



**CONTRACT MODIFICATION NO. 6**  
**BETWEEN THE COMMONWEALTH OF VIRGINIA,**  
**UNIVERSITY of MARY WASHINGTON and PROFESSIONAL BUILDING MAINTENANCE**  
**5 AUGUST 2019**

In accordance with the terms and conditions of the original Contract, UCPUMW 16-487, "Changes to the Contract", under the General Terms and Conditions, the following modifications have been mutually agreed upon, and will take effect on 5 August 2019.

Relative to the general scope of the above referenced contract, the University of Mary Washington hereby modifies the contract as follows:

**1. Day Porter Services at the University of Mary Washington Dahlgren Campus as follows:**

The University of Mary Washington-Dahlgren Campus is open Monday-Friday beginning at 0700. Closing time varies based on event schedule, and housekeeping schedules will be set accordingly by the Campus Director, with coverage to total 40 hours/week. All necessary cleaning supplies, equipment and paper stock will be provided by UMW. Housekeeping and facility support is required as a 40-hour per week position and duties are as follows:

- a. On a daily basis, all trash and recycling containers are emptied and cleaned, and bags are placed into proper exterior dumpsters. Clean and sanitize all restrooms, counters, sinks, and water fountains. Replace paper and cleaning products as needed in all dispensers.
- b. On a weekly scheduled basis, wet and dry mop all solid floor surfaces, vacuum carpets and clean interior glass. Clean and sanitize all handrails, classroom desks, and other surfaces and dust offices and classrooms.
- c. Provide meeting and event support by setting up and breaking down rooms as directed including moving tables and chairs into the correct configurations for the meeting or event. Ensure meeting and event rooms are clean and prepared.
- d. Provide light maintenance services including light bulbs up to 10 feet in height from the floor and unclogging sinks, toilets and urinals. Report other maintenance items to Contract Administrator.
- e. Sweep exterior sidewalks within 20 feet of exterior doors, pick up trash adjacent to building or in parking lot. Respond to interior spills as needed. Clean and sanitize kitchen counter and student lounge surfaces, refrigerators, microwaves, and other appliances as needed.
- f. Maintain inventory of cleaning supplies and provide ordering requirements to Contract Administrator. Maintain cleaning equipment and report deficiencies to Contract Administrator.
- g. Check email and/or phone messages daily for communications from UMW staff. Provide other support and cleaning as directed.

h. Lift up to 35 pounds.

i. Price per month: NTE \$3,000.

2. Purchase Order EP3037793 represents the current known requirements (replacing EP3026508) for FY 20 and is hereby updated to include the Dahlgren Porter Service as identified below:

Item	Description	Monthly Payment	Annual Amount
1	Health Center	\$700.00	\$8,400.00
2	QUAD Athletics-Zone 1	\$19,136.41	\$229,636.92
3	QUAD Special Events-Zone 1	As Needed – Not-to-Exceed	\$ 7,000.00
4	Zone 3		
	University Center	\$14,042.28	\$168,507.40
	University Apartments	\$ 1,332.11	\$ 15,985.39
5	Zone 4		
	Eagle Village Office Suites	\$718.59	\$ 8,623.11
	Belmont	\$737.06	\$ 8,844.73
	James Monroe Museum	\$449.01	\$ 5,388.17
	Stafford Campus	\$8,476.20	\$101,714.42
6	Zone 5A		
	Apartments	As Needed – Not-to-Exceed	\$ 25,873.40
	Eagle Landing	As Needed – Not-to-Exceed	\$ 44,688.53
	All Other Operational Dorms	As Needed – Not-to-Exceed	\$ 68,348.80
7	Zone 5B		
	Apartments	As Needed—Not-to-Exceed	\$ 11,498.30
	Eagle Landing	As Needed—Not-to-Exceed	\$ 19,861.77
	All Other Operational Dorms	As Needed—Not-to-Exceed	\$ 30,378.55
8	Zone 2 (including discount)	\$15,666.20	\$187,994.47
9	Stafford HS Porter	\$2,650.28/mth for 10 months (Sep-Jun).	\$ 26,502.80
10	Dahlgren Porter	\$3,000/mth for 11 months (Aug-Jun)	\$ 33,000.00
Total		<b>\$61,257.88/month for July</b> <b>\$64,257.88/month for August</b> <b>\$66,908.16/month for September – June</b> <b>\$207,649.40 NTE to be billed as needed.</b>	\$1,002,246.76

*All other terms and conditions of the original contract referenced above shall remain in force.*

By signing this modification, representatives of each party are certifying authorization to sign and agree to be bound by the terms and conditions of the contract.

**CONTRACTOR**

Professional Building Maintenance

Signature: \_\_\_\_\_

Name (Printed): \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Date: \_\_\_\_\_

**AGENCY**

University of Mary Washington

Signature: \_\_\_\_\_

Name (Printed): \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

