experience the daily routine of the six thousand residents.

Santa Marta's stunning location offers visitors a privileged view of the city. After our walk through the maze of narrow alleyways that cling to the steep hillside, we are rewarded by sweeping views of the

Sugarloaf, Christ the Redeemer, Rodrigo de Freitas Lagoon and the surrounding neighborhoods.

This tour allows visitors to experience the reality of life and contribute to improving the quality of life of the local community, by creating opportunities for sustainable employment.

Inclusions:

- Private guide and transportation.

Workshop and Integration Add On Options:

- ❖ **Soccer in the community:** students will play a game of soccer with the locals. A great opportunity to integrate with the residents of this community and thus learn more about their way of life and history.
- ❖ **Lunch in the community:** students will experience a very Brazilian food made by a local resident. In this environment they will learn more about the customs of the community and integrate with the residents.

Vale Encantado Community & Cooking Class

- Duration: HD (4 hrs)
- Minimum 5 /Maximum 40



A great program that includes a visit to the Vale Encantado community and a cooking class of dishes typical of this culture. The small community of the Vale Encantado has only 200 residents, and their story is an interesting one, showcasing how a small group of people survived – and even thrived – in the face of radical economic transformation that threatened their livelihood. These families once worked with the extraction of granite, and planting of strawberry and flowers... all industries in eclipse in Rio. Today they invest in cooking and tourism to maintain the livelihood of their community.

During this visit, visitors learn about the history and culture of the community living their daily lives. Contact with the environment is felt in every plant, affirming respect for the environment, essential to sustainable construction.

The visit is guided by locals who lead visitors throughout the established cooperative to teach the secrets of the local cooking. After, the tour ends with a delicious snack of all these cultural delights.

Inclusions:

- Private guide and transportation.

Vale Encantado (community description)

Vale Encantado is a favela located on the edge of the Tijuca Forest, near the peak of the Taquara hill. It is one of the smallest and perhaps the most isolated communities of the Alto da Boa Vista. The history of Vale Encantado began over 80 years with the arrival of immigrants who were devoted to rural life. The planting of vegetables was the activity performed until the mid 60's. The plantations have changed for the flowers, but this activity was soon extinguished, because the cost of logistics did not permit follow the price competition. The second source of employment in this community was a granite mine that operated until the 1990s. When the mine was shut down many residents start to search of better jobs in urban centers, they longed to places with better infrastructure and better conditions for a new life. Even today the environment is recovering from the disastrous consequences caused by the exploitation of granite. There are long periods of drought, causing problems for the population. The distance from urban centers is the major difficulty encountered by nearly 300 people who live there today. This distance coupled with lack of public transportation almost impossible that these residents work outside their community. To solve this and other problems such as lack of health centers, day care or school, poor power grid and lack of garbage collection, was created in 1992 the Residents Association and in 2006 the cooperative of local residents. Today the Cooperative and the Association try to develop an economic activity that employs its residents while protecting the local character. They work together to solve everyday problems, generate revenue and curb the spread of houses, preserving the environment and generating a better quality of community life. Gradually this cooperative has grown, now has its own place and develops many projects. The main one is to make the activity of tourism grow in a sustainable manner and employ the local population. The ecological trail in the Tijuca Forest preserves the eco-system and generates income for the community, made possible the implementation of new training courses often done in partnership with other institutions.

World Cup Fever at a Rio Soccer Match

- Duration: HD (6 hrs)
- Minimum / Maximum



Brazilians have a passion for soccer (or football as the locals called it). No other country has won as many World Cups and with the up-coming event to be held in Brazil, this feeling is even stronger. Come feel the exhilaration of watching a live football match with Brazilian fans.

Inclusions

- Round trip transfers
- Admission fee at stadium



Eco & Active Programs

Caves and Waterfall of Rio

- Duration: HD (6 hrs)
- Minimum 15 / Maximum 100

This circuit covers 3 caves, crossing two at Archer's Hill. The trail is classified as moderate, because requires a 3hs walking route that includes going through caves, with the aid of flashlights and use of climbing techniques. The main caves we will visit are: The Cave of Bats (2nd largest gneiss cave in Brazil), Belmiro Cave and the fantastic Archer Cave. Upon return, stop for a quick snack by the waterfall.

Inclusions:

- Private guide and transportation.
- Specialized guides
- Safety equipment, insurance
- Snacks (cereal bar, cheese and crackers)



Mountain Biking to Waterfall

- Duration: HD (6 hrs)
- Minimum 15 / Maximum 100



The tour program includes mountain-biking in Vargem Grande, the area of Pedra Branca Massif, between mountains, forests and springs, until you reach a beautiful waterfall with a natural pool. The tour begins at around 9:00. Before starting, the guide will make a group presentation followed by stretching and warm up, and distribution of individual lunchbox. Bring your own backpack. Start pedaling through beautiful trails until you reach the waterfall, with a stop 30 / 40min. for swimming and lunch. Upon return, continue through a different route until reaching the starting point.

Inclusions:

- Private guide and transportation.
- Specialized guides
- Safety equipment, insurance
- Lunch box (1 sandwich, juice, cheese, cereal bar)



Assault on Sugar Loaf!

Enjoy Rio's Icon by Kayak, Hiking and Cable Car

- Duration: HD (4 hrs)
- Minimum 20 / Maximum 30 per turn



This is multi-sport way to experience Sugar Loaf: Circle the peak by kayak in Guanabara Bay, then trek to the midpoint and finally complete "the assault" on Sugar Loaf by a thrilling cable car ascent!

The tour begins with an early morning trek at the Praia Vermelha beach where an instructor will provide you with information regarding paddling technique and safety, and all necessary equipment. Following a 1,800 meter row (with a support crew in a boat nearby), you will circle the gigantic Sugar Loaf Mountain observing the incredible rock wall having the same view as the thousands of ships that enter Guanabara Bay to reach Rio's port.

Back on shore start the hiking trail to arrive at one of the principal landmarks of Rio. Begin with a steep incline alternating with flatter parts, taking in total approximately 40 minutes to reach the plateau, where you will find breathtaking city views. From there we continue to the Morro da Urca and enjoy a spectacular view over the city and Bay.

The top of the Urca Hill, rising 215 meters above sea level, offers spectacular views of the entire bay its islands. Then continue in a second cable car to the top of Sugar Loaf which rises 395 meters above sea level and offers a 360 degree view of the entire city including Botafogo and Copacabana Beaches, the Corcovado and downtown Rio. Without a doubt this activity is one of the most spectacular in ecotourism tours in Rio de Janeiro!

Inclusions:

- Private guide and transportation.
- Specialized guides
- Kayaks and Safety equipment
- Snacks (cereal bar, cheese and crackers)

Rappel at Urca Hill & Sugar Loaf Visit

- Duration: HD (6 hrs)
- Minimum 15 / Maximum 100



Make it to the tip of Sugar Loaf by a challenging rappel to mid point at Urca Mountain, then a thrilling Cable Ride to the top.

The trail starts steep, but alternates with flat parts, taking about 40 minutes to reach the plateau with a beautiful view of Guanabara Bay and downtown Rio. From there, follow the trail towards Urca Hill, which is the first level of the cable car.

The rappel takes place on the north face of Urca Hill with a splendid view of the city. The top of the Urca Hill, rising 215 meters above sea level, offers spectacular views of the entire bay its islands.

Then continue by cable car to the top of Sugar Loaf which rises 395 meters above sea level and offers a 360 degree view of the entire city including Botafogo and Copacabana Beaches, the Corcovado and downtown Rio. Without a doubt this activity is one of the most spectacular in ecotourism tours in Rio de Janeiro!

Inclusions:

- Private guide and transportation.
- Specialized guides
- Safety equipment, insurance
- Snacks (cereal bar, cheese and crackers)

Tijuca Rainforest: Viewpoints, Falls and Hike

- Duration: FD (7 hrs)
- Minimum 5 / Maximum 40

This tour goes through one of the largest urban forests of the world, revealing the history and lush forest of the Tijuca National Park, the rainforest located in the heart of Rio. Amazing viewpoints, waterfalls and a hike on an easy trail that takes the group to one of the most stunning summits of Rio with a 1 hour walk. From the top of Pedra Bonita and through a unique angle we see the famous and majestic Pedra da Gavea, the highest monolith close to the sea in the world.

Specs:

- Hike: 3.5km (2.2mi) / 2h (roundtrip) up and down hike (elevation gain 203m/667ft)
- Level: EASY (must be fit to hike for 2 hours)

Features and highlights:

- Chinese View (best viewpoint in Rio)
- Taunay Waterfall (the most famous waterfall on the Tijuca Park)



What to take: water (2 liters), snacks, small backpack, sunscreen / bug spray

What to wear: trainers (running/hiking shoes), light clothes (consider current weather)

Wild Beaches Hike

- Duration: FD (10 hrs)
- Minimum 5 / Maximum 40

Far away from the hustle and bustle of Copacabana, yet within the city limits, is a remote “Rio experience” akin to visiting a deserted island. Walk by a beautiful hillside, until reaching the first beach of Praia das Conchas and Praia do Perigoso! Then, continue to "Cabeça de Tartaruga" to appreciate the landscape of beaches and Grumari Tijuca Plateau in the background. Finally, follow the trail towards Praia do Meio and Praia Funda, where you will have the opportunity to go swimming! On the way back, stop at Prainha for lunch time and chilling on the white sand beach.



Specs:

- Hike: 5km (3mi) / 4h (roundtrip) up and down hike (elevation gain 160m/525ft)
- Level: MODERATE (must be fit to hike for 4 hours on a rough trail)

Features and highlights:

- Moderate trail / rough terrain
- Up and down hike (elevation gain 160m/525ft)
- Height exposure and cliffs at the summit

What to take: swimwear, towel, water (2 to 3 liters), snacks for the whole day, small backpack, sunscreen

What to wear: hat, trainers (running/hiking shoes), light clothes (consider current weather)

OVERNIGHT TOURS

2 Days/1 Night Trips

Historic Cities of Minas: Congonhas & Ouro Preto

Itinerary:

Day 1: Transfer from Rio de Janeiro to Ouro Preto in air conditioned bus with a stop in Congonhas.

This town played an important role during the period of gold rush in Brazil. In what used to be the mining center of Congonhas, is now a large exhibition of the many sculptures by the brilliant artist Antônio Francisco Lisboa – also known as Aleijadinho. Some of such works include: the twelve prophets sculpted in soapstone and the figures of the Stations of the Cross, completed from 1796-1799. These life-size sculptures are considered Brazil's most important artistic treasures. Overnight in Ouro Preto.



Day 2: After breakfast, depart for Ouro Preto. Visiting Ouro Preto is like taking a step back in time to experience a city founded in 1698 and rich with colonial architecture. Declared by UNESCO as “Cultural Heritage of Humanity”, Ouro Preto offers its visitors a wide range of historical attractions; home to 13 important baroque churches, including the most famous: The Church of Saint Francis of Assisi designed by Aleijadinho with wood and soapstone sculptures. Other intriguing sites include the Casa dos Contos, the Museu de Inconfidência (‘Museum of Betrayal’) which documents Brazil’s earliest independence movement. At the end of the day, transfer back to Rio de Janeiro by bus.

Inclusions:

- 1 night accommodation at **Estalagem das Minas Gerais Hotel** in Ouro Preto
- Round trip bus transfer from Rio de Janeiro to Ouro Preto
- English speaking guide
- Admission fee to the sites
- One Breakfast



DESTINATION PARTNERS

Buzios: Rio's Laid Back Cote D'Azur



Originally settled by European pirates and slave traders, this historically diverse city enjoyed periods of prosperity and emerged as one of Brazil's most picturesque fishing villages. In more recent years, the actress Brigitte Bardot popularized the town when she visited in the 60's.

As one of the most beautiful areas in Brazil, it is famed for its unique combination of rustic charm, distinctive architecture, incredible allure, and sophisticated restaurants and boutiques. Every year thousands of visitors come from all corners of the world to enjoy this Brazilian beach paradise.

Itinerary:

Day 1: Transfer by air conditioned bus from the port to Buzios 105 miles from Rio de Janeiro. A short, pleasant 2½ hour trip will take you to the peninsula of Búzios - home to more than 20 magnificent beaches with crystal-clear waters which are in perfect harmony with sculpted landscape and exotic vegetation. Upon arrival in Buzios, transfer to the "Pousada.

Day 2: After breakfast, enjoy morning at leisure. Depart by bus back to Rio, in the early afternoon

Inclusions:

- 1 night accommodation at **Barla Inn** and/or **Villa Mercedes Hotel** in Buzios
- Bus transfer Rio de Janeiro / Buzios / Rio de Janeiro
- English speaking guide on bus transfers
- One breakfast



3 Days/2 Night Trips

Historic Cities of Minas: Tiradentes, Congonhas & Ouro Preto

Itinerary:

Day 1: Transfer from Rio de Janeiro to Tiradentes in air conditioned bus. Tiradentes is one of the most beautiful towns of Minas Gerais for its colonial homes and baroque churches. The city preserves the characteristics from the 18th century, with narrow streets and cobblestones paving. Overnight in Tiradentes.

Day 2: After breakfast depart to Congonhas, which played an important role in the Golden Rush Era of Brazil. The main points of interest are Aleijadinho's sculptural masterpieces of the twelve Prophets, carved in soapstone and his representation of the Via Crucis (Stations of the Cross), done in polychromatic woodwork. Continuing to Ouro Preto, which was founded in 1698 and soon became the center of the gold, diamond and precious stones trading in the colonial-era. The town has managed to preserve across the years its 18th century architecture, which offers visitors a first-hand look of its historical heritage. The city is considered today by UNESCO as a World Heritage Site. Overnight in Ouro Preto.

Day 3: After breakfast, enjoy Morning at leisure. Transfer to Belo Horizonte Airport for your flight to Rio de Janeiro. Upon arrival in Rio, transfer from Santos Dumont airport to the port



Inclusions:

- 1 night accommodation at **Estalagem das Minas Gerais Hotel** in Ouro Preto
- 1 night accommodation at Pousada Mae D'Agua in Tiradentes
- Transfer by bus from Tiradentes to Ouro Preto with stop at Congonhas;
- Transfer by bus from Ouro Preto to Belo Horizonte (Confins) Airport;
- Air from Belo Horizonte to Rio;
- Transfer from Rio de Janeiro Domestic (Santos Dumont) Airport to port
- English speaking guide
- Admission fee to the sites
- Two Breakfast

Recommended Flights (including in pricing)

Nov 13 – Depart Belo Horizonte (CNF) Airport at 14:40. Arrive Rio (SDU) Airport at 15:53

**Space and rates are based on flight availability and subject to change until seats deposited*



DESTINATION PARTNERS

Colonial Ouro Preto & The Fantastic Inhotim

Itinerary:

Day 1: Transfer from the port to Rio - Santos Dumont airport for your flight to Belo Horizonte. Upon arrival, meet your bilingual guide and transfer to Inhotim Contemporary Art Center, in Brumadinho. An institution committed to the education and cultural development of the community. Inhotim is a place for education, meditation and delight. The art collection is comprised of about 500 works by over 100 artists from 30 different nationalities, with approximately 70 pieces on display. With a focus on contemporary art produced from the 1960s through today, the collection includes sculptures, installations, paintings, drawings, photography, film and video. Assorted works are displayed outdoors, in the garden, immersed in the woods, on a mountaintop, and on an artificial lake. The botanical garden holds what is believed to be the world's largest collection of palm trees, with around 1500 species/hybrids/varieties. Another distinguishing feature of the Inhotim museum and botanical garden is the absence of a predetermined linear path, an obvious order, or a dominant perspective. The paths that run naturally through the park offer free routes between the works and the outdoor galleries. The coexistence of the closed and open spaces promotes a unique experience for enjoying the works of art. In end of the day, transfer to Ouro Preto and overnight.



Day 2: Breakfast. After breakfast, depart for Ouro Preto. Visiting Ouro Preto is like taking a step back in time to experience a city founded in 1698 and rich with colonial architecture. Declared by UNESCO as “Cultural Heritage of Humanity”. Ouro Preto offers its visitors a wide range of historical attractions; home to 13 important baroque churches, including the most famous: The Church of Saint Francis of Assisi designed by Aleijadinho with wood and soapstone sculptures. Other intriguing sites include the Casa dos Contos, the Museu de Inconfidência (‘Museum of Betrayal’) which documents Brazil’s earliest independence movement. Overnight in Ouro Preto.

Day 3: After breakfast, enjoy Morning at leisure. After breakfast, enjoy morning at leisure. Transfer to Belo Horizonte Airport for your flight to Rio de Janeiro. Upon arrival in Rio, transfer to the port.

Inclusions:

- 2 night accommodation at **Estalagem das Minas Gerais Hotel** in Ouro Preto
- Round trip transfer from Rio de Janeiro Domestic (Santos Dumont) Airport to port
- Transfer from Ouro Preto to Belo Horizonte (Confins) Airport;
- Round trip air Belo Horizonte/ Rio
- Half Day city tour of Ouro Preto
- Full day tour of Inhotim and transfer to Ouro Preto;
- English speaking guide
- Admission fees to the museums and churches
- Two Breakfast

Recommended Flights (including in pricing)

Nov 11 – Depart Rio (SDU) Airport at 10:58. Arrive Belo Horizonte (CNF) at 12:04.

Nov 13 – Depart Belo Horizonte (CNF) Airport at 14:25. Arrive Rio (SDU) Airport at 15:24

**Space and rates are based on flight availability and subject to change until seats deposited*

Ilha Grande – Rio’s Tropical Island



Ilha Grande, the largest island in the bay of Angra dos Reis, includes over one hundred beaches and is a large attraction in Costa Verde. With over 187 square kilometers of beauty, including beaches, waterfalls and mountains, it is only a one-hour boat ride from Angra dos Reis or Mangaratiba. Ilha Grande maintains its fishing village atmosphere mainly due to access only by boat and the transformation of the region into a State Park and Biological Reserve.

The crystal clear waters are home to rich marine life, and the hiking trails are in the middle of an Atlantic forest leading to creeks, rivers and waterfalls. The charming center of the island, Village of Abraham, guarantees a rustic atmosphere with informal bars and restaurants. Leaving from the Village of Abraham, the open paths of the forest lead to unexplored beaches and coves.

Itinerary:

Day 1: Transfer by air conditioned bus from the port to Angra dos Reis, located on the coast; 03 hours of Rio de Janeiro. Upon arrival in Angra dos Reis transfer by ferryboat to Abraão Village. (Duration 1h30m approximately). Arrival and walk to the pousada . Our guide will show the main points of interest in the village. Enjoy afternoon and evening at leisure.

Day 2: After breakfast, take a regular taxi boat to the Pouso Beach; followed by a hike to the famous Lopes Mendes Beach, crossing pristine native forests arriving in one of the most beautiful sceneries of the island. You will have time to relax on the sand and enjoy the sea. In the Afternoon, enjoy a tour of the historical sites of the island, and visit “ Praia Preta” and the natural pool of the aqueduct.

Day 3: After breakfast, enjoy morning at leisure. Transfer to the pier to take the bus back to Rio.

Inclusions:

- 2 night accommodation at **Pousada Praia Inn** and/or **Pousada Paraiso Ilha Grande**
- Bus transfer Rio de Janeiro / Angra dos Reis / Rio de Janeiro
- Transfer Angra dos Reis / Vila do Abraão / Angra dos Reis in regular ferry
- Porterage on arrival and departure;
- Lopes Mendes Tour with bilingual guide and regular boat Abraham / Pouso / Abraham;
- Tour of Historic-Cultural State Park with bilingual guide
- English speaking guide on all transfers and tours
- Two breakfast

Paraty

Originally settled by the Portuguese in the 1660, Paraty has maintained its colonial feel with its original architecture and a virtually unchanged culture. The city served as an exportation site for gold sent to Portugal. Paraty possesses exquisite churches, cobble stone streets, delicious restaurants, and does not allow cars within the historic section of the city, all adding to the charm and allure of this UNESCO World Heritage site. Visitors to the area have the opportunity to enjoy the various cultural and musical festivals typical of the city, the vast and interesting colonial history, as well as the nearby beaches and forests.



Itinerary:

Day 1: Transfer by air conditioned bus from the port to Paraty, located on the coast; 03 ½ hours from Rio de Janeiro. Upon arrival in Parati, transfer to the “Pousada. In the afternoon enjoy an hour bike tour through the town

Day 2: After breakfast, embark on a Jeep tour to Waterfall and Cachaça Distillery. The jeep takes you inside of the National Park of Serra da Bocaina. Visit the wonderful waterfalls (Poço da Lage Poço das Andorinhas and Villa Verde) where you will have time to swim. Visit the old distillery of Cachaça, to see the way of making this typical Brazilian drink, famous for the artesian production with the best quality in Brazil. Lunch at Villa Verde restaurant (located beside the river Perequê Açu.,

Day 3: After breakfast, embark on a schooner that sails to several of the most beautiful beaches and islands in the bay of Paraty, all surrounded by dense rainforest. After sailing for roughly 40 minutes, the schooner makes 3 stops of about 1 hour each for sunbathing, swimming, and snorkeling. Although the exact locations tend to vary with each tour, depending on weather conditions and to avoid the crowds, the islands generally included in the tour are: Comprida, Algodão, Cotia, Praia Vermelha and also the beaches of Lulas, Saco da Velha amongst many others. Passengers must walk to the pier. Optional lunch can be served on board the boat. In the early afternoon, transfer by bus back to Rio.

Inclusions:

- 2 night accommodation at **Pousada do Principe** and/or **Parque Pereque Hotel in Paraty**
- Bus transfer Rio de Janeiro / Paraty / Rio de Janeiro
- Afternoon Bike tour -01hour
- Jeep Tour to Waterfall and Cachaca Distillery - 06 hours (*lunch not included*)
- Schooner tour * including snorkeling equipment (masks and snorkels). (*lunch not included*)
- English speaking guide on all transfers and tours
- Two breakfast

Buzios

Originally settled by European pirates and slave traders, this historically diverse city enjoyed periods of prosperity and emerged as one of Brazil's most picturesque fishing villages. In more recent years, the actress Brigitte Bardot popularized the town when she visited in the 60's. As one of the most beautiful areas in Brazil, it is famed for its unique combination of rustic charm, distinctive architecture, incredible allure, and sophisticated restaurants and boutiques. Every year thousands of visitors come from all corners of the world to enjoy this Brazilian beach paradise.



Itinerary:

Day 1: Transfer by air conditioned bus from the port to Buzios 105 miles from Rio de Janeiro. A short, pleasant 2½ hour trip will take you to the peninsula of Búzios - home to more than 20 magnificent beaches with crystal-clear waters which are in perfect harmony with sculpted landscape and exotic vegetation. Upon arrival in Buzios, transfer to the "Pousada.

Day 2: After breakfast, enjoy day at leisure to stroll on the streets or to go for a swim

Day 3: After breakfast, enjoy morning at leisure. Depart by bus back to Rio, in the early afternoon

Inclusions:

- 2 night accommodation at **Barla Inn and/or Villa Mercedes Hotel in Buzios**
- Bus transfer Rio de Janeiro / Buzios / Rio de Janeiro
- English speaking guide on bus transfers
- Two breakfast



SAMPLE GROUP MEALS

Arranged recently for a group of 230 Pax in Barcelona

Welcome Dinner and Palacio del Flamenco

In the Palacio del Flamenco you can experience an elaborate stage show with high class Flamenco dancers, musicians and singers. The actors on the stage show the fine art of the flamenco dance: the interplay of feelings, the actors' discussion among each other. Dinner is served in the glamorous atmosphere of the venerable theatre built in 1920.

Flamenco is a genre of music, song and dance from the Spanish region of Andalusia, noted for its energetic, staccato style. The cante (singing), toque (guitar playing), dancing and palmas (hand claps) are the principal facets of flamenco. A cast of 17 artists wow you with a powerful dancing and musical event. The music, created specifically for this show, is interpreted live, giving rise to a full picture of classical beauty, light and strength. The improvisation between the musicians and dancers makes the show different every day.

Tonight, you will enjoy a typical Spanish dinner, and then sit back and enjoy the show!



First course

Salad with fresh cheese

Second course

Chicken with vegetables and mushrooms

Dessert

Catalan cream mousse

Drinks

Menu includes 1 drink per person: soda, tea or mineral water

*Vegetarian and Kosher options available



Anchor Bankside – London

The **Anchor Bankside** is a pub in London on the South Bank of the Thames close to Southwark cathedral and London Bridge station.. A tavern establishment (under various names) has been at the pub's location for over 800 years. Behind the pub are buildings that were operated by the Anchor Brewery



Please choose 1 starter, 1 main, and 1 dessert

Starters

Seasonal Soup served with a baguette and butter
Smoked Salmon Coronet served on mixed leaves
Goats Cheese Tart served on a bed of rocket

Mains

Roast Sirloin of Beef with vegetables, Yorkshire pudding and gravy
Roast Pork served with all the traditional trimmings
Grilled Salmon with white wine sauce
Breast of Chicken stuffed with stilton cheese in Calvados sauce
Vegetarian meal available on request

Desserts

Triple Chocolate Bavaois
Trio of Cheesecakes
Apple and Rhubarb crumble served with thick jersey cream
Fruit Salad

Tea or Coffee
Jugs of Water



La Rose Blanche – Brussels



Please choose 1 starter, 1 main, and 1 dessert

Starters

Vegetable soup of the day
Monk terrine with prunes and Gueuze
Vegetables salad
Cheese Croquette (1piece) and his Mixt Salad
Mussels soup with his Garnish

Main Courses

Quiche Lorraine (ham and cheese) or Quiche Florentine (spinash and cheese)
Sausage country style, stoemp (mashed potatoes with vegetable)
Stuffed tomatoes "Liège style" (mushroom sauce with Liège syrup)
Chicken Supreme with prunes and Geuze beer sauce
Roast Porkloin with Chouffe beer sauce

Desserts

Brussels waffle with whipped cream
Sugarpie tepid
Custard with Speculoos "Dandoy"
Seasonal fruit tart with vanilla ice cream
Profiteroles with hot chocolate



Attachment G: Sample Technical Itinerary



DESTINATION PARTNERS

Operational Itinerary

SAMPLE

Poland & Czech Republic



Sarah Walker
Senior Account Executive
Destination Partners
1660 Trade Center Way #1
Naples, FL 34109
Tel: 800.553.9959 | 239.963.4282
sarah@destinationpartners.net

Operational Itinerary Date: x/x/xx



DESTINATION PARTNERS

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Itinerary

Poland and Czech Republic

March 14, 2015 - March 22, 2015

Day 1	Time	USA	Meals: -/-/-
Mar 13 Fri	6:45PM - -	Depart Columbus - on own RD arrives and transfers to hotel on own Overnight at the Warszawa Centrum (August Michael Knemeyer only)	
Day 2		Warsaw	Meals: -/-/-
Mar 14 Sat	- - 11:35AM 12:30PM 1:35PM 2:30PM 3:45PM 4:45PM -	Breakfast at hotel (for August Michael Knemeyer only) – 6:30am-11:00am RDs transfer to airport on own, meet guide, discuss program, & assist w/transfers 4 students arrive in Warsaw (11:35am-12:20pm) Meet guide after customs and transfer to hotel with RD Mike (guide will have signage) – Marioloa Laskowska: 011 48 604 904 122 4 students arrive in Warsaw (1:35pm-2:05pm) Meet guide after customs and transfer to hotel with RD Nell (guide will have signage) – Marioloa Laskowska: 011 48 604 904 122 7 students arrive in Warsaw (3:45pm-4:15pm) Meet guide after customs and transfer to hotel (guide will have signage) – Mariola Laskowska: 011 48 604 904 122 Overnight at the Warszawa Centrum	
Day 3		Warsaw	Meals: B/-/D
Mar 15 Sun	7:00AM 8:00AM AM 10:15AM 12:00PM PM 4:00PM 5:30PM 6:00PM 7:00PM -	Breakfast at hotel – 6:30am-11:00am Depart on guided Warsaw City Tour (including entrances) – Marioloa Laskowska: 011 48 604 904 122 Palace of Culture (depending on weather) Museum of History of Polish Jews Stop for lunch – flexible time Lazienki Palace (depending on weather) Rising Museum Depart museum for dinner with guide – Marioloa Laskowska: 011 48 604 904 122 Group Standard 3-Course Dinner at Objekt Kulinaryny Restaurant – Menu: chicken broth, schabowy with fried cabbage and potatoes with dill, apple pie, coffee/tea Return to hotel on coach with guide Overnight at the Warszawa Centrum	
Day 4		Warsaw	Meals: B/L/
Mar 16 Mon	6:30AM 7:30AM 8:00AM 10:15AM 12:00PM 1:30PM 2:00PM 5:00PM	Breakfast at hotel – 6:30am-10:30am Depart hotel for business visits (15 hours coach) – no guide – Guests included Warsaw School of Economics, SGH (8am-10am)- Małgorzata Chromy, Center of International Programs, SGH Transfer to Lodz with boxed lunch on coach – boxed lunches will be delivered to coach (Menu: Sandwich, donuts, fruit, water, snack and chocolate bar) Spedimex Business Visit (12pm-1:30pm) - 95-010 Strykow, ul. Sosnowiec 15A Transfer to Dell Dell Visit including lunch (2pm-5pm) – 92-410 Łódź, ul. Informatyczna 1 Lodz City Tour (on own) (5pm-8pm)	



	7:00PM 8:00PM -	Group Dinner (on own) in Manufactura area (7:00-8:00pm) Coach transfer back to Warsaw Overnight at the Warszawa Centrum
Day 5		Warsaw Meals: B/-/-
Mar 17 Tue	8:00AM 9:15AM 11:00AM 1:15PM 2:30PM 5:00PM -	Breakfast at hotel Depart hotel for business visits (8 hours coach) – no guide – Guests included Avon Operations Polska Visit (11am-1pm) – 08-400 Garwolin, ul. Stacyjna 77 Transfer back to Warsaw Warsaw School of Economics Visit including lunch (2:30pm-5pm) – 08-400 Garwolin, ul. Stacyjna 77 Return to hotel Overnight at the Warszawa Centrum
Day 6		Warsaw / Prague Meals: B/-/-
Mar 18 Wed	7:00AM 8:00AM AM 10:00AM 11:00AM 12:00PM 2:35PM 5:35PM 6:55PM 8:00PM -	Breakfast at hotel Depart hotel for Cultural Tour of Warsaw with guide – Marioloa Laskowska: 011 48 604 904 122 Kings State Monument and Old Town Square Old Royal Palace (entrance included) Stop for lunch on own in old town Transfer to airport with guide Depart WAW on flight LX1349 to ZRH (2:35pm-4:35pm) Depart ZRH on flight LX1498 to PRG (5:35pm-6:55pm) Arrive in Prague Meet assistant after customs and transfer to hotel (assistant will have signage) – Mikulas Roubicek: 011 420 603 845 164 Overnight at Ibis Praha Old Town Hotel
Day 7		Prague Meals: B/-/-
Mar 19 Thu	8:30AM 9:30AM 12:30PM 1:30PM 2:30PM 5:30PM -	Breakfast at hotel Depart hotel on coach with guide for cultural tour – Pavel Cernosek: 011 420 602 280 240 Terezin Memorial Visit (9:30am-12:30pm) Transfer to Prague with driver only – end of guide service Stop for lunch at SKODA museum (on own) – reservation under Destination Partners SKODA Visit: Factory and Museum Tour (2:30pm-5:30pm) – ŠKODA AUTO a.s., Tř. Václava Klementa 869, 293 60 Mladá Boleslav Return to hotel Overnight at Ibis Praha Old Town Hotel
Day 8		Prague Meals: B/-/-
Mar 20 Fri	8:00AM 8:45AM 9:30AM 11:30AM 1:00 PM 4:00PM	Breakfast at hotel Depart hotel for business visits (8 hours coach) – no guide LEGO Visit (9:30-11:30am) – 2779 Jutska Street, Building B Stop for lunch CD Duss Lovosice and VSE Business Visit – Address – (University at 4pm)



	5:00PM -	Return to hotel Overnight at Ibis Praha Old Town Hotel	
Day 9		Prague	Meals: B/-/D
Mar 21	7:00AM	Breakfast at hotel	
Sat	8:00AM	Depart for Karlstejn Castle with guide – Pavel Cernosek: 011 420 602 280 240	
	9:00AM	Walk from parking lot to castle (about 30 minutes)	
	9:30AM	Karlstejn Castle Visit (9:30am-11am)	
	11:00AM	Walk back to bus in parking lot	
	11:30AM	Transfer to Prague	
	12:30PM	Lunch near Prague Castle	
	1:30PM	Prague Castle Visit	
	3:30PM	Return to hotel	
	6:20PM	Depart for Restaurant (30 min. walking with guide) – Pavel Cernosek: 011 420 602 280 240	
	7:00PM	Blatnice Dinner with 2 guests (3 Course menu options for chicken, beef, and pork) Excludes drinks	
	8:30PM -	Return to hotel (30 min. walking with guide) Overnight at Ibis Praha Old Town Hotel	
Day 10		Prague	Meals: B/-/-
Mar 22	5:15AM	Boxed breakfast at hotel – chicken, ham & cheese sandwich, yogurt, fruit & water	
	5:30AM	Transfer from hotel to airport (14 passengers) – Mikulas Roubicek: 011 420 603 845 164	
Sun	8:05AM	Students begin departing on flights back to the USA	



Hotel

Mercure Warszawa Centrum: The Mercure Warsaw Centrum is located in the city center, right next to the Golden Terraces, the largest shopping center in Warsaw, and not far from the commercial buildings, Warsaw Financial Center, Warsaw Towers, ILMET and Rondo 1. Its location in the dynamically developing business heart of the city, its proximity to the exhibition centers (Palace of Culture and Science, EXPO XXI) and a number of cultural attractions makes the hotel the perfect place both for business travelers and for tourists.



Ibis Praha Old Town Hotel: Hotel is superbly located in the Old Town area, surrounded by restaurants, boutiques and cafes. All key tourist attractions, such as Old Town Square, Municipal House or Charles Bridge are in walking distance. Next door is one of the most exciting shopping malls in Prague, with more than 180 shops and restaurants. Hotel offers comfortable, air-conditioned rooms equipped with a new Sweet bed by ibis and free WiFi. Trendy lobby bar and food corner with a choice of home-made snacks available 24/7. Rooms are inviting, modern and cozy, with a comfortable bed and a functional bathroom. The ibis room has got everything you need for a pleasant stay.



Rooming List:

Room Type	Pax Name (Last, First)	Pax Name (Last, First)
Double Occupancy - 2 Beds	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX
Double Occupancy - 2 Beds	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX
Double Occupancy - 2 Beds	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX
Double Occupancy - 2 Beds	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX
Double Occupancy - 2 Beds	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX
Double Occupancy - 2 Beds	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX
Double Occupancy - 2 Beds	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX
Single Occupancy	XXXXXXXXXXXXXXXX	
Single Occupancy	XXXXXXXXXXXXXXXX	
Single Occupancy	XXXXXXXXXXXXXXXX	



Flight Information & ETICKETS

Record Locator: MX3WFW | 17 Passengers

Flight	Date	Depart	Arrive	Departure Time	Arrival Time
LX1349	18MAR	WAW	ZRH	2:35PM	4:35PM
LX1498	18MAR	ZRH	PRG	5:35PM	6:55PM

Baggage Policy:

Please review baggage policy at <https://www.swiss.com/ch/EN/prepare/baggage/free-checked-baggage>
 Policy is subject to change anytime at carrier discretion.

Checked Baggage	1 Bag 23kg max
Carry-on Baggage	1 bag – 8 kg 1 personal item

****Destination Partners is not responsible for baggage fees.****

Passenger Manifest:

Last Name	First Name	Middle Name	ETICKET
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XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	E7247535431525
XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	E7247535431528



Included Program Descriptions

Warsaw City Tour – 8 Hours – March 15

On this full day city tour, visit one of the best museums in Warsaw, the Rising Museum- dedicated to the Warsaw Uprising (4:30pm), an effort of the Polish Resistance Movement during the Nazi occupation of Poland in 1944. On the southwestern edge of the former ghetto stands this modern museum housed in a beautifully restored redbrick power station. It traces the history of the Rising through three levels of interactive displays, photographs, film archives and the personal accounts of those who survived. Next visit the Palace of Culture and Science, a "gift of the Soviet people to the Polish nation", offered by Joseph Stalin himself built between 1952 and 1955. The big attraction for tourists and residents is the 'trzydziestka', a large terrace on the 30th floor of the Palace (at a height of 114 m), where you can admire the gorgeous panorama of Warsaw. In the afternoon stroll through the beautiful Lazienki Park and see the neoclassical palace, the former residence of the king. It straddles an ornamental lake and, like most other Łazienki buildings, was designed by the court architect Domenico Merlini. Also have time to visit the new Museum of the History of Polish Jews, (10:15) in what was once the Jewish Ghetto during World War II that will tell the story of Jews in Poland, which was once home to the largest Jewish population in the world.

*I added in the booking times for the entrances that have reserved times. Timing of entrance to Palace of Culture and Lazienki Palace depends on weather. If the morning will be foggy weather then group will go first to Lazienki. We have a very experienced guide who will cope with that.

Cultural Tour of Warsaw – 4 Hours – March 18

Spend the morning exploring Warsaw with your coach and guide. Pass by the historical monuments, such as the Kings State, of the city and walk through Old Town Square to the Old Royal Palace (10:00am). The beautiful brick castle was built in the beginning of the 17th century but was destroyed during WWII, which has been rebuilt and now houses part of the National Museum. Interiors were meticulously restored using the preserved ruin fragments and the old documents as examples of the original state. Stroll through the hallways of the castle to learn about the rich and dramatic history of Poland. Afterwards, stop for lunch before departing this historical city. Includes entrance to Old Royal Palace.

Tour of Karlstejn Castle and Prague Castle – 8 hours – March 21

Enjoy the scenic drive from the city to spend the morning in Karlstejn and visit the beautiful Czech castle. Karlstejn Castle has a history of more than 650 years and was famous for housing the crown jewels of Czech king and Roman emperor Charles IV, as well as having a gallery featuring portraits of famous Czech rulers. During your tour, learn about King Charles IV's life in the castle and admire the majestic Gothic architecture. Includes entrance to Karlstein Castle. Spend the afternoon wandering through the massive complex of Prague Castle, which is the largest ancient castle in the world. Stroll in and out of the different churches and palaces, including the beautiful St. Vitus Cathedral. Over the course of a few hours, you can visit the Romanesque Basilica of St. George with its mystical interiors, and the Gothic Royal Palace. Then, see Golden Lane, famous for its charming row of medieval houses and stories of alchemists transforming metals into gold. Includes entrance to Prague Castle.



Useful Information

Cell Phones

For the phones: Our local office in Warsaw has suggested purchasing a basic phone upon arrival and a sim card and this is included in the rates provided. The guide/assistant can help to add as much credit to each as the leaders would like at any point during the trip. The Warsaw phone will work in Prague at a higher rate (roaming) or the leaders can look into purchasing a sim card in Prague, and repeat the earlier process.

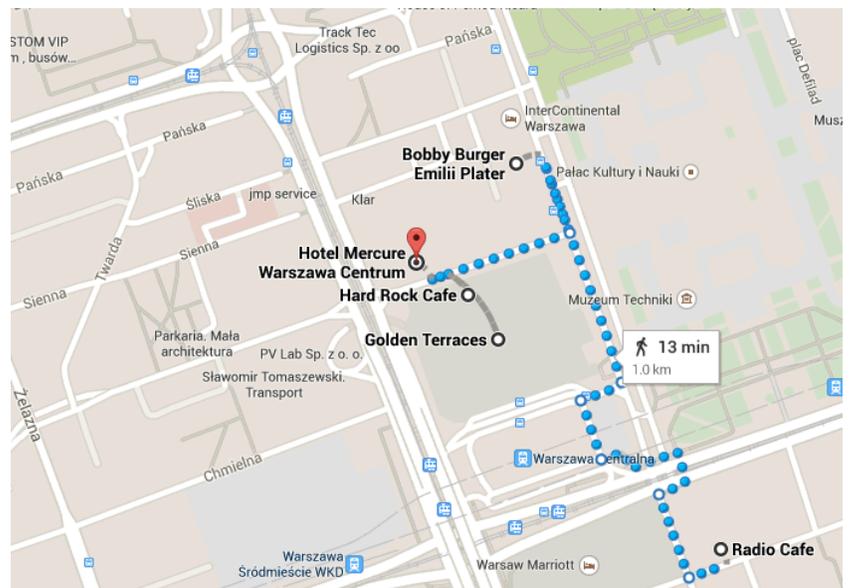
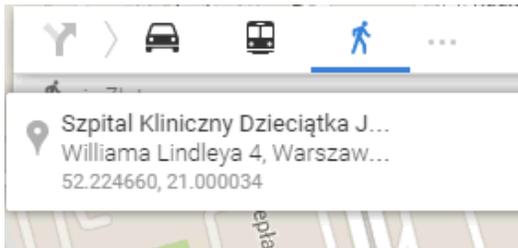
Currency Exchange Information

In Warsaw ATMS are very easy to find and there are a lot of them! The ATMS that say Kantor Exchange are the best ones and their main office is 8 Kredytowa ST. 00-062 Warsaw, which is 4-minutes driving from the hotel. The guide/assistant can of course help coordinate exchanging money along the way. For Prague, it is suggested to use either your ATM card or a local bank. The closest suggested bank is - Česká spořitelna OC Nový Smíchov, Plzeňská 233/8, 150 00 Praha, Czech Republic. It is a 5 minute walk from the hotel.

Warsaw Restaurant Recommendations

- 1) Radio Cafe, ul. Nowogrodzka 56 00-695 Warsaw - <http://www.radiocafe.pl/en/index.html>
- 2) Leziz (Bobby Burger), Emili Plater 47, Warsaw
- 3) Hard Rock Cafe, Złote Tarasy ul. Złota 59 00-120 Warszawa - <http://www.hardrock.com/cafes/warsaw/#> =
- 4) Wedel Pijalnia Czekolady (Golden Terrace), ul Zolta 59, Zolta Tarasy, Warsaw - <http://zlotetarasy.pl/restauracje/kawiarnia:///:///restauracje/kawiarnia/wedel#> =

*Our office suggests the nice walk to the Rynek Starego Miasta, the Old town marketplace but that would be about a 40 minute walk. It's a safe walk, but just long.

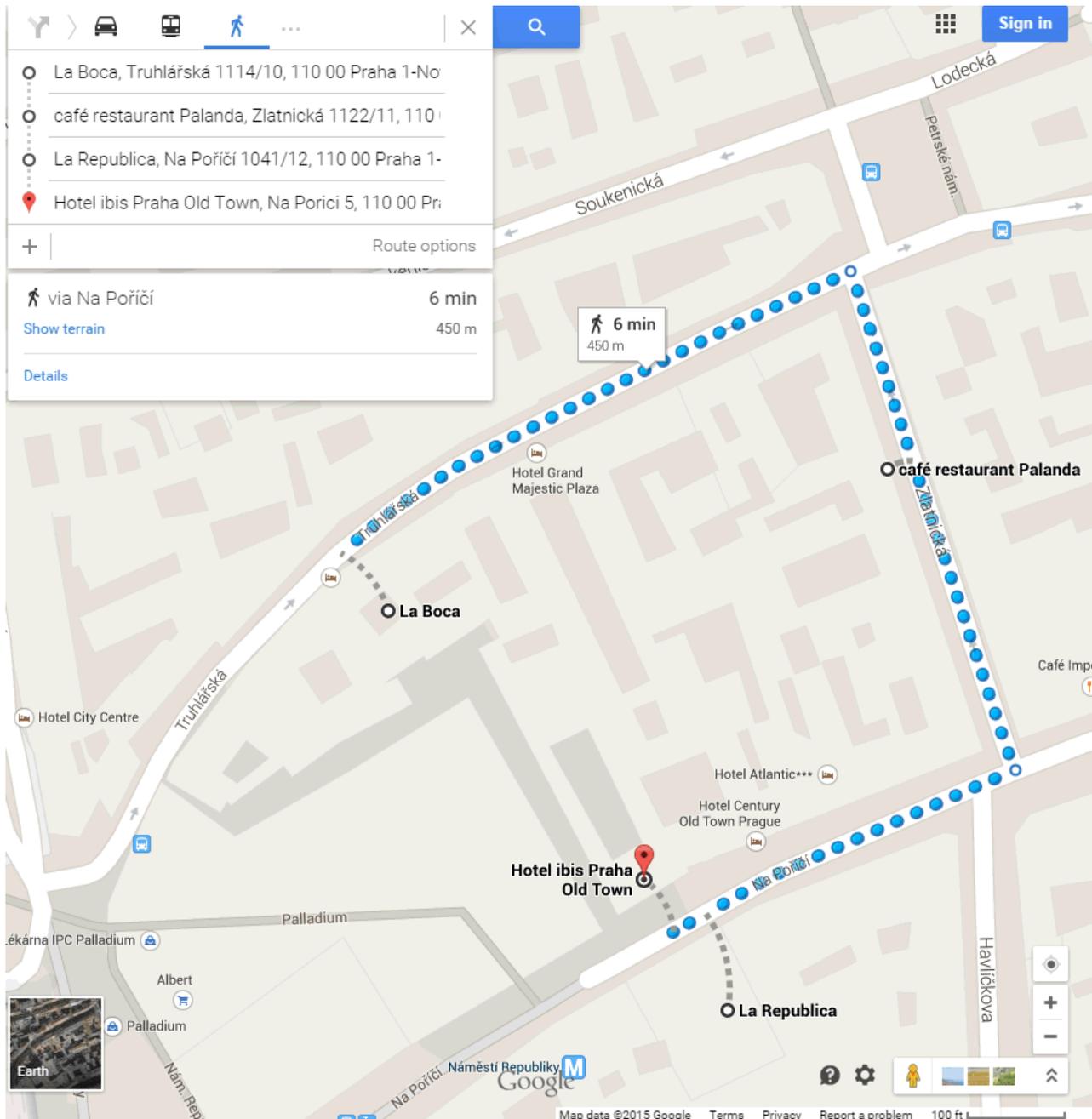




DESTINATION PARTNERS

Prague Restaurant Recommendations

- 1) La Boca, Truhlarska 10 | Prague - <http://laboca.cz/?lang=en#> =
- 2) Palanda, Zlatnicka 11, Prague - <http://www.cafepalanda.cz/en>
- 3) La Republica, Na Porici, 1041/12, Prague - <http://larepublica.cz/#> =





Contact Information

US Office

Destination Partners

1660 Trade Center Way, #1
Naples, FL 34109
Contact: Sarah Walker
Phone: 1-800-553-9959 ext. 112

Poland Office

Warsaw

Ul. Ogrodowa 28/30
00-896 Warsaw Poland
Phone: +48 22 370 1170
Emergency Phone: 011 48 6042 02346
Guide: Mariola Laskowska | 011 48 6049 04112

Czech Office

Prague

Phone: 011 420 270 004 560
Emergency Phone: 011 420 724 758 090
Guide: Pavel Cernosek | 011 420 602 280 240
Airport Assistant: Mikulas Roubicek | 011 420 603 845 164

Hotel Information:

Mercure Warszawa Centrum

Ul. Zlota 48/54
00-120 Warsaw - Poland
Phone: +48 22 697 3999

Ibis Praha Old Town

NA Porici 5
11000 Prague – Czech Republic
Phone: +42 02 66 00 0999

Airline Information

*If there is a delay or cancellation within 24/12 hours in advance of the original departure, the group can delay their transfer to the airport as necessary. In the event that a flight is cancelled our Air Department will work with the airline to re-book the group on the earliest available departure (and we will also advise our local offices of any changes so that they can adapt the land program accordingly). The trip leader will be notified in either of these cases.

*If there has been no change in departure 24/12 hours in advance, the group should proceed to the airport as planned. If delays or cancellation occur on arrival at the airport, please speak with the airline representative: this is the best source of information/aid for any issues with the flight. If additional assistance is needed, call our emergency number. Depending on the circumstances and the length of the delay we can assist with any decisions as to whether the group waits at the airport or if other arrangements are needed.

Business Visit Contact:

Poland Visits:

Warsaw School of Economics (building C),

Al. Niepodleglosci 128
corner with Madalinskiego Str.
Room 3a (3rd floor)
Warsaw - Poland

Spedimex Business Visit

(95-010 Strykow, ul. Sosnowiec 15A)
Lodz – Poland

Dell Business Visit

92-410 Łódź, ul. Informatyczna 1
Lodz – Poland

Avon Operations Polska

08-400 Garwolin, ul. Stacyjna 77
Garwolin – Poland

Warsaw School of Economic (building G)

al. Niepodleglosci 162 building G, room 152
Warsaw – Poland



DESTINATION PARTNERS

Czech Republic Visits:

ŠKODA AUTO a.s.
Tř. Václava Klementa 869
293 60 Mladá Boleslav
Prague – Czech Republic

Lego Kladno Factory
Building B
2779 Justka Street
Prague – Czech Republic

University Contact:

Group Leader: xxxxxxx
Cell: xxxxxx

Group Leader: xxxxxx
Cell: xxxxxxxxx

Pre Departure Information: South Africa

Climate & Weather

Johannesburg has a delightfully mild climate, neither humid nor too hot. There are about six weeks of chill in mid-winter (from July to August) and summer offers warm sunshine followed by balmy nights (October to March). The seasons are flexible, one running into the next, and summer habitually spills over into spring and autumn. The nights can be chilly particularly in winter. Bring a jacket to wear in the evenings. The rainy season is in summer rather than winter. Rainstorms are often harsh accompanied by much thunder and lightning and occasional hail, but they are brief and followed by warm sunshine.

The Western Cape climate is typically Mediterranean, with warm, dry summers and mild, moist winters and low summer rainfall prevails. Near the coast, summer's temperature rises from a pleasant low of 15° C to a heartwarming 27° C. Coastal winters see the mercury dropping to a mild 7° C at night and rising to a comfortable 18° C by day. In winter (from May to July), the snow-capped peaks of the Boland and the Cederberg Mountains and the lush, moist earth evoke an atmosphere conducive to log fires in cozy taverns. However, with the onset of spring (from August to October), the fast-retreating winter merges with the summer sun, bringing forth some of the world's most spectacular wild flower displays.

Johannesburg

June Average High: 78.8 Degrees Fahrenheit
June Average Low: 57.2 Degrees Fahrenheit
Average Precipitation: 5.05"

Cape Town

June Average High: 82.4 Degrees Fahrenheit
June Average Low: 60.8 Degrees Fahrenheit
Average Precipitation: .58"

General Packing Recommendations

Generally speaking, we recommend that you pack light. You will not need as many clothes as you think. However, it is important to be prepared for the weather you may experience on your trip. Comfortable, casual clothing is recommended, and comfortable, sturdy walking shoes are important. Sightseeing may require, at minimum, the ability to walk at a moderate pace for a mile or two, and the balance and agility necessary to climb stairs, enter and exit vehicles, and navigate uneven streets.

In the event that the airlines misroute your luggage, we recommend you take in your hand luggage some clothes and basic toiletry articles in the event you are without your luggage for any period of time.

Currency & Money

The South African Rand (ZAR) is the official currency of South Africa.

At the time of writing, the exchange rate was: 1.00 USD = 10.58 ZAR

Banks and ATM's: Most banks offer foreign exchange services and major banks are found in every large town. Most commercial banks are open from 09:00–15:30 on weekdays and 08:30–11:00 on Saturdays. Automatic teller machines (ATM's) are situated outside most banks in towns and cities and operate 24 hours a day. Please check international ATM withdrawal costs involved with your bank or card issuer prior to your departure for South Africa. It may be difficult to locate an ATM machine that takes your card outside big cities, so be sure you get enough cash to carry you until the next major city. Do not put your card in an ATM unless you see the symbol that matches your card on the machine.

Exchanging Currency: It is possible to exchange traveler's checks or cash at most banks, and large hotels usually have a money exchange counter. Hotels will usually only allow you to change money if you are guest at the hotel. You are required to present your passport to change money/travelers checks etc.

Credit Cards: All major credit cards can be used in South Africa, with American Express and Diners Club enjoying less universal acceptance than MasterCard and Visa. Check on the acceptance of your credit card before you purchase. (In some small towns, you may find you'll need to use cash.) Prior to departing, please advise your credit card company you will be traveling abroad; some credit card companies will decline charges for security reasons if they are unaware of your travel plans. It is also a good idea to make note of your credit card number and the international phone number to report loss or theft and keep it separately.

Gratuities

Guides & Drivers: Gratuities for guides and drivers are not included with the cost of your tour. Gratuities are customary but, of course, at your discretion. We recommend as a guideline a gratuity of \$2-\$3 US per person per day for drivers and a gratuity of \$4-\$6 US per person per day for local guides/transportation assistants.

Standard tipping: Tipping is always at your discretion and done so when you feel you've received good service. Here are some



DESTINATION PARTNERS

Attachment H

guidelines of what is usually provided:

- Restaurants: between 10-15%
- Airport porters: between R5 and R10 per piece of luggage
- Hotel porters: between R10 to R20 per porter service
- Taxi drivers: around 10%

Health Issues

Food & Water: As you may be eating food that is unfamiliar and new to your system, an anti-gastric or upset stomach remedy is recommended. Please consult a licensed medical professional for recommendations. Street food is best avoided.

Although tap (faucet) water is treated to be free from harmful micro-organisms and is considered safe to drink, it is recommended to drink bottled or filtered water while traveling in South Africa, especially in rural areas or informal settlements. Bottled mineral water, both sparkling and still, is readily available in most places. Wherever you go in the country, you should carry bottled water with you and drink as much as you can to ward off dehydration.

Vaccinations & Medicine: For the latest overseas travel health information and any vaccine requirements call the Center for Disease Control's traveler's hotline at 404-332-4559 or visit their web site at www.cdc.gov/travel. We recommend consulting a licensed medical professional to determine if there are any recommended vaccines or precautionary medicines for your itinerary. Carry an adequate supply of any prescribed medications in your hand baggage, stored in their original, labeled containers. South Africa has no national health scheme. It is advisable to purchase travel insurance that covers medical expenses during your stay.

Security Concerns

For up to date security information and travel advisories, visit the U.S. Department of State's travel website at:

<http://www.state.gov/travel/>.

While the majority of travelers visit South Africa without incident, tourists can be easy targets for crime. It is sensible to take the same precautions in major cities as you would in any of the world's metropolitan areas. To ensure that your stay is a pleasant one and hassle free, please pay attention to the following points:

- Check that the areas you plan to visit are safe by asking hotel staff or police
- Keep your money, valuables, and travel documents in a safe place, like the hotel room safe
- Do not exhibit large sums of money in the street (including cash, jewelry, electronics, etc.)
- Keep cell phones and wallets tucked away and out of sight.
- Attend to your belongings, especially when you are in a crowded place
- Never leave your luggage unattended in front of a hotel or in the hotel's lobby
- Travel in small groups or with a companion, especially at night (don't stroll around the streets after dark.)
- Always have the address of your hotel with you when you go out independently
- Use ATMs in the daytime

Customs & Behavior

Language: South Africa has eleven official languages: Afrikaans, English, Ndebele, Northern Sotho, Southern Sotho, Swati, Tsonga, Tswana, Venda, Xhosa and Zulu. While each language is technically equal to every other, English is the most widely spoken language across racial barriers as well as globally, even though it is not the most widely spoken language by population.

Culture: Urban culture is greatly influenced by Western culture and major cities in South Africa are home to a wide-range of nationalities. It is advised to research and be mindful of any local customs as you travel into more rural areas or villages. Regardless of location, it is considered polite to adhere to and show respect for any local ways of life.

Dress: Western clothes are common and acceptable. It is recommended that you dress modestly and comfortably. Also take into consideration the season in which you are traveling.

Bargaining: In major cities, bargaining is not as commonplace as in other rural parts of South Africa. However, street artisans or other smaller shops can be a good place to try to get a deal.

Shopping: Store hours are generally 08:00-18:00 Monday-Saturday and 10:00-16:00 on Sundays. Bear in mind when shopping in South Africa foreign tourists may be eligible to get a VAT refund on purchases. A tax invoice must be requested from the vendor for the items purchased.

Visa & Passport Requirements

A valid passport is required for travel to and within South Africa. The passport must be valid at the time of entry and for 6 months following the completion of your trip. At the time of writing, U.S. citizens do not need a tourist visa to enter South Africa. Non-U.S. citizens should check entry requirements for travel to and within the country. It is a good idea to make a copy of your passport before departing and store it separately from the original.

Airline Procedures

Please note that at time of printing, security measures dictate you must check in to your international flight no later than 3 hours prior to departure.

- **Seating:** Please note that most airlines do not pre-seat groups. They will do their best to seat together those booked together, however, this cannot be guaranteed.
- **Meals:** You should have made requests for any special meal requirements by indicating your dietary requirements on the passenger manifest provided; please confirm with your trip leader that this has been done.
- **Frequent flier numbers:** It is the passenger's responsibility to provide frequent flier information directly to the airlines at check-in. Please note: not all airlines award frequent flier miles for group departures, or give partner miles.
- **Baggage:** Please refer to Technical Itinerary for baggage allowances on Airlines. Please refer to www.tsa.gov/311/ for a complete listing of permitted and prohibited items.

Destination Partners is not liable for loss or damage to baggage or personal belongings. When checking in to your international flight, check your bags to the destination of your first overnight.

Miscellaneous

Communications: A number of cell phones manufactured today have the ability to operate overseas on the GSM (Global System for Mobile) standard. We recommend that you contact your cell phone service provider to determine if your phone operates on the GSM and what, if any, activation and/or additional fees may be required. If your phone does not have the GSM feature (or if roaming and usage costs are high) you may find that renting a phone specifically designed for use overseas is the most practical option. **27** is the international code used to call South Africa.

As is common around the world, hotels may impose a hefty surcharge on international calls placed through their switchboards. We urge you to check hotel policy before placing any call through your hotel. To avoid hotel markups use a calling card service. Another option is the use of a prepaid phone card.

Time: Local time in South Africa is currently 6 hours ahead of Eastern Daylight Savings Time.

Electric Current: City and town power systems are generally 220/230 volts AC

Conversions:

Distances are given in kilometres. One mile is equivalent to 1,621 kilometres.

Temperatures are given in degrees Celsius (also known as Centigrade).

10 degrees Celsius = 50 degrees Fahrenheit.

20 degrees Celsius = 68 degrees Fahrenheit.

30 degrees Celsius = 86 degrees Fahrenheit.

Business Hours: While there can be some variation, normal business hours are as follows:

- **Banks:** 08:30-16:00 M-F and 08:00-12:00 on Saturdays
- **Post Offices:** 08:30-16:30 M-F and 09:00-12:00 on Saturdays
- **Shopping Hours:** 09:00-18:00 M-Sat and 10:00-16:00 on Sundays

Emergency Services:

Police (Tourist Assistance): 021 418 2852

Emergency Services: 10111

Ambulance: 10177

Cape Town Emergency number: 107

If using a cell phone dial 021 480 7700

Embassy & Consulate Information: <http://www.state.gov/travel/>

US Embassy:

877 Pretorius St, Arcadia, Pretoria

Tel: +27 12 431 4000

US Consulate, Cape Town

2 Reddam Ave, Westlake 7945

Tel: +27 21 702 7300

US Consulate, Johannesburg

1 Sandton Drive

Sandhurst (opposite Sandton City)

General Travel Tips

GENERAL TRAVEL INFORMATION

[Country specific information](#) and travel advice can also be found on all countries through the U.S. Department of State. As well as [general tips for traveling abroad](#).

FLIGHTS

With all of the flight delays and cancelations due to the inclement weather, a great resource for keeping track of a flight's status is [FlightAware](#). Through the site and smartphone apps, you can track expected flight departure times, delays, cancelations, and track when a flight actually departs and when it arrives. You can choose to receive alerts to your phone or email.

BAGGAGE FEES

It is always good to remind travelers to check baggage policies with all the recent changes in the last few years and if they have international and domestic flights booked separately, be careful of weight and bag number limits that will be different. Travelers should be reminded to pack accordingly to avoid costly extra weight or baggage fees. There are websites that attempt to compile the information across airlines, but to be sure you are getting the correct information it is best to go to the airline's website directly.

VISAS

Individuals needing visas on short notice should consider using a processing service to help guarantee an expedited process. A company we have worked with for many years is [Passport Visa Express](#) and our groups have consistently received great service. They can also assist with passports that may require a fast turnaround time. Below are a links to information for obtaining a visa for Brazil, India and China. Additional countries can be accessed through these links as well.

- [BRAZIL](#)
- [INDIA](#)
- [CHINA](#)

VACCINATIONS

We frequently receive questions from group leaders about recommended vaccinations for a particular country or area within a country. While all vaccination decisions should be made in consultation with the traveler's physician, a [handy reference can be found through the Center for Disease Control](#).

TRAVEL ALERTS or WARNINGS

The [U.S. Department of State publishes online](#) a list of countries where they have issued travel warnings (based on a protracted situation within a country) or travel alerts (potentially short term). Please note that the information contained within the warning or alert may be limited to a particular region within a country and the details will be found in the text.



Attachment I: Resumes for Key Personnel



Michelle Eddleman McCormick

RESUME

Strengths Global Consciousness, Collaboration, Implementation, Organization, Communication

Education Master of Arts, International Relations - *San Francisco State University*,
Emphasis on Public & Nonprofit Administration and Women's Studies; 3.9 G.P.A.

Bachelor of Arts, Honors in Political Science - *University of Central Florida*,
Russian Area Studies Minor; 3.7 G.P.A. with numerous awards.

Experience Business Development Manager, *Destination Partners and Brazil Nuts Tours*
Naples, Florida: September 2011 – Current

Combining international travel and study abroad experience with expertise in assisting mission driven organizations to provide added value to Destination Partners' institutional group travel base. Researching, engaging, capturing and managing new sources of business and strengthening current accounts by; cultivating clients, developing product, enhancing administrative systems, creating protocols, training staff, implementing marketing plans.

Organizational Development Consultant, *Nonprofit Organizations*
New Orleans, Louisiana & Naples, Florida: November 2007 – September 2011

Worked with a variety of domestic and international non-governmental organizations providing a diverse set of services including; strategic planning, fund development, nonprofit startup and program optimization. Assisted organizations in taking a proactive approach towards inevitable change by working collaboratively with executive staff, program staff, boards of directors and community stakeholders. In addition to building internal capacity to implement fund development plans, successfully raised over \$15,000,000 for nonprofit organizations working in community development, safety net service provision and community based arts programming. Assisted start up programs with establishing the structure to establish a nonprofit organization including state and federal filings.

Senior Program Manager, *Tulane University New Orleans Children's Health Project*
New Orleans, Louisiana: November 2006 – November 2007

The New Orleans Children's Health Project provides free medical and mental health services to uninsured children affected by Hurricane Katrina. Duties included: providing leadership, supervision and support to staff in order to fulfill the program's mission, managing the hiring of personnel to establish the project at full capacity, facilitating outreach and networking with community organizations, school personnel and agencies to promote program activities and establish collaborations, organizing community events including health fairs, holding responsibility for fiscal oversight and managed a 1.2 million dollar budget, conducting fundraising through government, private and public proposals, reporting directly to funders and coordinating efforts between the parent organization, The Children's Health Fund in New York and Tulane University.

Program Manager and Lead Organizer, *Common Ground Lower 9th Ward Project*
New Orleans, Louisiana: December 2005 – February 2007

Common Ground Relief provides direct relief, organizing, and advocacy for Hurricane Katrina affected communities across the greater New Orleans area. With an entirely volunteer staff, developed strategy and lead a team in the provision of free services including; house gutting, temporary housing for displaced residents returning to work on their homes, community kitchen providing free meals to the community, distribution center providing household supplies and food, computer resource lab and initiating a free medical clinic. Concurrently, supervised the efforts of over 6,000 volunteers, raised funds for project implementation, and worked in solidarity with residents to advocate for protection of property rights, equitable policy and allocation of resources to the neighborhood.

3325 Airport Pulling Road North, Suite K5
Naples, FL 34105
Phone: (239) 384-8474

Web: www.visionaryngoconsulting.com

Development Associate, *East Bay Community Law Center*
Berkeley, California: May 2002 – December 2006

Serving low-income residents of Alameda County, EBCLC provides free legal services in the areas of housing law, HIV/AIDS law, income and benefits law and community economic development. Duties included; the creation of proposals and reports to local and national private funding sources, proposal and report writing to government agencies, event planning, direct mail solicitation, website information management, and donor information management, co-creating a new branding image for the organization in conjunction with a successful three million dollar capital campaign.

Grants Specialist, *Tenderloin Neighborhood Development Corporation*
San Francisco, California: June 2002 – May 2003

TNDC provides service-enriched affordable housing to serve the complex and diverse needs of the Tenderloin community. Submitted two million dollars in grant proposals to private and public funding sources while managing current grants and government contracts. Successes included: the award of over seven hundred thousand dollars in grants, development of infrastructure to streamline the grants administration process from researching to reporting, increased effectiveness of foundation and corporate grant proposals, and creating new strategies for donor cultivation.

Program Coordinator, *Women's Intercultural Network*
San Francisco, California: February 2001 – June 2002

With initiatives ranging from local to global, this organization heightens the effectiveness of women and girls' empowerment and advocacy activities. Participated in the development and implementation of organizational funding strategies, communication systems and administrative infrastructure. Founded the Bay Area Regional Action Coalition to further the priorities of economic justice, health access and the passage of the U.N. Convention for the Elimination of Discrimination Against Women. Worked to coordinate the advocacy work of coalition participants including state and national legislators, community activists and leaders of national nonprofit organizations.

Fundraising Consultant, *Volunteer Center of San Francisco*
San Francisco, California: January 2001-November 2001

Supported the assessment and improvement of operating systems for the fund development activities of this San Francisco based non-profit. Activities included foundation and corporate solicitations, major donor efforts, special events and board support. Accomplishments include all aspects of planning and production of a corporate volunteer fundraising luncheon for 500 attendees. Personally developed all collateral materials, produced media show, solicited sponsors and compiled all final reports.

Operations Coordinator, *Shelter for Abused Women, Inc.*
Naples, Florida: September 1999-April 2000

Supported the countywide provision of a continuum of services for abused women and children. Community-based fundraising efforts included luncheons, teas, art shows and golf tournaments with a high level of success in the cultivation of individual donors and program outreach. Responsibilities included the performance of administrative functions related to purchasing, insurance, security and supervision of reception staff.

Affiliations

Board of Directors: Bee Gaia

Bee Gaia's mission is to foster a global perspective to promote a more peaceful, creative and conscientious world by educating, connecting and building community. Programs are offered in Art, Culture, Well Being, Global Citizenship and Community Service.

Board of Directors: L9 Center for the Arts

Established after Hurricane Katrina by two visual anthropologists from the Lower 9th Ward, the L9 Center for the Arts mission is to promote art, culture and life through an extensive programming of art exhibitions and educational programs for the community.

Co-Founder and Former Secretary, Board of Directors: Lower 9th Ward Health Clinic

Initiated the establishment of a permanent, community based, free health clinic in one of the most devastated areas of New Orleans post-Katrina. The Lower 9th Ward Health Clinic provides care for residents of the neighborhood and offers a wide array of medical and social services in a building that was formerly a flood damaged family home. The clinic has become an anchor in community development, staffed by local health professionals and supported by contributions from individuals and foundations around the country.

Former Board of Directors, Special Events Chair: Golden Gate Angling & Casting Club

Program Development: Uganda

Laid the groundwork for the creation of an internship program throughout Uganda for Public Health Education MA students at San Francisco State University. Assessments included identifying and screening potential internship sites to determine the viability of the organization, appropriateness of its mission, technological capacity and levels of security. Held responsibility for supervision of first MPH students in Uganda.

Organizational Development: Uganda

As a member of the core operating team, participated in the startup of the Family Treatment Fund. The FTF directly purchased life-saving therapy for Ugandans with advanced AIDS who were unable to afford therapy. The goal of the Fund was to bridge individuals to a time when international efforts are successful at making therapy more widely available. Activities included the development of an operating plan and fundraising strategies.

Research and Writing: Russia

Produced an award-winning thesis with independent research, surveys and primary data through various trips to Moscow, St. Petersburg, Lipetsk, and Voronesh. The thesis explored the changing political, economic and legal status of women under Post-Soviet Russian legal code in comparison to Soviet Russian legal code.

Sarah J. Walker

5635 Xerxes Ave S #309 Minneapolis, MN 55410 * (608) 988-6100 * walker.sarah08@gmail.com

CAREER OBJECTIVE

Seeking a career opportunity with a progressive, international, educational institution where I can apply my academic training in International Education and French utilizing my diverse experience base, my proven communication skills and my dedication to contribute to the success of my organization.

EDUCATION

UNIVERSITY OF MINNESOTA-TWIN CITIES Minneapolis, MN
Masters of Arts - May 2012
Major: Comparative and International Development Education in Organizational Leadership, Policy, and Development
GPA: 3.8/4.0

CARTHAGE COLLEGE Kenosha, WI
Bachelor of Arts - May 2008
Major: International Relations in Political Science and French
GPA: 3.7/4.0 Dean's List, Magnum Cum Laude

GLOBAL LEARNING

UNIVERSITÉ DE CAEN FRANCE September to December 2006
Semester long international education program focused on formal academic class work in French Literature, French Media, French Civilization, French History, and Structure of the French Language.

WORK EXPERIENCE

DESTINATION PARTNERS Naples, FL September 2012 to Present
Operations Account Executive

Full time duties include:

- Serve as primary administrator responsible for the management and execution of a portfolio of global group travel programs.
- Liaise with faculty and study abroad office contacts to design short-term faculty led programs.
- Communicate with suppliers abroad to ensure program schedule and academic content.
- Coordinate with accounting staff to manage payments and disbursements.
- Act as US based emergency contact for groups traveling.
- Promote and market programs via social networks, mailings and magazine advertisements.

MARRIOTT INTERNATIONAL Minnetonka, MN August 2010 to September 2012
Marriott Southwest Front Desk Supervisor February 2011 to September 2012

Full time duties include:

- Act as official front desk trainer responsible for motivating and coaching employees.
- Advise employees in making a career development plan.
- Manage front office by paying invoices using Peoplesoft, completing scheduling and payroll.
- Manage and maintain multiple employee incentive programs.
- Act as Manager on duty 4 nights a week for the property.

Minneapolis Marriott Southwest Front Desk Agent

August 2010 to February 2011

Full time duties include:

- Process all guest check-ins by confirming reservations, assigning room, and issuing key.
- Answer, record, and process all guest calls, messages, requests, questions, and concerns.
- Follow safety and security policies and report accidents, injuries, and unsafe work conditions.
- Process all payment types and set up accurate accounts for each guest.

Sarah J. Walker

5635 Xerxes Ave S #309 Minneapolis, MN 55410 * (608) 988-6100 * walker.sarah08@gmail.com

FRENCH-AMERICAN CHAMBER OF COMMERCE Minneapolis, MN June to August 2011
International Career Development Intern

Part time duties include:

- Compile list of French related public job openings and maintain list on website.
- Create database of local companies with French presence and obtain contact within company.
- Assist with International Career Development program planning and implementation.
- Contact Chamber members with new services via e-mail, website, and social media.

MARRIOTT INTERNATIONAL Waukesha, WI July 2008 to August 2010
GE/Marriott Healthcare Institute & Conference Center Concierge/ Conference Service Assistant
October 2009 to August 2010

Full time duties include:

- Ensure facility safety by reporting all accidents, injuries and unsafe work conditions.
- Respond to guest requests by directing calls and addressing concerns.
- Effectively manage information by maintaining accurate logs and monetary transactions.
- Complete Forecasting spreadsheet for the property.
- Participate in Problem Free Committee to help track and solve property issues.

GE/Marriott Healthcare Institute & Conference Center Front Desk Clerk July 2008 to October 2009

Full time duties include:

- Represent the property as first contact person by checking guests in, providing information about the local area, and using language skills to assist international trainees.
- Ensure accurate money transactions by maintaining reservations and monitoring rates.

CARTHAGE COLLEGE Kenosha, WI November 2004 to May 2008
Admissions Office Coordinator/Admissions Ambassador *November 2004 to May 2008*

Part time duties include:

- Manage the front desk by answering phones, scheduling appointments, greeting campus visitors and sending large mailings.
- Serve as spokesperson for the institution, providing marketing information, answering questions, maintaining image and reputation at all times.
- Training new Admissions Office employees in procedures and protocol, serve as campus ambassador for onsite campus visits, etc.

French Tutor

January to May 2008

Part time duties include:

- Assist students in improving communication and comprehension in French.
- Provide helpful study habits for retaining language learning.
- Maintain an encouraging environment for language learners to practice French skills.

PROFESSIONAL DEVELOPMENT

- * Marriott New Employee Trainer Training, March 2012
- * University of MN Internationalizing the Curriculum and Campus Conference, March 2011
- * Marriott Supervisor Leadership Training, February 2010
- * Carthage Flame Leadership Program, November 2005

HONORS

- * Marriott Star Service award, 2012
- * Marriott Associate of the Month, December 2008 and 2009
- * Carthage College Student Ambassador of the Year, 2008
- * Alpha Mu Gamma- National Foreign Language Honor Society, Carthage 2006-2008
- * Alpha Lambda Delta- National Honor Society for first year students, Carthage 2004-2008

REFERENCES Will be furnished upon request



Account Number: 2452916

Invoice No: 2452917-1

Attachment J: SAMPLE INVOICE

Invoice Date: 4/24/14

Contact Information

Christina Eggenberger
 University of Mary Washington
 Center for Honor, Leadership, and Service
 1301 College Ave
 Fredericksburg, VA 22401
 ceggenbe@umw.edu

Peru - June 2014 - 10 Pax

Dates		Rate USD	# Pax	\$ USD Total
6/28/14-7/9/14	Package Price - Double Occupancy	\$ 1,507	8	\$ 12,056
6/28/14-7/9/14	Package Price - Single Occupancy	\$ 1,928	2	\$ 3,856
2/11/14	3% credit card fee for \$500 deposit payment	\$ 15	1	\$ 15
Total				\$ 15,927.00
<i>Credit card payment received 2/11/14</i>				<i>\$ (515.00)</i>
<i>Wire Transfer received 4/3/14</i>				<i>\$ (17,340.00)</i>
Total refund due:				\$ (1,928.00)

Wire Transfer Fee of \$40 or Credit Card Fee of 3%

Checks Payble to Vacations Consulting

Attn: Michelle Eddleman
 1660 Trade Center Way, Suite 1
 Naples, FL 34109

ACH Payments Accepted

Please send application form to our accounting department, Sharon@destinationpartners.net

Wire Transfers to Vacations Consulting

NORTHERN TRUST NA
 50 SOUTH LASALLE
 CHICAGO, ILLINOIS 60603
 Account Number: 2010031683
 Routing Number: 071000152
 Northern Trust Swift: # CNORUS44
 ABA number: 071000152



PAYMENT & CANCELATION TERMS

PAYMENTS

- To confirm group flights an air deposit (refundable until 90 days prior to departure) is due by **(3 weeks after confirmation from client to book flights)**.
- 50% Payment is due by **(75 days prior to departure)**.
- Full Payment is due by **(45 days prior to departure)**. Failure to pay balance by this date may result in loss of space or re-quote program.
- Initial invoice is based on services per itinerary above, expected number of participants and room types. Invoices will be adjusted to reflect actual, final services if changes are made. Changes in services are subject to Terms and Conditions.
- Estimated pre-payment will be required if final program needs are still undetermined at **45 days prior to departure** in order to cover monies due to confirm and pay for services before the program begins.
- In case of an estimated pre-payment, adjustments to final invoice will be made to reflect actual services and charges.
- Final payment will be due immediately upon conclusion of the program and receipt of final invoice. If a refund is applicable, it will be paid to the client upon completion of the program, and client will advise appropriate method of reimbursement.

FEES

- Credit card transactions require a 3% processing fee.
- Wire transfers require a \$40 processing fee.

STANDARD CANCELATION TERMS

Standard Group Cancellation Policies for Land Services:

- 59-45 days prior to departure: 25% of all services forfeit
- 44 to 31 days prior to departure: 50% of all services forfeit
- 30 to 16 days prior to departure: 80% of all services forfeit
- 15 days prior to departure: 100% of all services forfeit

Standard Individual Cancellation Policies for Land Services:

- Airfare is non refundable after ticketing per airline requirements.
- 30+ days – Fully refundable
- 15+ days – 50% refundable
- 7+ days – nonrefundable services + 1 night hotel room penalty
- Less than 7 days – 100% non refundable

Air Cancellation:

- Group air deposits are refundable until 90 days prior to departure, unless otherwise specified by the airline. Specific deadlines are provided at the time of booking. A few airlines are now requiring non refundable deposits in order to secure group space. The university will be advised at the time of quotation which flight options have refundable and non refundable deposit options.
- After the airline utilization deadline, any reductions in the number of seats will result in the loss of the deposit on that seat.
- If the group drops below the 10 pax minimum, group space will be canceled by the airline automatically and deposits will be lost. Flights would then have to be booked as individual tickets with published fares at the time of ticketing.
- All flights are non refundable after ticketing. In very few instances an airline will allow for a name change to a ticket, but this always incurs a fee and is on a case by case basis.



Emergency Protocol

Vacations Consulting Inc (dba “Brazil Nuts Tours” and/or “Destination Partners”) having been in operation for 30 years, is pleased that – due largely to our focus on passenger security as our number one priority, plus our careful evaluation and selection of local vendors – we have had no occasion to invoke a Crises Management Plan.

However, the following guidelines and measure have been and continue to be in place should circumstances warrant them:

Proactive

- Regular staff meetings and workshops to discuss and project various crisis scenarios and appropriate reactions.
- Weekly review of State Department Advisories and Warnings / media reports.
- Review of passenger comments and questionnaires to determine any pattern of possible concern in destinations.
- Based on above info, subsequent regular consultation with local vendors regarding any developments of possible concern.
- Regular updates from local partner offices on current events that may pose concern for travelers and communication of these updates to clients when appropriate.
- Maintain database of key contacts: Insurance, Legal, as well as cellular, home and emergency numbers of all vendors (airline and land vendors).
- Collect and maintain pertinent medical information and emergency contact for passengers.
- Designation of emergency numbers – the local office number and 24 hour cellular phone contact in both the local country AND in the US.
- Designation of Crisis Responder (rotating position of senior staff).
- Designation of prepared spokesperson (Maria Luisa Carter, Director).
- Partner with and source travel services only from qualified, insured, proven local vendors.
- Review of vendor insurance certificates and emergency response plans.
- Training review on site with local vendors and guides and establishment of their responsibility (and any appropriate limits) regarding their action, involvement, dispensing of emergency funds and or support.
- Destination Partners is committed to providing both transportation and accommodations that meet international safety standards.
- For urgent medical considerations, Destination Partners will provide information for first aid available, nearest medical facilities, and protocols for evacuation from remote areas in the technical itinerary provided to travelers prior to departure.
- Contact information for all properties and guides will be provided in the technical itinerary provided to travelers prior to departure.
- Plan for various contingencies (see below).



Reactive

Scenario #1: Individual passenger death or life-threatening injury

- Local operator (or passenger if they choose to bypass our local contact) contacts Vacations Consulting Inc (VCI) via regular or 24 hour emergency contact
- Designated Crisis Responder collects data/ consults with Directors immediately; decision made if US staff should travel to destination, although in most cases local vendor (DMC) has been screened and deemed to be responsible/ competent
- Ensure local vendor staff is at all times with passenger in question (in case of illness) or in charge of remains (in case of death)
- Consult with local vendor staff/ local medical staff/ consulate staff as required to reach consensus on indicated action plan (treatment, etc.)
- Make immediate contact with passenger's US emergency contact provided by passenger; communicate nature of crisis and establish plan of action; request approval for indicated action (if appropriate) arrange for their travel to destination if requested
- Contact passenger insurance carrier to coordinate service as required
- Make contact with passenger (if illness) and communicate action plan
- Local vendor staff or VCI employee stays with or available to passenger and acts as liaison on-site with passenger, medical staff, consulate staff, etc. until situation resolved
- Keep detailed log of who said or did what as events unfold

Scenario #2: Risk to entire group due to natural disaster, war, civil disorder, terrorist attack:

- Local operator (or passenger if they choose to bypass our local contact) contacts Vacations Consulting Inc (VCI) via regular or 24 hour emergency contact
- Designated Crisis Responder collects data/ consults with Directors immediately; decision made if US staff should travel to destination, although in most cases local vendor (DMC) has been screened and deemed to be responsible/ competent
- Ensure local vendor staff is at all times with passenger(s)
- Consult with local vendor staff, consulate staff and/or civil authorities to reach consensus on severity of situation and indicated action plan (evacuation, find secure location, etc.)
- Make immediate contact with passenger's US emergency contact (personal or institutional as appropriate); communicate nature of crisis and indicated plan of action; request approval for indicated action (if time and appropriate); arrange for their travel to destination if requested
- Make contact with passenger/ group leader and communicate action plan
- Local vendor staff or VCI employee stays with or available to passenger and acts as liaison on-site with passenger, medical staff, consulate staff, civil authorities, airlines, etc. until situation resolved
- Keep detailed log of who said or did what as events unfold

Post - Event

1. Prepare detailed report and submit to insurance and legal advisors
2. Keep communication lines open with passenger and/ or his representatives; maintain professional posture but without comment on specifics (giving opinions on who/.what was responsible; admissions of responsibility) while case investigation pending
3. Make no refunds until consultation with insurance and legal advisors.



DESTINATION PARTNERS

Attachment M: Sample 21 Day Cultural Immersion Program[™] for 10 Students +1 Faculty



DESTINATION PARTNERS

SAMPLE PROGAM

Peru & Bolivia



Sarah Walker

Operations Account Executive
[Brazil Nuts Tours](#) | [Destination Partners](#)
1660 Trade Center Way #1
Naples, FL 34109
Tel: 800.553.9959, ext. 112
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sarah@destinationpartners.net



DESTINATION PARTNERS

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Itinerary

Cusco, Machu Picchu, Puno, Taquile, La Paz, Chalalan, San Miguel del Bala, Pampas del Yacuma, Copacabana & Lima

Day 1	Chicago / Peru	Meals: On flight
May 12	Depart Chicago on flight to Peru (priced separately)	
Day 2	Lima / Cusco	Meals: On flight
May 13	Arrive in Lima and transfer to connecting flight with guide assistance Depart on flight Cusco (priced separately) Transfer to hotel with guide Afternoon Walking Cusco City Tour Overnight at San Agustin Internacional Hotel – 3*	
Day 3	Cusco	Meals: B, L
May 14	Buffet breakfast at hotel Full Day Misminay Sacred Valley Community Visit with lunch Overnight at San Agustin Internacional Hotel – 3*	
Day 4	Cusco / Ollantaytambo / Aguas Calientes	Meals: B
May 15	Buffet breakfast at hotel Bus transfer to Ollantaytambo including Ruins Tour Expedition Train to Aguas Calientes Overnight at El Santuario – 3*	
Day 5	Aguas Calientes	Meals: B
May 16	Buffet breakfast at hotel Machu Picchu Visit including Bus tickets and entrance Hike to Inti Punku (Sun gate) with guide Overnight at El Santuario – 3*	
Day 6	Aguas Calientes / Puno	Meals: B, L
May 17	Buffet breakfast at hotel Expedition Train to Ollantaytambo Coach to Puno including lunch, Andahuaylillas Church, Raqchi Town, & La Raya Pass (12 hrs.) Overnight at La Hacienda Puno – 3*	
Day 7	Puno / Amantani	Meals: B, L, D
May 18	Buffet breakfast at hotel Boat transfer from Puno to Amantani Island via Uros Lunch Walking Amantani Island Tour Dinner with homestay Homestay on Amantani Island	
Day 8	Amantani / Taquile / Puno	Meals: B
May 19	Breakfast with homestay Morning Taquile Island Tour Boat transfer to Puno hotel (PM Arrival) Overnight at La Hacienda Puno – 3*	
Day 9	Puno / La Paz	Meals: B
May 20	Buffet breakfast at hotel Transfer Puno to La Paz via Desaguadero Overnight at El Rey Palace	



Day 10	La Paz	Meals: B
May 21	<p>Buffet breakfast at hotel</p> <p>La Paz Tour with Moon Valley</p> <p>Afternoon at Leisure</p> <p>Overnight at El Rey Palace</p>	
Day 11	La Paz / Rurrenabaque / Chalalan	Meals: B, L, D
May 22	<p>Buffet breakfast at hotel</p> <p>Transfer to airport with guide</p> <p>Depart on flight to Rurrenabaque (included in package)</p> <p>Transfer with guide to pier</p> <p>River transfer to Chalalan including lunch</p> <p>Dinner</p> <p>Overnight at Albergue Ecológico Chalalán</p>	
Day 12	Chalalan	Meals: B, L, D
May 23	<p>Buffet breakfast at hotel</p> <p>Full Day Chalalan Tour - Madidi National Park including lunch</p> <p>Dinner</p> <p>Overnight at Albergue Ecológico Chalalán</p>	
Day 13	Chalalan / San Miguel del Bala	Meals: B, L, D
May 24	<p>Buffet breakfast at hotel</p> <p>Transfer to San Miguel del Bala</p> <p>Lunch</p> <p>Afternoon Macaw nesting place Tour</p> <p>Dinner at lodge</p> <p>Overnight at San Miguel Caquiahuara Lodge</p>	
Day 14	San Miguel	Meals: B, L, D
May 25	<p>Buffet breakfast at hotel</p> <p>Caquiatura Trail Visit</p> <p>Lunch</p> <p>Afternoon San Miguel Community Visit</p> <p>Dinner</p> <p>Overnight at San Miguel Caquiahuara Lodge</p>	
Day 15	San Miguel / Pampas del Yacuma	Meals: B, L, D
May 26	<p>Buffet breakfast at hotel</p> <p>Transfer to Pampas del Yacuma with lunch</p> <p>Dinner</p> <p>Overnight at Ecolodge Caracoles</p>	
Day 16	Pampas del Yacuma	Meals: B, L, D
May 27	<p>Buffet breakfast at hotel</p> <p>Full Day Pampas del Yacuma River Visit including lunch</p> <p>Dinner</p> <p>Overnight at Ecolodge Caracoles</p>	
Day 17	Pampas del Yacuma / La Paz	Meals: B
May 28	<p>Buffet breakfast at hotel</p> <p>Morning boat trip to see wildlife</p> <p>Transfer back to Rurrenabaque for flight to La Paz</p> <p>Depart on flight to La Paz (included in package)</p>	



	Transfer to hotel with guide Overnight at El Rey Palace	
Day 18	La Paz / Copacabana	Meals: B, L, D
May 29	Buffet breakfast at hotel Full Day Titicaca Lake and Andes Mountain Visit including lunch Dinner at hotel Overnight at Rosario del Lago	
Day 19	Copacabana / Lima / USA	Meals: B, Box Lunch, On Flight
May 30	Buffet breakfast at hotel Morning Chincana ruins and Sacred Rock Tour with lunch Transfer to Juliaca airport for flight to Lima Flight from to Lima Transfer from airport in Lima to hotel Overnight at Casa Andina Classic	
Day 20	Lima / USA	Meals: B, On Flight
May 31	Buffet breakfast at hotel Morning at leisure – suggestion to visit the market Transfer from hotel to airport in Lima Depart on flight to Lima (priced separately) Connect to international flight to USA (priced separately)	
Day 21	USA	Meals: On flight
Jun 1	Arrive in Chicago / Welcome home!	

Land Package Rates

3* Hotel Accommodation & Lodges

	10-14 Pax	15-20 Pax	21-25 Pax
Triple Basis	\$2,876	\$2,753	\$2,606
Double/Twin Basis	\$2,968	\$2,845	\$2,845
Single Basis	\$3,367	\$3,244	\$3,096

Rates are per person based in \$USD standard room accommodations ROH.

Flight Rates

Flights (priced separately):

\$1,358.53 Base + \$161.85 = **\$1,520.38 Total**

AA2378 12MAY ORDMIA 545P 950P
 LA2511 13MAY MIALIM 100A 540A
 LA2019 13MAY LIMCUZ 740A 900A
 22MAY LZBRBQ
 28MAY RBQLZB
 LA2092 30MAY JULLIM 745P 925P
 LA2514 1JUNY LIMMIA 105A 750A
 AA703 31MAY MIAORD 1055A 115P



Tour Descriptions

Peru

May 13

Walking Cusco City Tour

Spend half a day walking about the city of Cusco, ancient capital of the Incan Empire and where we can see the interesting blend of the Incan and Spanish cultures. The outing begins at the Koricancha Temple, an old Incan palace and main center for the worship of the sun god, Inti. Once the Spanish conquered Peru, the Dominican order built a lovely church over top this temple's foundations: the church of Santo Domingo that is still there today. You will continue on foot to the neighborhood of San Blas, where the finest artisans in Cusco live and work.



May 14

Sacred Valley Misminay Community Visit

The excursion begins in the community of Misminay, elevation 3700 meters, in the Urubamba Valley, where the townsfolk will greet you. You will be able to join with the families as they perform their daily tasks, like plowing or harvesting, depending on the time of year. You can also participate in an offering to the earth (a rite that honors the earth mother) and enjoy a traditional lunch made by the community women from ingredients organically grown in their fields. In addition, you will see them spin and dye wool thread using natural dyes as well as weave fabric following their ancient techniques.



May 15

Ollantaytambo Fortress

This morning you are going to visit Ollantaytambo, an Andean town located in the Urubamba Valley. But unlike other small towns, this one has maintained its original Incan design, featuring stone buildings and narrow streets. You will also tour one of the largest archeological complexes in Peru, strategically located at the top of a mountain. It was a fortress and an administrative and urban center.



Expedition train to Aguas Calientes

After the tour, you will be assisted at Ollanta station to begin your adventure on board your Expedition train to Aguas Calientes. After your arrival at the city of Aguas Calientes, you disembark and will be assisted to get to your hotel

May 16

Macchu Picchu

Awaiting you today is by far and away one of the high points in world tourism: Machu Picchu. Then board a bus that drives you to the actual Machu Picchu archeological site, where you will definitely have an experience you will never forget. The tour, led by an expert guide, includes every nook and cranny of this





DESTINATION PARTNERS

New 7 Wonder of the World; afterwards, we will bring our 1hr hike up to Sun Gate (which is the last part of the Inca Trail) used only by the Inca and his royalty when arriving to Machu Picchu, a secret entrance that will let you see Machu Picchu from a privileged angle. After this, there is some free time for you to explore the site on your own, to relax, or to meditate. At the agreed upon hour, you will descend to Aguas Calientes and, later on, board the train for the return trip to Cusco; you will stop at the Ollantaytambo Station and be picked up and driven to your hotel.

May 17

Andahuaylillas Village

On the morning you will board the earliest Expedition train back to Ollanta. PRIVATE BUS FROM OLLANTA TO PUNO (12 HRS) – At your arrival, you will begin your trip on a special bus to Puno will allow you appreciate the nearby valleys wonderful landscapes. The route includes a stop Andahuaylillas village, where there is a beautiful church from the XVII century that has an impressive organ decorated with angels and cherubs. There will also be a stop at the Raqchi ruins, known as Temple of the God Wiracocha where local villagers still live. And finally, a stop at La Raya pass (4,300 meters above sea level), natural boundary between Cusco and Puno, from where you can have excellent photographic shots of the Andean snowcapped mountains. Buffet lunch is included today.



May 18

Amantani Island

You will be transferred to the port of Puno. From where, you will take a boat to the floating islands of Uros. These islands are built out of layers of totora and are used as housing and trade centers. Then you will navigate for two hours toward the Island of Amantani and explore the customs of its inhabitants while interacting with them in their homes. After enjoying a typical lunch made with typical products based, such as quinoa, corn, potato and fish., you will visit Pachatata ceremonial center, where you will enjoy a spectacular view from the island and at night you will have a dinner and folk show offered by villagers.



May 19

Taquile Island

After breakfast, you will go on with your tour to Taquile island, where the community greets tourists very kindly, and keep their old style traditions, customs and colorful clothings. The islanders are skilled craftspeople and express in each piece astonishing techniques developed by their ancestors for centuries. Then you will get back to Puno and be transferred to your hotel. Rest of the afternoon for rest or have activities at leisure.





DESTINATION PARTNERS

Bolivia

May 20

La Paz

You will be drive south along the western shore of Lake Titicaca until Desaguadero! Then from Desaguadero to La Paz. This area is interesting and you'll see the Aymara culture in their traditional way of life and also enjoy great views of the Andes Royal Range, you will pass near Tiwanaku ruins and also near Laja, the place where La Paz was originally founded in 1548, to finally arrive to La Paz (115 km from Desaguadero) one of the main centres of the Andean area with all the traditional legacy and modern life



May 21

La Paz City Tour & Moon Valley

A 4 hour tour of La Paz, including the area of the street markets, rich in handicrafts, weavings and witchcraft artifacts. The tour goes through the colonial part of the city, San Francisco Church, Gold Museum, Murillo Square and the outdoor replica of the Tiahuanaco temple. Then to the modern part of town, dropping down a lot in elevation to finally visit the Valley of the Moon, enjoy all of its natural geological format ions.



May 22

Ecologico Chalalan

Transfer to El Alto International airport is at 4.000 m/13.115 ft above sea level and is 14 km/9 miles from Downtown La Paz, set in a forming valley at the foothills of the Andes Range. Flight to Rurrenabaque. Once you arrive take a morning boat trip in the Beni and then Tuichi Rivers to Chalalan (5-6 hours). Walk through the forest to the lodge (½ hour) at the shores of the Chalalan lagoon, lunch and rest. In the afternoon you'll learn of Madidi NP and the project of the community. Trek through the Chichilo and Mirador trails focusing the field of construction. Dinner and trek to see the rich night wildlife in the rainforest.



May 23

Madidi National Park

Trek in the Silbador, Mutua and Anta trails to see the fields of fruit, medicinal and exotic plants. Lunch and time to swim in the lagoon. In the afternoon you'll enjoy didactic games or see the bibliography of the project. Then trek in the Wichi and Jaguar trails and focus the area of artisan plants and also enjoy bird watching. After dinner, enjoy traditional histories and legends of the locals from San Jose de Uchupiamonas.





May 24

Macaw Nesting

Depart in the early morning for hiking to the port and then take the boat downstream the Tuichi and Beni Rivers to Rurrenabaque (3 hours). Then transfer to San Miguel del Bala where you will visit a Macaw nesting place.



May 25

Caquihaura Trail

Experience the Caquihaura trail then transportation to San Miguel Main Lodge. While there you will visit the San Miguel Community.



May 26

Yacuma River

Private transportation to Rurrenabaque and continue trip to Pampas. Trip north through the lowlands, crossing the towns of Reyes and Santa Rosa, to then enter the Yacuma River with a rich gallery forest with lots of animals mainly in the dry season from April to November, great to see fauna.



May 27

Pampas

Visit the Pampas of Yacuma River and spend the night at the **Caracoles Lodge**.



May 28

Pampas

Boat trip seeing the mammals like: pink river dolphins, monkeys, turtles, capybaras, caimans, as well as good birding like the macaws. Transfer back to Rurrenabaque. Transfer hotel to airport, flight to La Paz.





DESTINATION PARTNERS

May 29

Copacabana

In the morning, transfer from La Paz or Puno to Copacabana (3 ½ hours). Visit the famous Virgen Morena and its church, have a stroll of town (Lunch or box lunch included). Take the boat to the **Island of the Sun** (1 hour), land near Pilkokaina ruins, visit them and hike for about one hour to overnight in **Rosario del Lago**.



May 30

Chincana Ruins

Take the boat north to visit the Chincana ruins and the Sacred Rock (1 hour), then boat to the Island of the Moon and its Inca Uyu ruins (1 hour), to finally reach Copacabana (1 ½ hours). Lunch or box lunch included. Next, transfer to Puno and then the Juliaca airport for your flight to Lima. Arrival in Lima and transfer to your hotel for rest.



May 31

USA

Transfer back to the airport for your flight back to the USA!



Inclusions

The quote includes:

- Accommodation, transfers, meal, tours and services per itinerary above.
- English speaking guides and air-conditioning transportation.
- Porterage at airport and hotel. (1 piece/ pax)
- All city taxes.
- International and Domestic Air – priced separately

The quote does not include:

- Meals not listed in the itinerary or Drinks
- Personal expenses
- Passport and Visa expenses.
- Gratuities

Terms and Conditions

- If the suggested hotels are not available at the time of the group confirmation, BNT/DP will offer alternative hotels with new rates.
- Rates are valid only for dates specified
- Optional tours/services: prices valid only if booked in advance, before departure to Peru. We do not guarantee the same prices if tours are confirmed after client's arrival as tour and local guides are commissioned locally.
- Rates in US dollars net valid for the request period and for wire transfer or check payment only
- In case of different dates or number of paying passengers, rates will be subject to changes.
- In case of human or computer error, BNT/DP reserves the right to re-invoice for the correct price or service. Airport taxes and Fees subject to change prior to ticketing



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SAMPLE PROGRAM

Brazil – Salvador da Bahia & Rio de Janeiro



Sarah Walker

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DESTINATION PARTNERS

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Itinerary

Salvador da Bahia | Cachoeira | Rio de Janeiro

Day 1	Miami
	Depart Miami on overnight flight to Brazil
Day 2	Salvador da Bahia
	<p>Arrive Rio de Janeiro and connect to Salvador da Bahia</p> <p>Arrive Salvador da Bahia</p> <p>Group airport transfer</p> <p>H/D African Oriented City Tour w/ Afro Brazilian Museum Visit</p> <p>Welcome Dinner at Uaua</p> <p>Cultural Theatre Performance: Balé Folclórico</p> <p>Overnight at select hotel in Salvador da Bahia</p>
Day 3	Salvador da Bahia
	<p>Breakfast at hotel</p> <p>HD Transportation with guide for University visit</p> <p>Lecture with Federal University's CEAO researchers (CEAO stands for Afro-Oriental Study Center)</p> <p>Capoeira workshop at Angolan Capoeira school</p> <p>Overnight at select hotel in Salvador da Bahia</p>
Day 4	Salvador da Bahia
	<p>Breakfast at hotel</p> <p>Visit to Terreiro de Candomblé</p> <p>Overnight at select hotel in Salvador da Bahia</p>
Day 5	Salvador da Bahia
	<p>Breakfast at hotel</p> <p>Morning Lecture - space at hotel</p> <p>Independent Study</p> <p>Overnight at select hotel in Salvador da Bahia</p>
Day 6	Salvador da Bahia
	<p>Breakfast at hotel</p> <p>FD Transportation with guide</p> <p>Community Service at Calafate Women's Collective - supplies TBD</p> <p>Box lunch</p> <p>Overnight at select hotel in Salvador da Bahia</p>
Day 7	Salvador da Bahia
	<p>Breakfast at hotel</p> <p>FD Transportation with guide</p> <p>H/D Community Visit: Calabar w/ visit to UPP (Pacifying Police Unit)</p> <p>Visit to Steve Biko Institute - donations included</p> <p>Overnight at select hotel in Salvador da Bahia</p>
Day 8	Salvador da Bahia



	<p>Breakfast at hotel Morning Lecture - space at hotel Independent Study Day Overnight at select hotel in Salvador da Bahia</p>
Day 9	Salvador da Bahia
	<p>Breakfast at hotel FD Transportation with guide H/D Community Visit: Saramandaia (Arte Consciente) w/ lunch at the community center and visit to community market garden Overnight at select hotel in Salvador da Bahia</p>
Day 10	Salvador da Bahia
	<p>Breakfast at hotel HD Percussion Workshop Overnight at select hotel in Salvador da Bahia</p>
Day 11	Salvador da Bahia
	<p>Breakfast at hotel Morning Lecture - space at hotel Independent Study Day Overnight at select hotel in Salvador da Bahia</p>
Day 12	Salvador da Bahia
	<p>Breakfast at hotel 3D/2N Program to Cachoeira - dbl or tpl Overnight at select hotel in Cachoeira</p>
Day 13	Salvador da Bahia
	<p>Breakfast at hotel Day 2 of programming in Cachoeira Overnight at select hotel in Cachoeira</p>
Day 14	Salvador da Bahia
	<p>Breakfast at hotel Independent morning Depart Cachoeira Visit to MST Transfer back to hotel in Salvador Overnight homestay with family in Salvador da Bahia</p>
Day 15	Salvador da Bahia
	<p>Breakfast at homestay Independent Study Overnight at select hotel in Salvador da Bahia</p>
Day 16	Salvador da Bahia / Rio de Janeiro
	<p>Breakfast at hotel Group airport transfer with guide Flight to Rio de Janeiro Group airport transfer with guide Overnight at select hotel in Rio de Janeiro</p>



Day 17	Rio de Janeiro Breakfast at hotel HD African Heritage City Tour Including visit to Pedro do Sal Overnight at select hotel in Rio de Janeiro
Day 18	Rio de Janeiro Breakfast at hotel Visit to Babilonia Hillside Community (favela) - BLUMAR Hike through community reforestation project - BLUMAR Lunch in the community Overnight at select hotel in Rio de Janeiro
Day 19	Rio de Janeiro Breakfast at hotel Sugarloaf and Corcovado Tour Overnight at select hotel in Rio de Janeiro
Day 20	Rio de Janeiro Breakfast at hotel Day at leisure until airport departure Group airport transfer with guide Depart on overnight flight to Miami
Day 21	Miami Arrive Miami

LAND ONLY Package Rates

3* Hotel Accommodation

Bahia do Sol – Salvador da Bahia

Pousada do Convento - Cachoeira

BW Augustos Rio Copa – Rio de Janeiro

	10-15 Pax
Triple Basis	\$ 2,506
Double/Twin Basis	\$ 2,646
Single Basis	\$ 3,541

Rates are per person based in \$USD standard room accommodations ROH.

Flights included for pricing purposes. Based on availability and subject to change until group space deposited



Salvador da Bahia Programs

H/D African Oriented City Tour w/ Afro Brazilian Museum Visit

The arrival of Africans coming from the Bight of Benin and Sudan in the 18th century was instrumental in developing Bahian culture. Salvador is the city with the largest number of African descendants in the world, followed by New York. Blacks and Yoruba Nagos established a rich culture in the region because they had their own religion (Candomblé), music, dances, as the maculelê, cooking (based on oil-of-palm and coconut milk) and the capoeira martial art. In this incredible tour we will retrace the city's African roots, embarking on a journey which combines the modern and the older facets of the Historical City. Our stroll will start at Pelourinho main square, where, at the time of slavery, Salvador's main slave market was located. We will visit the Afro-Brazilian Museum, one of the few in the country to deal exclusively with African cultural manifestations and its influence on Brazilian culture. The museum traces the West African origins of the city. There, we will be able to see the superb wooden sculpted panels by Salvador's most celebrated artist, Carybé. (The panels portrait the Orishas, the Candomblé gods) We will also visit the Church of Our Lady of the Rosary, the famous black church, built with meager resources over a period of almost a hundred years and The Benin's House (Casa do Benin), that plays the important role of strengthening the ties between Bahia and African nations, promoting cultural exchange and housing a rich collection of objects and works of art from the Gulf of Benin, from where came the majority of blacks who populated Bahia. The Afro Brazilian Museum and Benin's House are closed on Saturdays and Sundays.



Bahia by Night: Balé Folclórico da Bahia & Dinner at Uaua

The Bahia Folklore Company (Balé Folclórico da Bahia) is one of the most respected folklore dance troupes in the world. The company performs in the intimate Miguel Santana Theatre in the Pelourinho in a seamless presentation of the multiple African traditions that underpin Bahian culture. We will see the sacred dances of the Candomblé; puxada de rede, a song by fishermen in honor of Yemanjá, the goddess of the sea; maculelê, an acrobatic stick and sword dance with its origins in the cane fields; capoeira, a martial art/dance of Angolan origin and the samba de roda, a spinning, swirling version of this exuberant national dance. After the show dinner will be served in one of the many traditional restaurants in the area..





Capoeira: The Angolan Connection

Approx. 07.30hrs, we drive north out of the city to the Ancient Capital City of Ayuthaya, with its interesting ruins and extensive river network. Continue to Uthai Thani, a small town on the Sakaekrang River, rarely visited by foreign tourists where we will visit Wat Chantaram, an impressive temple with Crystal Hall and the Golden Grand shrine. Lunch will be at riverside restaurant. Afternoon, we will drive further north to Phitsanuloke, a major regional commercial centre, spread along the banks of the Nan River. Visit the much-venerated shrine of Wat Mahathat, which is home to Thailand’s most beautiful Buddha image.



Terreiro de Candomblé

The most deeply felt African influence in Salvador, in this, the most African of Brazilian cities, is the Candomblé, the worshipping of the ancestral spirits or *orixá's*. The *orixá's* can be thought of as an enlarged family with a common background which encapsulates the living and the dead. The *orixá* is a deified ancestor who, when alive, established links which guaranteed him or her control over certain natural forces, e.g. thunder, the winds, or the sea; or which allowed him or her the possibility to exercise certain activities such as hunting or working with metals; or somebody who learnt the properties of plants and how to use these properties. This force (or AXÉ, pronounced *ah-shay*) of the ancestral *orixá* would have, after death, the power to incarnate itself in one of his or her descendants through the sacred rhythms, dances and songs of the Candomblé used to invoke these spirits.

Itinerary:

We visit a traditional candomblé terreiro (place of worship), established at the turn of the century in a closed compound, and removed from the then center of the city. The expansion of the city has meant that the compound grounds have been enveloped by the burgeoning metropolis that is Salvador today. The terreiro maintains the traditional religious values and social structure of African daily life. Our visit will focus on the religious and social traditions of the temple, including a visit to its museum that traces the history of the terreiro. The compound is also is home to a primary school, as well as weaving center reviving traditional African woven cloth techniques.



Calafate Women’s Collective – Community Service

Calafate Women’s Collective: Community Service TBD

Calafate Women's Collective - set up by women in response to high levels of domestic violence, the collective addresses health, sexual and gender issues with girls and women and promotes income generation through fair-trading crafts and clothing. The costs for transport lunch and an estimation of materials is included, however the costs for the materials that may be required may increase based on the project determined.

Supplies not included – Project TBD



Calabar Community



Calabar: Frankfurt, Calabar Community School is a community service project with a local grassroots organization where volunteers will work with collectively with the organization’s members. Like most Brazilian cities, Salvador has grown immensely, however not always in an equitable way. We visit a local community, a pocket of poverty deep in the heart of some of the most exclusive residential areas of Salvador, where we meet with community leaders and are given a detailed explanation of the work being done within the community, focusing on the primary school. The school functions on limited resources and is always extremely grateful for any assistance in the maintenance of the building.

Steve Biko Institute



The Steve Biko Institute is a non profit institute established in 1992 to promote social advancement for African Brazilians through education, as well as focus on ancestral values. Through its pioneering work the Institute has placed over 1000 students in third level education. The institute prepares African Brazilian secondary school students to sit the historically exclusive (as in exclusion) vestibular matriculation examination which allows entry to university education in Brazil.. We meet with its leaders and students, learn of the challenges facing young African Brazilian students, the foundation’s successes and plans for the future, which included to the foundation of its own university.

Elephant at Work including Long Neck Karen Tour

Arte Consciente is a grassroots social project in Saramandaia, which is a desperately poor community in the city of Salvador.

Four young men saw their neighborhood declining into violence and drugs, they also saw little being done by local authorities to stem the tide, all had special talents, unanimously they decided to do something about the situation.

Marcos, the circus school teacher, Fabio boxing champion and trainer, Alex, the percussion master and songwriter, and Tito, the wizard





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graffiti artist, all set about offering their skills to disenfranchised youth of the *bairro*.

Against odds that many deemed insurmountable Art Consciente Recreational and Cultural Group has returned hope and self-esteem to many youth in the neighborhood, gaining immense respect from the local community in the process.

Today the group attends 250 local children and youth in a series of workshops focusing on the talents of each of the founders. We meet with the founders; learn of the history and of challenges past, present and future.

This is a particularly interesting project for two reasons: first because it played a particularly pivotal role in abating violence which between 1996 and 2002 had claimed the lives of many children. And second, because it was founded formally in 2003 by alumni of two larger social projects in Salvador, Projeto Axé and Circo Picolino.

We will tour **the** community, **see examples of urban graffiti produced by the project**, and look in on classes being offered in the center, **a rare opportunity to see first-hand** the social need for and the positive benefits of grassroots social projects **in a community rarely visited by the outside world**.

Percussion Workshop

Bahia is the percussive heart of Brazil, the rhythmic soul is African, a mind boggling myriad of rhythms that has attracted many international musicians to these shores, Paul Simon, Wayne Shorter, to name but a few of the more famous.

The rhythms can be chosen from the following:

- Rhythms of the Afro Blocos
- Ijexá - the shuffling rhythm of the famous carnival afoxé Filhos de Gandhi
- Samba de Roda and Samba Dura - the powerhouse samba of the Reconcavo
- Samba Reggae- variation on the above theme that launched Olodum on the whole stage
- Visit to percussion instrument maker's workshop



The names of the instruments are as wondrous as their resulting sounds are lifting:

- The rhum, rhumbi and lê of the candomblé
- The surdo, caixa, timbau and repique of the samba reggae
- The agogô, atabaque and maracas of the ijexá



Cachoeira Programs

3 Day / 2 Night Program to Cachoeira

Cachoeira: If Salvador was the showcase of the colonial wealth and splendor, the lands on the western side of the bay were the powerhouse. Nestled in a region known as the Reconcavo, perhaps best translated by the geographical term “bight” to identify the enormous sweep the bay makes, first north and then west and then south to the Atlantic Ocean. It was in these fertile lands skirting the All Saints Bay that the massive sugarcane plantations provided the financial wealth of the colony. We leave the city behind and take to the country for a day of insights into rural life in Brazil. We stop in at Santo Amaro, birthplace of the iconic brother and sister superstars of Caetano Veloso and Maria Bethania, household names in Brazilian popular music. The town has one of the liveliest fruit and vegetables markets in the region. Heading further west we come to the Cachoeira, the jewel of the region, nestled in the deep Paraguaçu River valley and currently undergoing a major renaissance. The word *cachoeira* means waterfall or cascade and the town was settled in the furthest navigable point along the slow moving river. The town was to prove to be a vital trading post between the farming hinterland and the capitol of colonial Brazil, down river and east across the bay.



The town is also steeped in African Heritage, being the home place of the Boa Morte Sister, a sisterhood of women of African descent established over 200 years ago and actively engaged in the struggle to abolish slavery. There are deep connections between the traditional candomblé temples of Salvador and of those in this region, the cornerstone of African Heritage in Brazil.

Itinerary

Day 01

We leave the city behind to explore the farming hinterland on the western side of the All Saints’ bay. This is the land of sugar cane plantations, peaceful colonial towns and busy country markets, a day of insights into the life in rural Brazil. We drive north out of the city and then head westwards, stopping at busy country market town of Santo Amaro. A few kilometers out of Santo Amaro is Eldorado camp, one of the oldest settlements of landless workers in the region. We meet with leaders and hear about their claims and struggles to raise and feed a community on a roadside – supposedly – unused land. We continue our drive westwards through rolling hills to Cachoeira, the jewel of the Bahian hinterland nestled in the deep valley of the Paraguaçu River. After lunch we take a walking tour of the town, with an opportunity to browse in some local wood carvers stores’. We cross to the western bank of the slow moving river and visit the Danemann Cultural Center where we can also see world class cigars being expertly rolled.

Like Salvador, Candomblé plays an integral part in the life of the town, epitomised by the Sisterhood of the Boa Morte, a sorority which traces its origins back to the time of slavery. Visit the recently restore house of the sisterhood, a memorial to honor its amazing history. From here is a short distance until Casa de Samba de Dona Dalva, a local cultural center crested do keep alive the tradition of Samba de Roda, the most traditional style of Samba on this region of Bahia. A presentation of samba de roda will take place to end the day (subject to availability).

We check in a local Pousada do Convento, a 17th century Carmelite monastery converted into a hotel, one of the most traditional in the region. Evening free for activities.



Day 02

On the second day, we leave hotel towards a local settlement, descendants by runaway former slaves. *Quilombo* is the term given to settlements for runaway slaves, similar to maroon societies in the US. Quilombos ranged from small bands that survived for limited periods to more enduring societies that survived for generations, even centuries.

First we are received by the Griô, the spiritual leader of the community, then will learn about the community routine, learn to prepare the manioc flour, the dendê oil and their work with medicinal herbs. Lunch will be prepared and served by the community to the group. After lunch we head to local university to meet with the faculty members of regional federal university. Their department of history offers a Master degree in History of Africa and Diaspora and this afternoon is dedicated to discuss this issue and exchange experiences from both sides.



Day 03

Free morning to explore the city independently until check out back to Salvador.

Depart Hotel and drive north and then west with stop at the Santo Amaro Market. We visit a settlement of the Movement of the Landless Peoples (Movimento Sem Terra), Brazil's largest popular movement campaigning for land reform, in an effort to take the strain off the major urban areas by providing land to rural workers.

Movimento dos Sem Terra (more commonly known as MST) is the Brazilian nationwide grassroots movement campaigning for agrarian reform and the settlement of landless rural workers. The provision of sustainable farming opportunities will keep the pressure off the big cities, a social question that is seen as one of Brazil's most pressing problems. We visit a MST settlement in the region of Santo Amaro, 75 kms from Salvador. We meet with leaders and learn of the movement's history, goals and conquests. Community Service project can be arranged during the visit and include basic assisting in the fields, or interaction with the children from the settlement.





Rio de Janeiro Programs

HD African Heritage City Tour

This tour traces the footsteps of Afro-Brazilian culture in Rio, from the first arrival of the African slaves to the indissociable image of Rio and Carnival. Departing ship on foot to the recently unearthed Cais (docks) do Valongo, where the commerce of slaves was transferred from Praça XV, the original port of Rio, to hide it from society's eyes, and learn how the slave trade became one of the most valuable commodities of its time. Walk up to the newly restored Jardins (gardens) do Valongo, a 1906 attempt to erase the past during the Pereira Passos era of transforming Rio into a cosmopolitan Capital. From here you can see the old Largo do Depósito, where the actual commerce took place.



Climb to the other side of the Conceição Hill and descend at Pedra do Sal. Here, freed and enslaved Africans gathered to rest, sing, dance, and celebrate their culture, it is here that many years later samba gained its first tunes. The journey across the sea was terrible, many of the Africans disembarked dead or about to. They were buried in a common ditch, close to the port, but the exact location was unknown until 1996, when a family looking to expand their home, discovered bones buried in their backyard. The Pretos Novos Cemetery is now a Cultural Center to remind us of the shame and horror of that period. Next we will stop at the Jose Bonifacio Cultural Center, recently reopened to and dedicated to Afro-Brazilian culture.



Babilonia Hillside Community



A perfect tour for those who want to explore the natural beauty of Rio de Janeiro and learn about the history of the city's hillside communities (favelas). This excellent tour includes a nature trail through the Atlantic Rainforest and a visit to the Babilônia community.

Enjoy a two hour walk along the two kilometer nature trail. Your expert guide will be a community resident. He tells about the history of the community and will give an overview of the reforestation work being done in this environmentally protection area. The views from the top of the hill are breathtaking! The deep blue ocean and the beauty of the forest, interspersed with landmarks such as Sugarloaf Mountain, truly do justice to

Rio's nickname "The Marvelous City". After the trail we visit some parts of the community including a social project that is currently taking place. Guests have the opportunity to learn more of this area and talk with some residents to finish this tour of cultural integration.



Sugarloaf and Corcovado Tour

Sugar Loaf by Cable Car



Over a million tourists each year visit the world famous ‘Pão de Açúcar’ (Sugar Loaf Mountain), which has become an iconic symbol of the city of Rio de Janeiro, rising up from a small peninsula at the entrance of Guanabara Bay. The journey to the top is made in glass cable-cars. The first cable-car takes passengers to the top of Urca Hill, which rises 215 meters above sea level and offers spectacular views of the entire bay and its surrounding islands. From Urca Hill, passengers continue in a second cable-car to the

top of Sugar Loaf which rises 395 meters above sea level and offers a 360 degree view of the entire city including Botafogo and Copacabana Beaches, Corcovado Mountain and downtown Rio de Janeiro. Before returning you will stop by the Municipal Theater and the Cathedral in the center of the city.

Corcovado by Tram

A visit to the Christ Statue recently elected one of the seven modern wonders of the world. The statue sits 2,300 ft. above sea level, atop Corcovado Hill. You will start your way up on a small train that climbs the beautiful mountainside. Upon reaching the top, visitors will admire a panoramic view of Rio de Janeiro and discover why it is known as the “Marvelous City”! The tour also includes a drive along Rio’s famous beaches.



Suggested Lectures in Salvador da Bahia

- Lecture with Federal University’s CEO researchers (CEO stands for Afro-Oriental Study Center) - Possibility of a structured debate.
- Meeting with Community Leaders part of CUFA (National Association of Favelas) – Subject to availability
- Meeting with representatives of Cipó (<http://www.cipo.org.br/portal/>) ONG that uses media and communication to promote children and youth rights and education
- Meeting with representatives of Ilê Aiyê (<http://www.ileaiyeficial.com/>), oldest carnival Afro bloco/cultural group located at Liberdade, largest community in Salvador
- Meeting with representatives of Projeto Pracatum (<http://www.pracatum.org.br/>), founded by world famous percussionist Carlinhos Brown.



Inclusions

The quote includes:

- Accommodation, transfers, meal, tours and services per itinerary above.
- English speaking guides and air-conditioning transportation.
- All city taxes.

The quote does not include:

- International and Brazil Domestic Air
- Meals not listed in the itinerary or Drinks
- Optional Tours not included in package pricing
- Personal expenses
- Passport and Visa expenses

Terms and Conditions

- If the suggested hotels are not available at the time of the group confirmation, DP will offer alternative hotels with new rates.
- Rates are valid for only for dates specified.
- Optional tours/services: prices valid only if booked in advance, before departure. We do not guarantee the same prices if tours are confirmed after client's arrival as tour and local guides are commissioned locally.
- Rates in US dollars net valid for the request period and for wire transfer or check payment only.
- In case of different dates or number of paying passengers, rates will be subject to change.
- In case of human or computer error, DP reserves the right to re-invoice for the correct price or service.
- In case of significant change in exchange rates, rates may be adjusted at final invoicing.
- Airport taxes and Fees subject to change prior to ticketing
- **Availability and Rates subject to change – no space is being held at this time.**



DESTINATION PARTNERS

SAMPLE PROGRAM



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DESTINATION PARTNERS

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Itinerary Pantanal

Day 1	USA / BRAZIL	Meals: On Flight
AUG 8	Depart SFO on flight to Brazil	
Day 2	Cuiaba	Meals: On Flight
AUG 9	Arrive in Brasilia and connect to flight to Cuiaba Transfer from Cuiaba airport to Hostel Rest of day at leisure Overnight at Pantanal Backpacker	
Day 3	Amazon Rain Forest	Meals: B, L,D
AUG 10	Breakfast served at hostel Transfer to Jardim da Amazonia Day 1 Mato Grosso Program Overnight at Jardim da Amazonia	
Day 4	Amazon Rain Forest	Meals: B,L,D
AUG 11	Breakfast served at lodge Day 2 Mato Grosso Program Overnight at Jardim da Amazonia	
Day 5	Amazon Rain Forest	Meals: B,L,D
AUG 12	Breakfast served at lodge Day 3 Mato Grosso Program Overnight at Jardim da Amazonia	
Day 6	Amazon Rain Forest / Nobres	Meals: B,L,D
AUG 13	Breakfast served at lodge State Park of Blue Lagoon Overnight at Reino Encantado da Lagoa Azul Lodge	
Day 7	Nobres	Meals: B,L,D
AUG 14	Breakfast served at lodge Balneario Estivado and Rio Triste Overnight at Reino Encantado da Lagoa Azul Lodge	
Day 8	Nobres / Chapada dos Guimarães	Meals: B,L,D
AUG 15	Breakfast served at lodge Day 1 Chapada dos Guimarães National Park Overnight at Pousada Piquizeiro	
Day 9	Chapada dos Guimarães	Meals: B,L,D
AUG 16	Breakfast served at lodge Day 2 Chapada dos Guimarães National Park Overnight at Pousada Piquizeiro	
Day 10	Chapada dos Guimarães / Pantanal	Meals: B,L,D
AUG 17	Breakfast served at lodge	



DESTINATION PARTNERS

SUN	Day 1 Pantanal Program Overnight at Portal Paraiso Lodge	
Day 11	Pantanal	Meals: B,L,D
AUG 18 MON	Breakfast served at lodge Day 2 Pantanal Program Overnight at Portal Paraiso Lodge	
Day 12	Pantanal	Meals: B,L,D
AUG 19 TUE	Breakfast served at lodge Day 3 Pantanal Program Overnight Neco Camp (camp for sports fishermen)	
Day 13	Pantanal	Meals: B,L,D
AUG 20 WED	Breakfast served at lodge Day 4 Pantanal Program Overnight Neco Camp (camp for sports fishermen)	
Day 14	Pantanal	Meals: B, L, D
AUG 21 THU	Breakfast served at lodge Day 5 Pantanal Program Overnight at Pousada Rio Clarionho or Pouso Alegre	
Day 15	Pantanal	Meals: B, L, D
AUG 22 FRI	Buffet breakfast at lodge Day 6 Pantanal Program Overnight at Pousada Rio Clarionho or Pouso Alegre	
Day 16	Pantanal	Meals: B, L, D
AUG 23 SAT	Buffet breakfast at lodge Day 7 Pantanal Program Overnight at Pousada Rio Clarionho or Pouso Alegre	
Day 17	Pantanal	Meals: B, L, D
AUG 24 SUN	Buffet breakfast at lodge Day 8 Pantanal Program Overnight at Araras Pantanal Eco Lodge	
Day 18	Pantanal	Meals: B, L, D
AUG 25 MON	Buffet breakfast at lodge Day 9 Pantanal Program Overnight at Araras Pantanal Eco Lodge	
Day 19	Pantanal / Cuiaba	Meals: B, L
AUG 26 TUE	Buffet breakfast at lodge Day 10 Pantanal Program Transfer back to Cuiaba Overnight at Pantanal Backpacker	
Day 20	USA	Meals: B, On flight
AUG 27	Buffet breakfast at hostel	



DESTINATION PARTNERS

WED	Transfer to airport with guide Depart on afternoon flight to Brasilia / Connect to international flight to USA
Day 20	USA Meals: On flight
AUG 28 THU	Arrive back in USA

Land Package Price

Per Person Rates	10+1 PAX
Double Occupancy	\$2,791
Single Occupancy	\$4,172

Flights

International flights on AA:

\$1,223 per person

Airline	Date	Departure	Arrival	Departure Time	Arrival Time
AA442	08AUG	SFO	MIA	1:05pm	9:35pm
AA243	08AUG	MIA	BSB	11:10pm	7:45am+1
AA7798	27AUG	BSB	MIA	10:56pm	5:30am+1
AA431	28AUG	MIA	SFO	8:40am	11:55am

Domestic flights on TAM:

\$326 per person

Airline	Date	Departure	Arrival	Departure Time	Arrival Time
JJ3648	09AUG	BSB	CGB	10:23am	11:06am
JJ3651	28AUG	CGB	BSB	5:41pm	8:21pm



Program Descriptions

Jardim da Amazonia Lodge – Mato Grosso Program

Mato Grosso is the only state in Brazil that holds within its borders **three Ecosystems** almost equidistant from its capital, *Cuiabá*, and its respective airport. This program provides the visitor with the opportunity of visiting the Pantanal (100 km South), the Savanna Tablelands (76 km towards Northeast), and the Amazon Rain Forest (290 km towards North), comprising 1,050 km of true photo-safari without wasting time with flights and airports. The mythical **Amazon** can only be described in superlatives. It covers an area of more than 5 million square kilometers of which 80% is on Brazilian territory and those spread in 8 States, one of which is the State of *Mato Grosso*. It is the largest and most intact rain forest region in the world. Through this large area, flows an extensive drainage system of more than thousand rivers, which account for 20% of the world’s fresh surface water. In this program we have the opportunity to visit the Southern border of this huge environment, as well as to see the transformations that are taking place in that region.



Day 1: After breakfast at hostel (About 8 am) transfer to the Amazon Rain Forest. (310 km – approximately 4.5 hours on paved road). Check-in at *Jardim da Amazonia* Lodge. Lunch and after a short rest about 3 pm walk trails around the lodge ground. Dinner and night walking in search for night creatures. Overnight at Jardim da Amazonia Lodge.

Day 2: After breakfast, birding walks along the Angelim Trail to observe wildlife. Lunch at the lodge. In the afternoon possibility for fishing, swimming in crystal clear waters amidst colorful fishes or further jungle hikes. Sunset at the “Arara Lagoon”. Dinner and overnight at Jardim da Amazonia Lodge.



Day 3: After breakfast, an amazing trail will take you deep into the Forest, and contact with its exuberant fauna and flora. Good chances to meet tapir, the largest mammal in South America as well as numerous birds. The walk will be followed by boat trip on the River “Claro”, exploring the Anaconda Lake and stopping for swimming on the Palmeira beach. Fish barbecue and light nap in a hammocks. Later, canoe down the Claro River, enjoying the solitude of the jungle and its different life forms. Dinner and overnight at Jardim da Amazonia Lodge.

Nobres

Day 1: After breakfast about 8 am, departure to the area of State Park of Blue Lagoon in Nobres. (About 3.5 hours road transfer on paved road) 250 Km to The *Serra Azul* in Nobres is a natural divisor of the Amazon River and Paraguay River watersheds. Hiking to visit caves, grottos and blue lakes of the *Serra Azul*, enjoy snorkeling amid colorful fishes. Lunch. After lunch departure to the **Lagoa das Araras** (macaws lagoon). Lagoa das Araras: a recognition trip where we also can observe de macaws on its rut period. By this time we are having a trekking activity around the lake. Return to Reino Encantado da Lagoa Azul for Dinner and overnight.



Day 2: After breakfast at the lodge departure for a full day activities: Balneário Estivado: a crystal-clear water river suitable for baths and swimming. We also can do some wildlife spotting on monkeys, many species of birds and etc. From 1 to 1 ½ meters deep. Rio Triste: 1000 meters snorkeling through calcareous rocks formations, *alga* (like seaweed) and 100% crystalline water. Possible to see the “tiger sting ray”, this fish exist also in the Pacific Ocean, corroborating to the theory of the 400millions year-long tectonic movement, that result in the elevation of the Andes and the formation of the today Pantanal lowlands or wetlands.



Chapada dos Guimarães

The heartland of Brazil covers an area equal to Western Europe (2,000,000 sq km), and its original vegetation is called “CERRADO”, considered the richest savanna in the world, due to its high plant diversity and endemism. Most of Brazil’s big rivers find their sources here. It’s an area of enormous ecological importance with many areas of spectacular beauty, as the National Park of “Chapada dos Guimarães”, only 55km North East from Cuiabá airport. Its biodiversity includes: 837 birds species, 161 mammals, 120 reptiles and over 10.000 vascular plants from which 44% are endemic.

Day 1: After breakfast about 8 am, departure to Chapada dos Guimarães National Park. This trip takes about 2,5 hours on paved road. Visit to the 86m high “Veu de Noiva” waterfall, Chapada’s Park land mark. Lunch. Check in at Piquizeiro Lodge. Afternoon visit to a wonderful outlook down on the plain. From this point it becomes clear how the waters that come from the tablelands flow down into the plain and Pantanal wetland, contributing to its yearly floodings! Dinner and night at the Lodge Pousada Piquizeiro.



Day 2: Day devoted to wonderful hikes through the National Park. The wind and rain sculpted intriguing shapes in the sand stones covered with rich “Cerrado” vegetation, its bird’s songs and crystal clear water falls add to the enjoyment of the area. Lunch close to the Park. Dinner and night at the Lodge Pousada Piquizeiro.

Poconé – Pantanal Lowlands



The **Pantanal**, one of the last great wildernesses, is the largest contiguous wetland on the planet, declared a World Heritage Site and Biosphere Reserve by UNESCO, is South America’s primary wildlife sanctuary. With a total area of 240,000 sq km located in the center of the continent, the Pantanal is a biogeography mixing bowl, containing elements of the Amazon and Atlantic Rainforests, the Brazilian Savannah and the Paraguayan Chaco. This fantastic biodiversity includes: 698 birds species, 100 mammals, 177 reptiles, 40 amphibians and over 250 fish species.

Day 1: After breakfast, about 8 am. Depart to the lowlands of the Pantanal of Poconé. Poconé is 100 kilometers southwest of Cuiaba. The route of the highway connecting Poconé and Cuiaba is essentially the route of the Cuiaba gold belt, which runs from Poconé northeast to slightly north of Cuiaba. Gold was first discovered in Cuiaba in the 1790s, and gold mining has been continuously conducted on the Cuiaba Gold Belt since that time. It will take about 3 hours land transfer by paved road. Arrive at Portal Paraíso Lodge arrive in time for lunch. Afternoon hike its surroundings. Dinner and Overnight at Portal Paraíso Lodge.



Day 2: This Farm Lodge is at the beginning of the Transpantaneira on km 16, and offers possibility to get involved in their traditional farming and cattle breeding work. Possibility for Horse tour or biking are offered.

Day 3: After an early breakfast at Portal Paraíso Lodge we will drive to the very end of the Transpantaneira Road. Stops along the way for photographing. Once the group reach the end of the road at the Neco’s Camp (a campo for sport fishermen), Lunch at simple local restaurant, where the food is tasty and plentiful, and normally includes some fish from that very river, the Cuiabá River. After lunch, we will explore the area with good chances to spot Hyacinth Macaws and Monkeys. Dinner and overnight at camp in collective dormitories.



DESTINATION PARTNERS

Day 4: After an early breakfast do a full day boat trip to observe the diversity of the wildlife in the region. There are good chances to meet jaguars, tapirs, giant otters, birds and other animals common to this region. We'll use small motor-boats to explore narrow and wild rivers in the core of this huge location. Recent guest have seen several of these huge predators, during the day, many of them at very close range for extended periods. Return to the camp at the end of the afternoon in time for dinner. Overnight at Neco's Camp.

Day 5: Return from Neco's camp after breakfast, and drive slowly back north to Pousada Rio Clarinho or Pouso Alegre at Km 40 on Transpantaneira road. Excelent place for exploring the area by hiking. Overnight at Pousada Rio Clarinho or Pouso Alegre.

Day 6: Explore this 10.000hectar ranch, its biodiversity and way of life. Breakfast, Lunch and Dinner at the farm lodge.



Day 7: Further exploration on great hikes. Breakfast, Lunch and Dinner at the farm lodge.

Day 8: After breakfast drive to **Araras Pantanal Eco Lodge**, reception, welcome with fresh fruit juice and accommodation. Hike of the lodge surroundings, reaching the **Mirante da Garça**, a 12 m / 39.5 ft. high observation tower for an unequalled view of the area. After lunch, the guide will lead you on a 2 to 3 hour horseback ride through the grazing fields, woods and food lands. Late in the afternoon, we will go on hike to a different area of the reservation, allowing you to observe and learn about this reserve.

Day 9: After breakfast, departure to **Rio Clarinho** (river) riding on the flood plain ways. At Rio Clarinho riverbank, take a **canoe** and explore its banks, mangroves and forest. With luck, a sight of a family of **ariranhas** (giant otters) will be nearby (fishing, playing and teaching the babies to swim and fish). Possibility of fishing the elusive **Piranha**, known for nibbling the bait off the hook without the fisherman noticing. **Lambaris**, another species of fresh water fish are an easy catch and are delicious when barbecued. A **picnic barbecue lunch** will be prepared at the camp site. Return to the lodge at the end of the afternoon.

Day 10: The day begins with a very early start to see the **sunrise**. Hear the sounds of the birds leaving the nests for the day and the rising sun touching the vegetation. Morning free for personal arrangements and packing. After lunch departure transfer to Cuiabá to a hostel.



Inclusions

The quote includes:

- Accommodation, transfers, tours, meals and services per itinerary above.
- English speaking guides and air-conditioned transportation.
- Porterage at airport and hotel. (1 piece/ pax)
- All city taxes.
- Gratuities
- International and domestic air – priced separately.

The quote does not include:

- Meals not specifically listed in above itinerary or Drinks
- Personal expenses
- Passport and Visa expenses. (A Visa is required for US citizens.)

Terms and Conditions

- If the suggested hotels are not available at the time of the group confirmation, DP will offer alternative hotels with new rates.
- Rates are valid only for dates specified.
- Optional tours/services: prices valid only if booked in advance, before departure to Brazil. We do not guarantee the same prices if tours are confirmed after client's arrival as tour and local guides are commissioned locally.
- Rates in US dollars net valid for the request period and for wire transfer or check payment only
- In case of different dates or number of paying passengers, rates will be subject to changes.
- In case of human or computer error, DP reserves the right to re-invoice for the correct price or service. Airport taxes and Fees subject to change prior to ticketing



DESTINATION PARTNERS

SMALL BUSINESS SUBCONTRACTING PLAN

SMALL BUSINESS SUBCONTRACTING PLAN
MUST BE COMPLETED AND RETURNED WITH BID OR PROPOSAL PACKAGE

All small businesses must be certified by the Commonwealth of Virginia, Department of Small Business and Supplier Diversity (DSBSD) by the due date of the solicitation to participate in the SWAM program. Certification applications are available through DSBSD online at <http://www.dmbv.virginia.gov/swamcert.html>.

DEFINITIONS:

"Small business" means a business independently owned and controlled by one or more individuals who are U.S. citizens or legal resident aliens, and together with affiliates, has 250 or fewer employees, or average annual gross receipts of \$10 million or less averaged over the previous three years. One or more of the individual owners shall control both the management and daily business operations of the small business. *Note: DSBSD-certified women- and minority-owned businesses shall also be considered small businesses when they have received DSBSD small business certification. (Code of Virginia, § 2.2-4310)*

"Woman-owned business" means a business that is at least 51% owned by one or more women who are U.S. citizens or legal resident aliens, or in the case of a corporation, partnership, or limited liability company or other entity, at least 51% of the equity ownership interest is owned by one or more women who are U.S. citizens or legal resident aliens, and both the management and daily business operations are controlled by one or more women. (Code of Virginia, § 2.2-4310)

"Minority-owned business" means a business that is at least 51% owned by one or more minority individuals who are U.S. citizens or legal resident aliens, or in the case of a corporation, partnership or limited liability company or other entity, at least 51% of the equity ownership interest in the corporation, partnership, or limited liability company or other entity is owned by one or more minority individuals who are U.S. citizens or legal resident aliens, and both the management and daily business operations are controlled by one or more minority individuals. (Code of Virginia, § 2.2-4310)

Bidder Name: Vacations Consulting, Inc. DBA Destination Partners

Preparer Name: Michelle Eddleman McCormick **Date:** 5/7/15

INSTRUCTIONS:

- A. If you are certified by the (DSBSD) as a small business, complete only Section A of this form. This shall not exclude DSBSD-certified women-owned and minority-owned businesses when they have received DSBSD small business certification.
- B. If you are not a DSBSD-certified small business, complete Section B of this form. For the bid to be considered and the bidder to be declared responsive, the bidder shall identify the portions of the contract that will be subcontracted to DSBSD-certified small business in Section B.

Section A

If certified by the Department of Small Business and Supplier Diversity (DSBSD), are you certified as a:

Check Only One: Small/Micro Business Small and Woman-Owned Business Small and Minority-Owned Business

DSBSD Certification No.: _____ Expiration Date: _____

Section B

Populate the table below to show plans for utilization of DSBSD-certified small businesses in the performance of this contract. This shall not exclude DSBSD-certified women-owned and minority-owned businesses that have received the DMBE small business certification. Include plans to utilize small businesses as part of joint ventures, partnerships, subcontractors, suppliers, etc.

Plans for Utilization of DSBSD-Certified Small Businesses for this Procurement

Destination Partners will not be able to use DSBSD Certified small businesses as all subcontractors are international.

Small Business Name, Address & DSBSD Certificate #	Indicate if also: Women (W) or Minority (M)	Contact Person, Telephone & Email	Type of Goods and/or Services	Planned Involvement During Initial Period of the Contract	Planned Contract Dollars During Initial Period of the Contract
Total Planned Subcontracting Spend (\$)					